



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L9178/2018/1	Licence file number:	DER2018/000834
Licence holder name:			
Trading as:			
ACN:			
Registered business address:			
Reporting period:	01/02/2021 to 31/01/2022		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">section C;section D (if required); andsign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">section C;section D (if required);section E; andsign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
Prescribed Premises Category 89	18 tonnes per annum

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
NA	NA

Section E – Details of non-compliance with licence condition

Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.

Condition no:	2. infrastructure and equipment	Date(s) of non-compliance:	2021
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Details of non-compliance:

- Pit/trench dimensions differs from application license
- Pit/Trench filled in accordance with Tipping area operational requirements cited in license. Minimal to no impact to the environment.

What was the actual (or suspected) environmental impact of the non-compliance?

NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.

Pit/trench has not been constructed in line with proposed trenches dimensions.

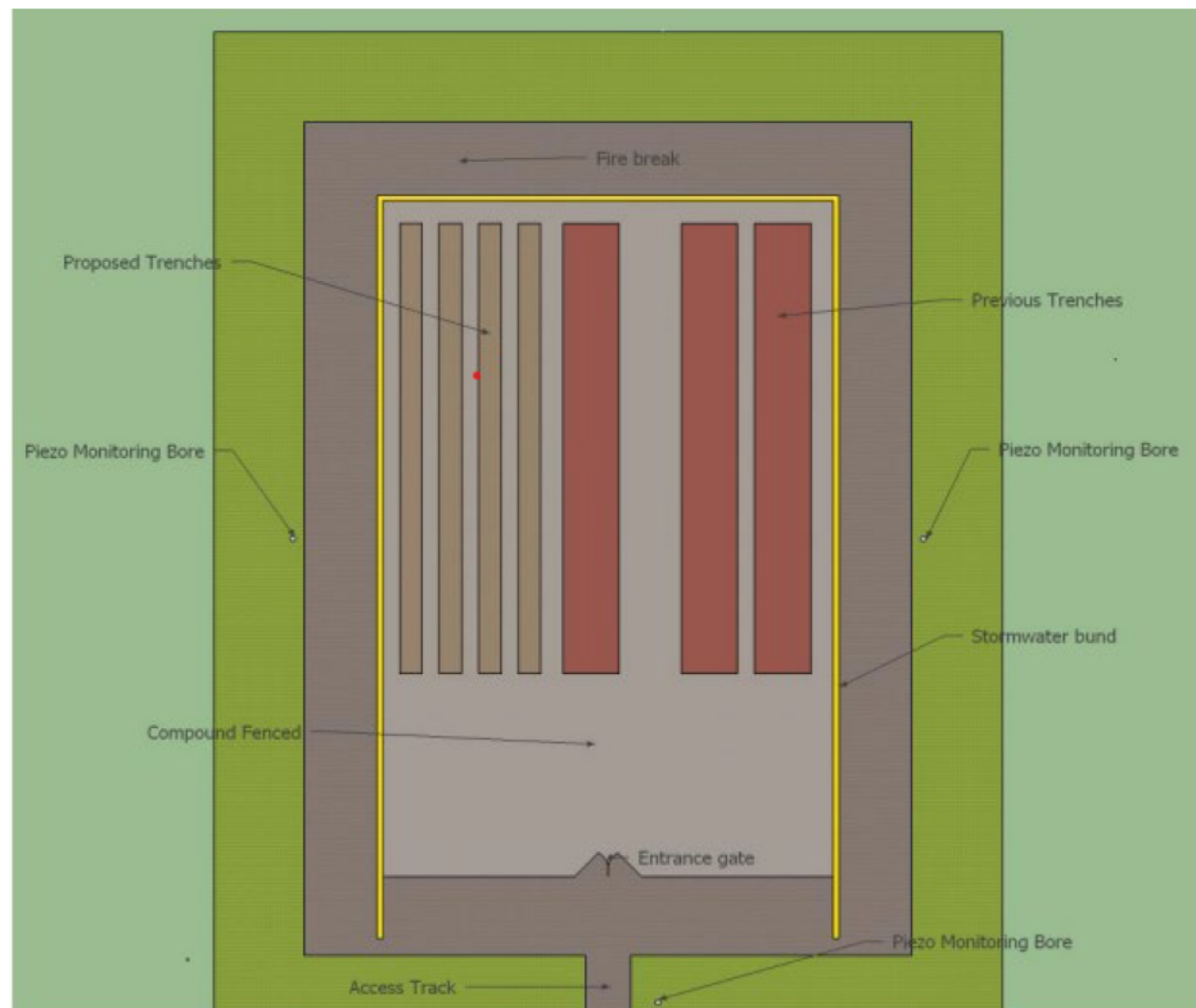


Figure 1: Site layout

Section E – Details of non-compliance with licence condition



Figure 2. Pit/trench with bund wall



Figure 3. Pit/trench front on

Section E – Details of non-compliance with licence condition	
Pit/trench layout differs from License	
Cause (or suspected cause) of non-compliance:	
Pit design was changed to provide a safer workspace. Changes to design eliminated personnel walking over pit bunds, reduced manual handling and eliminated working from heights risk.	
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:	
Pit/trench has bunding present to prevent runoff from contaminated water. Currently only general biodegradable camp waste is going into the Pit/trench. HPPL has a contractor that removes all industrial waste from site and skip bins for recycling e.g. glass, plastic, tin and cardboard etc.	
Was this non-compliance previously reported to DWER?	
<input type="checkbox"/> Yes, and	
<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input type="checkbox"/> Reported to DWER in writing	Date: / /


Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	Record Keeping 6 C	Date(s) of non-compliance:	2021
Details of non-compliance:			
Volume of waste disposed of per annum not logged. Regular inspections are conducted of Tip and associated infrastructure, HPPL has a contractor that removes all industrial waste from site and skip bins for recycling e.g. glass, plastic, tin and cardboard etc.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			

Section E – Details of non-compliance with licence condition	
Approximate volume of waste is known however specific log is not been kept.	
Cause (or suspected cause) of non-compliance:	
Previous officer didn't keep a log	
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:	
Develop a waste management log for waste disposal onsite	
Was this non-compliance previously reported to DWER?	
<input type="checkbox"/> Yes, and	
<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input type="checkbox"/> Reported to DWER in writing	Date: / /

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:	02/02/2021	Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.