



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details

Licence number:	L9408/2023/1	Licence file number:	DER2023/000528
Licence holder name:	Shire of Ashburton		
Trading as:	Not applicable		
ACN:	Not applicable		
Registered business address:	246 Ponciana Street, Tom Price WA 6751		
Reporting period:	01/01/2024 to 31/12/2024		

Section B – Statement of compliance with licence conditions

Did you comply with all of your licence conditions during the reporting period?
(please tick the appropriate box)

- ☐ Yes – please complete:
- section C;
 - section D (if required); and
 - sign the declaration in Section F.
- ☒ No – please complete:
- section C;
 - section D (if required);
 - section E; and
 - sign the declaration in Section F.

Section C – Statement of actual production

Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual production quantity
Category 13: Crushing of building material	0 tonnes
Category 64: Class II or III putrescible landfill site	13,976 tonnes

Section D – Statement of actual Part 2 waste discharge quantity

Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual Part 2 waste discharge quantity
N/A	N/A

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	16(b) and 17	Date(s) of non-compliance:	01/01/2024 to 31/12/2024
Details of non-compliance:			
Conditions 16(b) and 17 require the entire active tipping face to be covered with inert waste, clean fill or landfill lid in the timescale specified in Table 4 of the licence. On some occasions during the reporting year, the Shire was unable to comply with the timescale requirements in Table 4 meaning waste was not covered by the end of the working day.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No actual or suspected environmental impacts are expected to have occurred. Whilst the waste can be left uncovered longer than required, this is not expected to significantly increase the risk of leachate, odour, pest or litter impacting sensitive receptors.			
Cause (or suspected cause) of non-compliance:			
The cause is due to a lack of resources, resulting in limited staff and operational hours available to complete all tasks within the required timescales.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Landfilled waste is covered as soon as practicable with the cover material and to depths specified in Table 4. The Shire continues to try and obtain additional resources to run its waste facilities.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:		31/03/2025	Date:
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.