



## Annual Audit Compliance Report Form

*Environmental Protection Act 1986, Part V*

Once completed, please submit this form either via email to [info-der@dwer.wa.gov.au](mailto:info-der@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

### Section A – Licence Details

Licence number:	L7120/1997/12	Licence file number:	DER2013/001432
Licence holder:	City of Busselton		
Trading as:			
ABN:	87 285 608 991		
Registered address:	2 Southern Drive BUSSELTON WA 6280		
Reporting period:	1 / 1 / 2019 to 31 / 12 / 2019		

### Section B – Statement of Compliance with Licence Conditions

Did you comply with all of your licence conditions during the reporting period?  
(please tick the appropriate box)

☐ Yes – please complete:

- section C;
- section D if required; and
- sign the declaration in Section F.

☒ No – please complete:

- section C;
- section D if required;
- section E; and
- sign the declaration at Section F.

### Section C – Statement of Actual Production

Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.

Prescribed Premises Category	Actual Production Quantity
61A - Solid waste facility: premises (other than premises within category 67A) on which solid waste produced on other premises is stored, reprocessed, treated, or discharged onto land	0 tonnes
62 - Solid waste depot: premises on which waste is stored or sorted pending final disposal or re-use	9,419 tonnes

### Section D – Statement of Actual Part 2 Waste Discharge Quantity

Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.

Prescribed Premises Category	Actual Part 2 Waste Discharge Quantity

### Section E – Details of Non-Compliance with Licence Condition

Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.

Condition no:	1.2.1	Date(s) of non-compliance:	31/12/2019
Details of non-compliance:			
<p>The Quantity Limit specified in Table 1.2.1 for the combined total of Inert Waste Type 2, Putrescible waste and Hazardous waste was exceeded. The permitted total is 5,000 tonnes per year, but the total amount received during 2019 was approximately 9,419 tonnes. It should be noted that only 5,832 tonnes was putrescible waste destined for landfill; the remainder was either household hazardous waste or recyclables.</p>			
What was the actual (or suspected) environmental impact of the non-compliance?			
<p><b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
There was no environmental impact of the non-compliance. All waste was contained and managed in accordance with the measures listed in the licence.			
Cause (or suspected cause) of non-compliance:			
<p>Greater than anticipated amount of material received from the general public. This is likely due to an increase in the range of materials recycled and an increase in population in the Busselton area. Also, City of Busselton now uses the transfer station as an aggregation point for kerbside waste collected in Busselton. This material was previously transported directly to Dunsborough landfill.</p>			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
City of Busselton will make an application to increase the licensed amount for the site.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

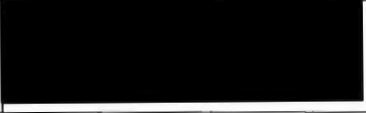



Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.2.1	Date(s) of non-compliance:	1/1/2019-31/12/2019
Details of non-compliance:			
<p>The facility has received small quantities (estimated to be 39 tonnes) of household quantities of chemical waste under the Household Hazardous Waste collection program. This amount includes waste paint, which is permitted under the licence. However, it also includes other household chemicals, such as pesticides, cleaners, etc., which is not explicitly permitted under the licence.</p>			
<p>What was the actual (or suspected) environmental impact of the non-compliance?</p> <p><b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
<p>There was no environmental impact of the non-compliance. All waste was contained and managed in accordance with the measures listed for managing household hazardous waste in the licence. Chemical waste is regularly tested by the Chem Centre and removed for disposal by a licensed liquid waste contractor.</p>			
Cause (or suspected cause) of non-compliance:			
<p>Under the Household Hazardous Waste program, all small quantities of chemical are to be accepted. It is safer to accept the waste at the facility, where it will be dealt with properly, than risk sending residents away with it. When the site licence was last updated, it was not noticed that this condition did not explicitly permit the full range of household hazardous waste.</p>			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
<p>City of Busselton will seek an amendment to the Rendezvous Rd Transfer Station's licence to make it consistent with the range of household hazardous waste permitted at the Vidler Rd landfill site. Specifically, replace the current wording of "Paint, waste oils, gas cylinders, empty fire extinguishers, emergency beacons, batteries, electronic waste and empty oil and chemical containers (DrumMuster) only." with alternative wording "Paint, Waste Oil, Gas Cylinders, Small quantities of household chemicals (&lt; 20 ltrs or kg), DrumMuster products, fire extinguishers, emergency beacons, batteries and electronic waste."</p>			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

## Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature <sup>2</sup> :		Signature:	
Name: (printed)		Name: (printed)	
Position:	CHIEF EXECUTIVE OFFICER	Position:	
Date:	24/3/2020	Date:	
Seal (if signing under seal):			

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.