



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details

Licence number:	L7059/1997/12	Licence file number:	
Licence holder name:	Shire East Pilbara		
Trading as:	The Shire of East Pilbara – Newman Waste Management Facility		
ACN:	47854334350		
Registered business address:	PMB 22 Newman 6753 WA		
Reporting period:	01 / 01 / 2024 to 31 / 12 / 2024		

Section B – Statement of compliance with licence conditions

Did you comply with all of your licence conditions during the reporting period?
(please tick the appropriate box)

- ☐ Yes – please complete:
- section C;
 - section D (if required); and
 - sign the declaration in Section F.
- ☒ No – please complete:
- section C;
 - section D (if required);
 - section E; and
 - sign the declaration in Section F.

Section C – Statement of actual production

Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual production quantity
Category 64 Class 2 Putrescible Landfill	47,475.67 Tonnes
Category 61 Liquid Waste Facility	16,595.7 Tonnes

Section D – Statement of actual Part 2 waste discharge quantity

Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual Part 2 waste discharge quantity

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	4	Date(s) of non-compliance:	Ongoing
Details of non-compliance:			
<p>The site currently has a stockpile of approximately 2,000 tyres on-site, which exceeds the 100-tyre limit specified in our operating license. The tyres have been stored above ground as part of the Shire's initiative to recycle the material, in accordance with our commitment to environmentally responsible waste management. This approach is being pursued as an alternative to landfilling, which is also permissible under the terms of the license.</p>			
<p>What was the actual (or suspected) environmental impact of the non-compliance?</p> <p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
<ul style="list-style-type: none"> • Leaching of hazardous chemicals into surrounding soil and water. • Potential fire hazard and air pollution risk due to fires. • Potential habitat for disease or vermin. 			
Cause (or suspected cause) of non-compliance:			
<p>The stockpile has been caused by a variety of causes including historical issues at the site, staffing issues, logistical and economical challenges and large volumes of tyres in the region.</p>			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
<p>A local contractor (Cleanaway) has been engaged to remove and recycle tyres located at the site; this process is expected to take approximately two months.</p> <p>After clearing the current stockpile, regular clearing and managing of site stockpiles will occur in an effort to maintain compliance.</p> <p>This process will mitigate environmental effects listed above and provide increased usable space on the current site for compliant materials.</p>			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	38	Date(s) of non-compliance:	Multiple
Details of non-compliance:			
<p>8 small fires occurred within the active tip face within the reporting period that weren't reported to DWER within the 14-day notification period. The fires occurred on the following dates:</p> <ul style="list-style-type: none"> - 16 January 2024 - 18 January 2024 - 6 March 2024 - 15 May 2024 - 22 May 2024 - 15 June 2024 - 24 October 2024 - 28 December 2024. 			
<p>What was the actual (or suspected) environmental impact of the non-compliance?</p> <p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
<p>The fires ignited within the municipal solid waste at the active tip face while the facility operators were compacting material with the landfill compactor.</p> <p>Environmental impact from the fires included air pollution and hazardous leachate generation.</p>			
Cause (or suspected cause) of non-compliance:			
It is suspected that all fires ignited from battery sparks upon compaction within the municipal solid waste.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Fires were quickly contained and brought under control in a short span of time using the on-site water truck, with two of the fires requiring support from DFES. The active tip face was declared safe by the Fire Control Officer, when deemed appropriate.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	18 & 19	Date(s) of non-compliance:	22/06/2024
Details of non-compliance:			
The Shire was not able to provide engineering certification required under condition 19 of the licence for the sludge drying bed infrastructure works. This was to be submitted within 30 days of completion of sludge drying bed infrastructure works in 2018.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No environmental impacts have been suspected or reported.			
Cause (or suspected cause) of non-compliance:			
The Shire was not able to provide engineering certification required under condition 19 of the licence for sludge drying bed infrastructure works. This was to be submitted within 30 days of completion of sludge drying bed infrastructure works.			
DWER located correspondence from 2019 stating that the sludge drying bed was constructed and emails mentioning that the submission of some aspects of the certification were delayed / were outstanding; however, unable to find a follow-up submission or correspondence.			
It has been over 7 years since the drying bed was constructed and several severe weather events have happened in between. Therefore, the presence and thickness of clay lining in the drying bed is unknown.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Recently, the Shire has liaised with DWER to confirm what actions are required to ensure the sludge drying bed is reinstated to the condition as per current license.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input checked="" type="checkbox"/> Reported to DWER verbally		Date: 22 / 06 / 2024	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: 22 / 06 / 2024	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:	31/03/2025	Date:	31/05/2025
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.