



## Annual Audit Compliance Report Form

*Environmental Protection Act 1986, Part V Division 3*

Once completed, please submit this form either via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L8746/2013/1	Licence file number:	2013/002341
Licence holder name:	Bunbury Harvey Regional Council		
Trading as:	Wellington Group of Councils Compost Facility		
ACN:			
Registered business address:	PO Box 111 AUSTRALIND WA 6233		
Reporting period:	01/04/2020 to 31/03/2021		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none"> <li>• section C;</li> <li>• section D (if required); and</li> <li>• sign the declaration in Section F.</li> </ul>
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none"> <li>• section C;</li> <li>• section D (if required);</li> <li>• section E; and</li> <li>• sign the declaration in Section F.</li> </ul>

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
67A Compost Manufacturing	21599.79

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
67A Compost Manufacturing	2706.21

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.3.1 (b)		March 2022
Details of non-compliance:			
Capacity limit of waste acceptance at our facility.			
What was the actual (or suspected) environmental impact of the non-compliance? <b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
N/A			
Cause (or suspected cause) of non-compliance:			
Expected Stanley Road facility to be in construction to proceed up to 35 000 tonnes. Works delayed due to availability of funding. See below action to be taken to mitigate delay.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Regular and consistent monitoring and reporting directly to CEO on input volumes to ensure no further future capacity breaches to the licence. Amendment to be submitted to address tonnage non-compliance (up to 30 000 tonnes) long term.			
Was this non-compliance previously reported to DWER?			
<ul style="list-style-type: none"> <li>• Yes, and</li> </ul>			
Reported to DWER verbally		Date: / /	
<ul style="list-style-type: none"> <li>• Reported to DWER in writing</li> </ul>		Date: 27 /04 /2022	

**Section F – Declaration**

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature <sup>2</sup> :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:		Date:	
Seal (if signing under seal):			

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.