



<b>Licence number</b>	L9239/2020/1
<b>Licence holder</b>	City of Fremantle
<b>Registered business address</b>	Fremantle Oval 70 Parry Street FREMANTLE WA 6160
<b>DWER file number</b>	DER2020/000077
<b>Duration</b>	29/06/2020 to 28/06/2030
<b>Date of issue</b>	29/06/2020
<b>Premises details</b>	City Works Depot 81 Knutsford Street FREMANTLE WA 6160  Legal description - Lot 11, Part Lot 12 and 13 on Plan 6600 Certificate of Title Volume 1530 Folio 614, 615 and 616 Part road reserve 3718338 As defined by the premises map and coordinates in Schedule 1

Prescribed premises category description (Schedule 1, <i>Environmental Protection Regulations 1987</i> )	Assessed design capacity
Category 62: solid waste depot	5,000 tonnes per annual period

This licence is granted to the licence holder, subject to the attached conditions, on 29 June 2020, by:

**Melissa Chamberlain**  
**A/MANAGER WASTE INDUSTRIES**  
**REGULATORY SERVICES**

an officer delegated under section 20 of the *Environmental Protection Act 1986* (WA)

## Licence history

Date	Reference number	Summary of changes
29/06/2020	L9239/2020/1	First licence issued.

## Interpretation

In this licence:

- (a) the words 'including', 'includes' and 'include' in conditions mean "including but not limited to", and similar, as appropriate;
- (b) where any word or phrase is given a defined meaning, any other part of speech or other grammatical form of that word or phrase has a corresponding meaning;
- (c) where tables are used in a condition, each row in a table constitutes a separate condition;
- (d) any reference to an Australian or other standard, guideline, or code of practice means the version of the standard, guideline, or code of practice in force at the time of granting of this licence and includes any amendments to the standard, guideline or code of practice which may occur from time to time during the course of the licence;
- (e) unless specified otherwise, any reference to a section of an Act refers to that section of the EP Act; and
- (f) unless specified otherwise, all definitions are in accordance with the EP Act.

**NOTE:** This licence requires specific conditions to be met but does not provide any implied authorisation for other emissions, discharges, or activities not specified in this licence.

## Licence conditions

The licence holder must ensure that the following conditions are complied with:

### Waste acceptance

1. The licence holder must only accept onto the premises waste of a waste type, which does not exceed the corresponding rate at which waste is received, and which meets the corresponding acceptance specification set out in Table 1.

**Table 1: Types of wastes authorised to be accepted onto the premises**

Waste type	Rate at which waste is received	Acceptance specification
Inert waste type 1	Combined total of 5,000 tonnes per annual period	Used furniture and house fittings, scrap metal, whole bricks and tiles only.
Inert waste type 2		Used furniture and house fittings, tyres, polystyrene and recyclable plastic wastes only.
E-waste		None specified.
Household hazardous waste		(a) Individual container size must not exceed 20L or 20kg. (b) Acceptance of liquid household hazardous waste must be less than 100 tonnes per annual period. (c) Only batteries, fire extinguishers, gas bottles, fluorescent lights and paint can be accepted at the Premises prior to construction of the household hazardous waste shed specified in condition 8 Table 2.
Green waste		Must only be sourced from; (a) Residential drop-offs; Or (b) Parks and garden maintenance carried out by the Licence Holder.
Putrescible waste		Must only be sourced from; (a) Residential drop off of cardboard material; Or (b) Collection of illegally dumped or littered waste by the Licence Holder.
Street sweepings		Must only be sourced from collections by the licence holder.

2. The licence holder must ensure that where waste does not meet the waste acceptance criteria set out in condition 1, it is removed from the premises by the delivery vehicle or, where that is not possible, stored in a quarantined storage area or container and removed to an appropriately authorised facility as soon as practicable.
3. The licence holder must maintain clear visible signage at all entries to the premises specifying;
  - (a) the type and container size limit of household hazardous wastes accepted at the premises;
  - (b) the types of hazardous waste not accepted at the premises; and
  - (c) a Hazchem outer warning placard.
4. The licence holder must not accept waste onto the premises where it contains, or is suspected to contain, visible asbestos or ACM.
5. The licence holder must maintain clear visible signage specifying “No Asbestos” at all entries to the premises.
6. Upon acceptance of household hazardous waste the licence holder must inspect the integrity of the container and categorise the material according to the material categories listed in Table 15 of the HHW Guidelines.

