



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L7930/2004/4	Licence file number:	DEC8878/1
Licence holder name:	Minerva Foods Australia Pty Ltd		
Trading as:	Minerva Foods Australia Pty Ltd		
ACN:	652859811		
Registered business address:	Unit 1 Metroplex Ave, Murarrie Qld 4172		
Reporting period:	01/01/2022 to 31/12/2022		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">section C;section D (if required); andsign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">section C;section D (if required);section E; andsign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
Category 15: Abattoir	6,409.3 tonnes

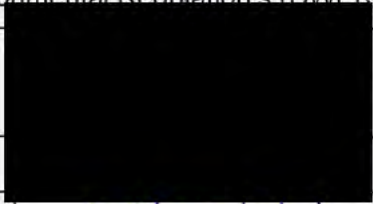

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	21	Date(s) of non-compliance:	01/01/2022 to 31/12/2022
Details of non-compliance:			
No monthly cumulative wastewater volumes recorded for 2022 reporting period.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No known impact. Total estimate discharge of 18,300 kL for 2022 reporting period. Water levels in all ponds remain below 600 mm minimum freeboard.			
Cause (or suspected cause) of non-compliance:			
Site staff unaware of flow meter location and requirement to record monthly flow readings.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Administrative changes and staff training to ensure site personnel are made aware of licence wastewater monitoring requirements.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	23	Date(s) of non-compliance:	01/01/2022 to 31/12/2022
Details of non-compliance:			
No monthly quarterly water quality sampling conducted from final aerobic wastewater treatment pond.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No known impact.			
Cause (or suspected cause) of non-compliance:			
Site staff unaware of water quality monitoring requirements. Additional sampling to be completed in February 2023.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Administrative changes and staff training to ensure site personnel are made aware of licence water quality monitoring requirements.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	26.b	Date(s) of non-compliance:	January 2023
Details of non-compliance:			
AACR not submitted to DWER in accordance with specified reporting timeframes.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No known impact.			
Cause (or suspected cause) of non-compliance:			
Site staff unaware of reporting timeframes in the provision of data to consultant.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Administrative changes and staff training to ensure site personnel are made aware of licence reporting timeframes.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section F – Declaration

<p>I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.</p> <p>I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.</p>			
Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:	CEO	Position:	
Date:	22.2.23	Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.