



## Annual Audit Compliance Report Form

*Environmental Protection Act 1986, Part V Division 3*

Once completed, please submit this form either via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

### Section A – Licence details

Licence number:	L8685/2012/2	Licence file number:	2012/0062664
Licence holder name:	Shire of Cocos Keeling Islands		
Trading as:	Shire of Cocos Keeling Islands		
ACN:			
Registered business address:	Lot 256 Jalan Malati Home Islands Cocos Keeling Islands		
Reporting period:	01/ 07/2023 to 30/06/2024		

### Section B – Statement of compliance with licence conditions

Did you comply with all of your licence conditions during the reporting period?  
(please tick the appropriate box)

- ☐ Yes – please complete:
- section C;
  - section D (if required); and
  - sign the declaration in Section F.
- ☒ No – please complete:
- section C;
  - section D (if required);
  - section E; and
  - sign the declaration in Section F.

### Section C – Statement of actual production

Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual production quantity
Category 64 Putrescible Class 2	44m3

### Section D – Statement of actual Part 2 waste discharge quantity

Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual Part 2 waste discharge quantity
Category 64 Inert Waste Class 2	44m3

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the license holder was non-compliant at a time during the reporting period.			
Condition no:	1.3.5	Date(s) of non-compliance:	5 October 2023
Details of non-compliance:			
The License Holder failed to have site securely locked at time of inspection, 5 <sup>th</sup> October 2023. License Holder rectified this with securing site with chain and lock			
What was the actual (or suspected) environmental impact of the non-compliance? <b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No environmental impact			
Cause (or suspected cause) of non-compliance:			
Poor management, communication with contractors/Water Corp regarding access of site to dispose of biosolids.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Shire to lock gate immediately and keys to padlock kept at Shire Depot. Water Corp/Contractors only able to access with Shire Staff. Regular checks of site to ensure entry is secure.			
Was this non-compliance previously reported to DWER?			
No			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date:    /    /	
<input type="checkbox"/> Reported to DWER in writing		Date:	

Section F – Declaration			
<p>I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>.</p> <p>I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.</p>			
Signature <sup>2</sup> :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:	06.08.2024	Date:	1/08/24
Seal (if signing under seal):			

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.