## Waste processing

7. The licence holder must ensure that the waste types specified in Table 2 are only subjected to the corresponding process(es), subject to the corresponding process limits and/or specifications.

**Table 2: Waste processing**

Waste type	Process(es)	Process limits and/or specifications
Inert waste type 1	Receipt, handling and storage prior to removal offsite	(a) Stored within a contained receptacle.
Inert waste type 2		(b) Household junk goods may be stored on pallets at the Household junk drop-off area shown in Schedule 1: Figure 2.
		(c) Used tyre storage must not exceed 100 tyres at any time.
Used mattresses		(a) The mattress stockpile shall not exceed more than 40 items at one time.
E-waste		(a) Stored within a contained receptacle. (b) Large whitegoods may be stored on hardstand.
Green waste		(a) The green waste sources referred to in Table 1 must be stored separately.

Waste type	Process(es)	Process limits and/or specifications
Putrescible waste		(a) Cardboard must be stored within metal cages and baled prior to disposal.
Street sweepings		(a) Street sweepings must be stored on a bunded hardstand.
Household hazardous waste		(a) Paint must be separated into oil or water based and be stored in Paintback Scheme stillages. (b) Car batteries must be stored on a covered, self-bunded pallet. (c) Household battery storage receptacles must provide leachate containment. (d) Fire extinguishers, gas bottles and fluorescent lights must be stored in covered metal cages. (e) Household hazardous waste not specified above must be classified, segregated and stored in the household hazardous waste shed. (f) No decanting is permitted. (g) Household hazardous waste with questionable container integrity must be placed in a suitable outer container prior to storage.

## Infrastructure and equipment

8. The licence holder must ensure that the site infrastructure and equipment listed in Table 3 and located at the corresponding infrastructure location is maintained and operated in accordance with the corresponding operational requirement set out in Table 3.

**Table 3: Infrastructure and equipment requirements**

Site infrastructure and equipment	Operational requirement	Infrastructure location
Cardboard baler	(a) Must only be operated between 0700 to 1900 hours Monday to Saturday.	Baled cardboard as shown in Schedule 1: Figure 2.
Containment receptacles (metal stillages and self-bunded pallets)	(a) Paint back stillages and self-bunded pallets must be maintained to provide adequate containment for any potentially generated leachate.	N/A

Site infrastructure and equipment	Operational requirement	Infrastructure location
Street sweepings storage area	<ul style="list-style-type: none"> <li>(a) Must be comprised of a hardstand bunded on at least three sides.</li> <li>(b) Must drain leachate to an oil separator apparatus.</li> <li>(c) The oil separator must be regularly maintained according to manufacturer specifications.</li> </ul>	Street sweepings as shown in Schedule 1: Figure 2.
Household hazardous waste shed	<ul style="list-style-type: none"> <li>(a) Must contain and be comprised of: <ul style="list-style-type: none"> <li>(i) Lockable storage shed</li> <li>(ii) Bunded, concrete hardstand laid to fall to ensure any spillage is contained within the premises.</li> <li>(iii) HDPE storage containers</li> <li>(iv) Class 5.1 and 5.2 Dangerous Goods cabinets</li> <li>(v) Flares cabinet</li> <li>(vi) Safety shower stillage</li> <li>(vii) Fire alarms and equipment</li> <li>(viii) Oil, fuel and Hazchem spill kits.</li> </ul> </li> </ul>	HHW shed area as shown in Schedule 1: Figure 2.

## Emissions and discharges

9. The licence holder shall immediately recover, or remove and dispose of, spills of environmentally hazardous materials whether inside or outside an engineered containment system.
10. The licence holder shall ensure that all material used for the recovery, removal, and/or disposal of environmentally hazardous materials is stored in an impermeable container prior to disposal at an appropriately authorised facility.
11. The licence holder must take all reasonable and practicable measures to prevent stormwater run-off becoming contaminated by the activities and operations undertaken at the premises.
12. The licence holder must ensure that:
  - (a) all reasonable and practicable measures are taken to ensure that no windblown waste escapes from the premises; and
  - (b) any windblown waste is collected on at least a weekly basis and returned to the relevant waste receptacle or otherwise appropriately contained.

