



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details

Licence number:	L7201/1997/10	Licence file number:	DEC4429
Licence holder name:	City of Stirling		
Trading as:	Recycling Centre Balcatta		
ACN:	N/A		
Registered business address:	Lot 45 on Plan 19412 Natalie Way Balcatta WA 6021		
Reporting period:	01/01/2022 to 31/12/2022		

Section B – Statement of compliance with licence conditions

Did you comply with all of your licence conditions during the reporting period?
(please tick the appropriate box)

- Yes – please complete:
- section C;
 - section D (if required); and
 - sign the declaration in Section F.
- No – please complete:
- section C;
 - section D (if required);
 - section E; and
 - sign the declaration in Section F.

Section C – Statement of actual production

Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual production quantity
250,000 tons	129,969 tons

Section D – Statement of actual Part 2 waste discharge quantity

Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.



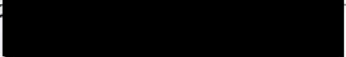

Prescribed premises category	Actual Part 2 waste discharge quantity
N/A	N/A

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	2.2-2.4	Date(s) of non-compliance:	6/3/2022, 30/3/2022, 11/10/2022
Details of non-compliance:			
6-3-2022 – Minor fire located in waste shed – unknown ignition source 30-3-2022 – Oil Spill in Household Hazardous Waste area – contractor error 11-10-2022 - Minor fire located in waste shed – ignition source flares			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Minor smoke emissions and water runoff contained onsite with bunding and sand for all 2 fires. NB: (fire incidents determined as minor smoldering events only, no flames visible and extinguished by fire brigade with water only each time). Oil spill – due to Cleanaway oil truck overflowing, operator error in not observing pumping process. Area remediated by City & Cleanaway; all materials disposed by Cleanaway to class III landfill.			
Cause (or suspected cause) of non-compliance:			
6-3-2022 – unknown ignition source 11-10-2022 – ignition source flares 30-3-2022 – operator error during process of emptying oil tank in HHW area			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Fire brigade called each time for fires and extinguished flames with water only, area cleaned up immediately by contractor. Oil spill cleaned up by City and Cleanaway, area close for full day, all waste materials disposed by Cleanaway to Class III landfill			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: 6 /3 /2022, 30/3/2022, & 11/10/2022	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:	Acting Manager Waste & Fleet	Position:	Coordinator Compliance & Service Development
Date:	11 January 2023	Date:	11 January 2023
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.