



### Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

Section A – Licence details	
Licence number:	L8983/2016/1
Licence file number:	DER2016/001332
Licence holder name:	T & J.J Nominees Pty Ltd
Trading as:	N/A
ACN:	165 696 908
Registered business address:	Unit 5, 213 Walcott Street North Perth, WA, 6006
Reporting period:	1 / 7 / 2022 to 30 / 6 / 2023

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none"> <li>• section C;</li> <li>• section D (if required); and</li> <li>• sign the declaration in Section F.</li> </ul>
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none"> <li>• section C;</li> <li>• section D (if required);</li> <li>• section E; and</li> <li>• sign the declaration in Section F.</li> </ul>

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
25	627 kL

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	5	Date(s) of non-compliance:	7 <sup>th</sup> and 26 <sup>th</sup> December 2022 and 3 <sup>rd</sup> February 2023
Details of non-compliance:			
Exceedances of reactive phosphorous limits in November and December sampling and exceedances of inorganic nitrogen limits in December and January sampling.			
What was the actual (or suspected) environmental impact of the non-compliance? <b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No environmental impacts in the groundwater or soil monitoring were observed due to the non-compliances.			
Cause (or suspected cause) of non-compliance:			
The deterioration of bacterial health reducing the denitrification capacity of the plant due to reduced loads through the plant over the Christmas period caused the inorganic nitrogen levels to exceed the specified limits. A small fissure in the phosphorous flocculant dosing line causing air ingress and reduced dosing amount caused the reactive phosphorous levels to exceed the specified limits.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The WWTP was recirculated, and the sludge age was improved. Changes to operating procedures for subsequent productions gaps will maintain a greater balance of flow on non-production days during future production stoppages to better maintain plant biological health and performance. Fissure in dosing line was repaired.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: 15/12 /22 and 19/1/23	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	8	Date(s) of non-compliance:	6/1/2023
Details of non-compliance:			
Sampling of pH within monitoring bore MB1 was missed during the second quarterly reporting period.			
What was the actual (or suspected) environmental impact of the non-compliance? <b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
All other results for this sampling round were comparable with expected results providing no indication that the pH would have deviated from the normal range.			
Cause (or suspected cause) of non-compliance:			
The omission of pH field results recorded during this period was due to a clerical error.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Retraining of staff to be undertaken to ensure requirements are known.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date:	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	13	Date(s) of non-compliance:	3 <sup>rd</sup> February 2023
Details of non-compliance:			
Exceedance of treated wastewater inorganic nitrogen was not reported to DWER within 24 hours.			
What was the actual (or suspected) environmental impact of the non-compliance? <b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No environmental impacts in the groundwater or soil monitoring were observed due to the non-compliances.			
Cause (or suspected cause) of non-compliance:			
The reporting of the non-compliance to DWER was missed due to a clerical error and due to the non-compliance occurring during a busy period. Corrective action was undertaken immediately, only the email reporting was missed and no environmental impacts in the groundwater or soil monitoring were observed due to the non-compliance.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Staff have noted the error and will endeavor to report immediately in the future.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date:	

**Section F – Declaration**

<p>I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>.</p> <p>I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.</p>			
Signature <sup>2</sup> :	[Redacted]	Signature:	[Redacted]
Name: (printed)	[Redacted]	Name: (printed)	[Redacted]
Position:	DIRECTOR	Position:	✓ DIRECTOR
Date:	29.8.23	Date:	29/8/23.
Seal (if signing under seal):			

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.