- 13.** The licence holder must:
- (a) erect and maintain suitable fencing to prevent unauthorised access to the site;
  - (b) ensure that any entrance gates to the premises are securely locked when the premises is unattended; and
  - (c) undertake regular inspections of all security measures and repair damage as soon as practicable.
- 14.** The license holder must:
- (a) ensure that fire-fighting equipment and systems are in good working order and capable of controlling a loose material fire;
  - (b) collect and remove all fire wash-water and other waste that may result from firefighting on the premises;
  - (c) ensure that any fire wash-water is removed by a carrier licensed under the *Environmental Protection (Controlled Waste) Regulations 2004*; and
  - (d) ensure that an unauthorised fire on the premises is extinguished as soon as possible.

### Specified actions

- 15.** The licence holder must within 3 months of the commencement date of the licence, complete modifications to the street sweepings storage area to meet the operational requirements in Table 3.
- 16.** The licence holder must within 3 months of the commencement date of the licence, complete installation of the household hazardous waste shed to meet the operational requirements in Table 3.
- 17.** The licence holder must provide written notification to the CEO within 7 days of completion of the works required by condition 15 and 16. The notification must contain as-constructed plans for each item of infrastructure specified within conditions 15 and 16.
- 18.** The licence holder must within 3 months of the commencement date of the licence, submit to the CEO a Fire Emergency Management Plan for the premises. The plan must address the actions to be undertaken during a fire event at the premises and must include at a minimum;
- (a) current, concise information about the premises operation, infrastructure, hazards and emergency equipment;
  - (b) the procedures to be undertaken in the event of a waste storage fire;
  - (c) the procedures to be undertaken to contain, manage and remove fire wash-water generated when extinguishing a fire; and
  - (d) identification of specific personnel roles to ensure responsibilities are clear during an emergency.

## Monitoring

19. The licence holder must record the total amount of waste accepted onto the premises, for each waste type listed in Table 4, in the corresponding unit, and for each corresponding time period, as set out in Table 4.

**Table 4: Waste accepted at the premises**

Waste type	Unit	Time period
Inert waste type 1	Tonnes OR m <sup>3</sup> and calculated tonnes	Each monthly period.
Inert waste type 2		
E-waste		
Solid household hazardous waste		
Liquid household hazardous waste		
Green waste		
Putrescible waste		
Street sweepings		

20. The licence holder must record the total amount of waste removed from the premises, for each waste type listed in Table 5, in the corresponding unit, and for each corresponding time period, as set out in Table 5.

**Table 5: Waste removed from the premises**

Waste type	Unit	Time period
Inert waste type 1	Tonnes	Each monthly period.
Inert waste type 2		
E-waste		
Solid household hazardous waste		
Liquid household hazardous waste		
Green waste		
Putrescible waste		
Street sweepings		

## Records and reporting

- 21.** The licence holder must maintain accurate and auditable books including the following records, information, reports, and data required by this licence:
- (a) the calculation of fees payable in respect of this licence;
  - (b) the works conducted in accordance with condition 15 and 16 of this licence;
  - (c) any maintenance of infrastructure that is performed in the course of complying with condition 8 of this licence;
  - (d) monitoring undertaken in accordance with conditions 19 and 20 of this licence; and
  - (e) complaints received under condition 23 of this licence.
- 22.** The books specified under condition 21 must:
- (a) be legible;
  - (b) if amended, be amended in such a way that the original version(s) and any subsequent amendments remain legible and are capable of retrieval;
  - (c) be retained by the licence holder for the duration of the licence; and
  - (d) be available to be produced to an inspector or the CEO as required.
- 23.** The licence holder must record the following information in relation to complaints received by the licence holder (whether received directly from a complainant or forwarded to them by the Department or another party) about any alleged emissions from the premises:
- (a) the name and contact details of the complainant, (if provided);
  - (b) the time and date of the complaint;
  - (c) the complete details of the complaint and any other concerns or other issues raised; and
  - (d) the complete details and dates of any action taken by the licence holder to investigate or respond to any complaint.
- 24.** The licence holder must:
- (a) undertake an audit of their compliance with the conditions of this licence during the preceding annual period; and
  - (b) prepare and submit to the CEO by no later than 60 days after the end of that annual period an Annual Audit Compliance Report in the approved form.
- 25.** The licence holder must submit to the CEO by no later than 60 days after the end of each annual period, an Annual Environmental Report for that annual period for the conditions listed in Table 6 and which provides information in accordance with the corresponding requirement set out in Table 6.

