

ATTACHMENT 1 – ANNUAL AUDIT COMPLIANCE REPORT

LICENCE NUMBER L6953/1997/8

FILE NUMBER: DEC5471

WONGAN HILLS

SECTION A

LICENCE DETAILS

Licence Number: L6953/1997/8	Licence File Number: DEC 5471
Company Name: Trading as: Shire of Wongan-Ballidu	ABN: 95171 458913
Reporting period: 1 November 2019 to 31 October 2020. to _____	

STATEMENT OF COMPLIANCE WITH LICENCE CONDITIONS

1. Were all conditions of licence complied with within the reporting period? (please tick the appropriate box)

Yes Please proceed to Section C
No Please proceed to Section B

Each page must be initialed by the person(s) who signs Section C of this annual audit compliance report

INITIAL



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SECTION B - DETAILS OF NON-COMPLIANCE WITH LICENCE CONDITION.

Please use a separate page for each licence condition that was not complied with.

a) Licence condition not complied with?	
b) Date(s) when the non compliance occurred, if applicable?	
c) Was this non compliance reported to DEC?	
<input type="checkbox"/> Yes <input type="checkbox"/> Reported to DEC verbally Date _____ <input type="checkbox"/> Reported to DEC in writing Date _____	<input type="checkbox"/> No
d) Has DEC taken, or finalised any action in relation to the non compliance?	
e) Summary of particulars of non compliance, and what was the environmental impact?	
f) If relevant, the precise location where the non compliance occurred (attach map or diagram)	
g) Cause of non compliance	
h) Action taken or that will be taken to mitigate any adverse effects of the non compliance.	
i) Action taken or that will be taken to prevent recurrence of the non compliance.	

Each page must be initialed by the person(s) who signs Section C of this annual audit report
 INITIAL: [REDACTED]

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SECTION C - SIGNATURE AND CERTIFICATION


This Annual Audit Compliance Report may only be signed by a person(s) with legal authority to sign it. The ways in which the Annual Audit Compliance Report must be signed and certified, and the people who may sign the statement, are set out below.

Please tick the box next to the category that describes how this Annual Audit Compliance Report is being signed. If you are uncertain about who is entitled to sign or which category to tick, please contact the licensing officer for your premises.

If the licence holder is	The Annual Audit Compliance Report must be signed and certified:
an individual	<input type="checkbox"/> by the individual licence holder, or <input type="checkbox"/> by a person approved in writing by the Chief Executive Officer of the Department of Environment and Conservation to sign on the licensee's behalf.
A firm or other unincorporated company	<input type="checkbox"/> by the principal executive officer of the licensee; or <input type="checkbox"/> by a person with authority to sign on the licensee's behalf who is approved in writing by the Chief Executive Officer of the Department of Environment and Conservation.
A corporation	<input type="checkbox"/> by affixing the common seal of the licensee in accordance with the Corporations Act 2001; or <input type="checkbox"/> by two directors of the licensee; or <input type="checkbox"/> by a director and a company secretary of the licensee, or <input type="checkbox"/> if the licensee is a proprietary company that has a sole director who is also the sole company secretary – by that director, or <input type="checkbox"/> by the principal executive officer of the licensee; or <input type="checkbox"/> by a person with authority to sign on the licensee's behalf who is approved in writing by the Chief Executive Officer of the Department of Environment and Conservation.
A public authority (other than a local government)	<input type="checkbox"/> by the principal executive officer of the licensee; or <input type="checkbox"/> by a person with authority to sign on the licensee's behalf who is approved in writing by the Chief Executive Officer of the Department of Environment and Conservation.
a local government	<input checked="" type="checkbox"/> by the chief executive officer of the licensee; or <input type="checkbox"/> by affixing the seal of the local government.

It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular. There is a maximum penalty of \$50,000 for an individual or body corporate.

I/We declare that the information in this annual audit compliance report is correct and not false or misleading in a material particular.

SIGNATURE: 
 NAME: (printed) _____

SIGNATURE: _____
 NAME: (printed) _____

POSITION: CEO

POSITION: _____

DATE: 15 / 10 / 2020

DATE: _____ / _____ / _____

SEAL (if signing under seal)

SHIRE OF WONGAN-BALLIDU

LICENSE NUMBER L6953/1997/8 FILE NUMBER DEC5471 WONGAN HILLS WASTE MANAGEMENT SITE

ANNUAL MONITORING REPORT FOR THE PERIOD 1 NOVEMBER 2019 TO 31 OCTOBER 2020

DER REQUEST	SHIRE RESPONSE
(a) details of the landfill cells used for active filling during the Monitoring and Reporting Period	Rubbish is delivered to maked bays, sorted and transferred to one open cell
(b) measures to control pests and vermin	No measures are necessary as pests and vermin do not present any problems
(c) measures taken to suppress dust	No measures are necessary as dust does not present any problems
(d) the results of any environmental monitoring undertaken at the site	No environmental monitoring was undertaken at the site
(e) a copy of the register and plan showing asbestos and clinical waste buried	Map showing the GPS co-ordinate for asbestos is attached to this report
(f) any changes to site boundaries, internal buffer zones and asbestos waste disposal areas	No changes to site boundaries.
(g) any changes to the location of any surface drainage channels	No changes were made to any surface drainage channels
(h) average compaction rates	Unable to determine
(i) details of any environmental complaints recorded as required by condition 25 of this license, including the number of complaints, the general nature of the complaints and any action taken as a result of a complaint being received	There were no complaints received