



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L7065/1997/15	Licence file number:	ADM0008
Licence holder name:	Shire of Carnarvon		
Trading as:	Shire of Carnarvon (Brown Range Waste Facility)		
ACN:			
Registered business address:	3 Francis St, Carnarvon WA 6701		
Reporting period:	1 / 1 / 2019 to 31 / 12 / 2019		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D (if required); and• sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D (if required);• section E; and• sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
64 (class II putrescible landfill)	9,552 t
62 (solid waste depot)	2712 t (inert 1 & 2)
61 (liquid waste facility)	1391 t
57 (used tyre storage – general)	25 t

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
62 (solid waste depot)	365 t (scrap metal)
Section E – Details of non-compliance with licence condition	
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.	
Condition no:	2.4.1, 2.4.2, 3.1.1
Date(s) of non-compliance:	
Details of non-compliance:	
Monitoring bores are dry and require professional attention. Due to the expansion of the licensed facility area, the location of the monitoring bores also needs review.	
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.	
While the monitoring bores are important for the long-term impact monitoring and waste planning, it is unlikely that the absence of groundwater testing during the reporting period will have had an impact on actual waste facility practices.	
Cause (or suspected cause) of non-compliance:	
Bores require professional attention and review of location.	
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:	
The Shire will have the required bores in place for both Brown Range and Coral Bay landfills by the end of 2021.	
Was this non-compliance previously reported to DWER?	
<input type="checkbox"/> Yes, and	
<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input type="checkbox"/> Reported to DWER in writing	Date: / /

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.3.1	Date(s) of non-compliance:	
Details of non-compliance:			
It would appear that there are more than 1000 tyres in an open pit.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
The tyres can harbour feral cats, and potentially allow breeding of mosquitoes, but primarily it is a fire risk. No fires have occurred at the tyre pit to-date.			
Cause (or suspected cause) of non-compliance:			
The Shire has been looking for someone who can recycle the tyres and this is made more difficult after burial due to dirt contamination.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The Shire has agreed to ensure the tyres are either removed or buried by the end of the next reporting period (30 April 2021).			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:	Chief Executive Officer	Position:	
Date:		Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.