**Table 6: Annual Environmental Report**

Condition	Requirement
2	A summary of all loads rejected from the premises during the annual period.
8	A summary of any maintenance undertaken during the annual period.
19 and 20	The records of input and output monitoring during the annual period including a summary of the total quantity of each waste type accepted and removed from the premises.
23	A summary of any complaints received during the annual period and the actions taken to address them.

## Definitions

In this licence, the terms in Table 7 have the meanings defined.

**Table 7: Definitions**

Term	Definition
ACM	Asbestos containing material
ACN	Australian Company Number
Annual Audit Compliance Report (AACR)	means a report submitted in a format approved by the CEO (relevant guidelines and templates may be available on the Department's website).
annual period	a 12 month period commencing from 1 July until 30 June of the immediately following year.
asbestos	as defined in the Asbestos Guidelines.
Asbestos Guidelines	means the <i>Guidelines for managing asbestos at construction and demolition waste recycling facilities</i> published on the department's website.
books	has the same meaning given to that term under the EP Act.
calculated tonnes	means tonnage calculated using the default values listed in Appendix B of the CEO <i>Notice of information required for an annual return of liable local governments that provide waste services</i> , gazetted in that reporting period.
CEO	means Chief Executive Officer of the Department. “submit to / notify the CEO” (or similar), means either: Director General Department administering the <i>Environmental Protection Act 1986</i> Locked Bag 10 Joondalup DC WA 6919 or: <a href="mailto:info@dwer.wa.gov.au">info@dwer.wa.gov.au</a>
Department	means the department established under section 35 of the <i>Public Sector Management Act 1994</i> (WA) and designated as responsible for the administration of the EP Act, which includes Part V Division 3.
discharge	has the same meaning given to that term under the EP Act.
emission	has the same meaning given to that term under the EP Act.
EP Act	<i>Environmental Protection Act 1986</i> (WA)
EP Regulations	<i>Environmental Protection Regulations 1987</i> (WA)

Term	Definition
E-waste	means discarded electrical or electronic devices and includes white goods.
Green waste	means biodegradable waste comprising of plants and their component parts such as flower cuttings, hedge trimmings, branches, grass, leaves, plants, seeds, shrub and tree loppings, tree trunks, tree stumps and similar materials and include any mixture of those materials.
Household hazardous waste	means the chemicals and hazardous materials listed in Appendix 3 of the HHW Guidelines and accepted under the Household Hazardous Waste Program.
HHW Guidelines	means the <i>Guidelines for the design and operation of facilities for the acceptance and storage of household hazardous waste</i> published by the department, as amended from time to time.
Hazardous waste	as defined in the Landfill Definitions.
Inert waste type 1	as defined in the Landfill Definitions.
Inert waste type 2	as defined in the Landfill Definitions.
Landfill Definitions	means the <i>Landfill Waste Classification and Waste Definitions 1996</i> (as amended from time to time)
licence	refers to this document, which evidences the grant of a licence by the CEO under section 57 of the EP Act, subject to the specified conditions contained within.
licence holder	refers to the occupier of the premises, being the person specified on the front of the licence as the person to whom this licence has been granted.
Premises	refers to the premises to which this licence applies, as specified at the front of this licence and as shown on the premises map in Schedule 1 to this licence.
Putrescible waste	as described in the Landfill Definitions.
prescribed premises	has the same meaning given to that term under the EP Act.
Waste	has the same meaning given to that term under the EP Act.

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## END OF CONDITIONS

## Schedule 1: Maps

### Premises map

The boundary of the prescribed premises is shown in pink in the map below (Figure 1).



Figure 1: Map of the boundary of the prescribed premises

Premises layout map

Solid Waste Depot – Licence Area Map and Key

Recycling Centre Licensed Area Key	
1. Baled cardboard	2. Tyres
3. Car bays	4. HH Batteries, phones, globes, e-waste
5. Light globes	6. Car batteries, extinguishers & gas bottles
7. Paint	8. Mulch pick-up
9. Mattresses	10. Whitegoods
11. Metals	12. Site office
13. Hire shed	14. Storage shed
15. Depot storage container	16. Tip-shop storage container
17. Dome roof sea container Tip-shop	18. Recycle bins
19. Mulch	20. Street-sweepings (CBD & Suburbs)
— Licensed Area Boundary Line	— Security gates

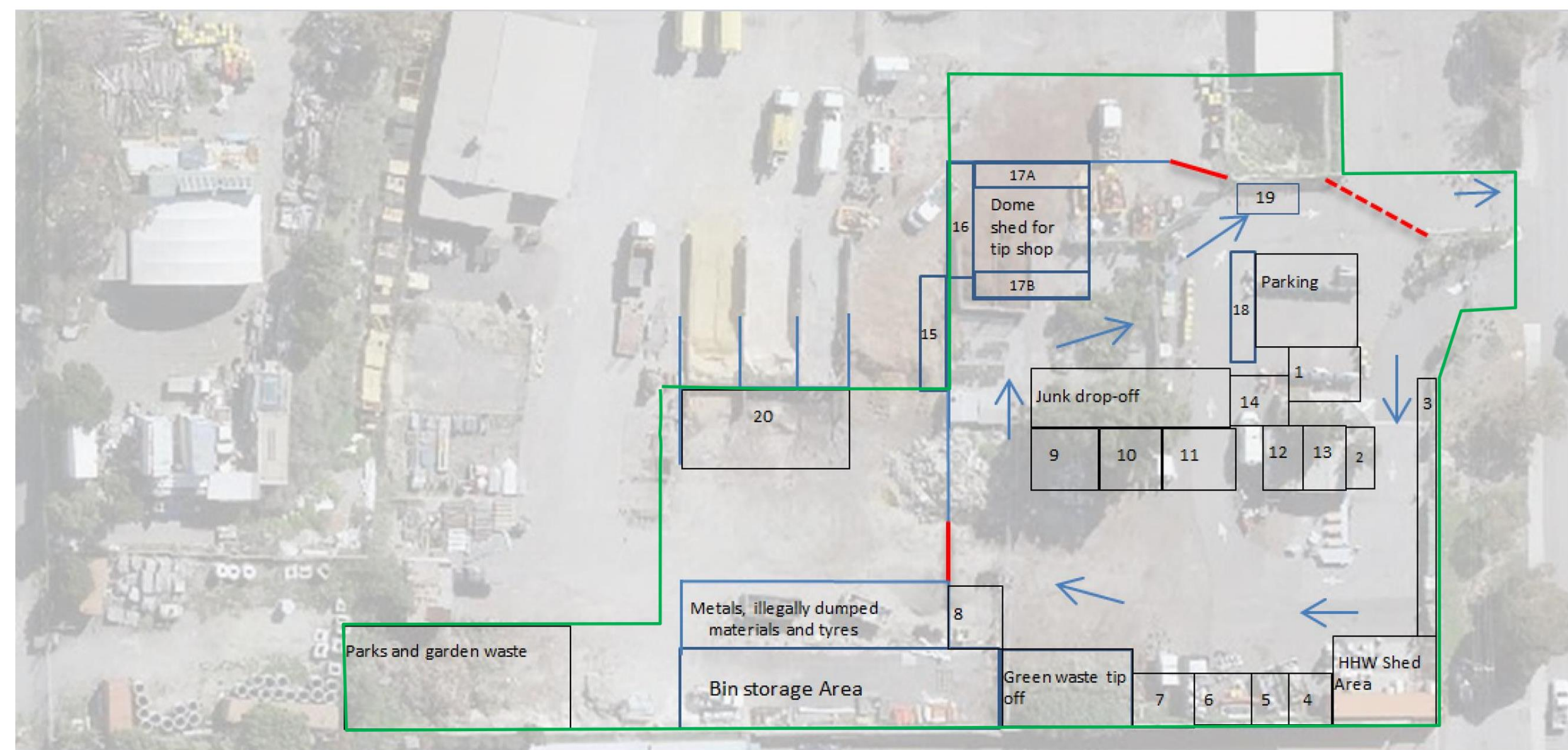


Figure 2: Layout of infrastructure and waste storage at the premises

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IR-T06 Licence template (v5.0) (September 2019)

## Premises boundary

The premises boundary is defined by the coordinates in Table 8.

**Table 8: Premises boundary coordinates (GDA94 MGA Zone 50)**

Point	Easting	Northing
1	383492.91	6452905.35
2	383493.35	6452889.47
3	383487.90	6452889.54
4	383483.45	6452882.67
5	383484.40	6452846.36
6	383408.39	6452844.37
7	383367.25	6452843.29
8	383367.23	6452855.39
9	383396.22	6452856.10
10	383396.31	6452881.94
11	383430.75	6452881.70
12	383429.85	6452916.09
13	383473.28	6452916.84
14	383473.67	6452905.00