



## Annual Audit Compliance Report Form

*Environmental Protection Act 1986, Part V Division 3*

Once completed, please submit this form either via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L6919/1997/11	Licence file number:	
Licence holder name:	Shire of Katanning		
Trading as:	Not applicable – local government		
ACN:			
Registered business address:	52 Austral Terrace Katanning (PO Box 130 Katanning 6317)		
Reporting period:	01/01/2025 to 31/12/2025		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none"><li>section C;</li><li>section D (if required); and</li><li>sign the declaration in Section F.</li></ul>
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none"><li>section C;</li><li>section D (if required);</li><li>section E; and</li><li>sign the declaration in Section F.</li></ul>

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
Category 57	288
Category 61	346.45 Tonnes
Category 62	1422.96 Tonnes
Category 64	4886.39 Tonnes

Section D – Statement of actual Part 2 waste discharge quantity			
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.			
Prescribed premises category	Actual Part 2 waste discharge quantity		
Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	3	Date(s) of non-compliance:	10.05/2025
Details of non-compliance:			
Officers observed two additional areas of potential landfilling outside of the authorised landfill area. On 23 July 2025, the shire stated that the premises is not currently relocating commercial or non commercial builders' rubble to the active cell, but is instead burying it in situ.			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
The location of this activity is in the area marked "Builders Rubble" as per Schedule 1 Maps of the Licence for the facility.			
Cause (or suspected cause) of non-compliance:			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Waste has been transferred to the active and covered, A fire on the 5 February 2026 did require rubbish to be reexposed to ensure that the fire was completely extinguished. The area is being remediated. Photos of the completed remediation will be provided to DWER.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input checked="" type="checkbox"/> Reported to DWER verbally		Date: 05 / 04 / 2025	

Section E – Details of non-compliance with licence condition	
<input type="checkbox"/> Reported to DWER in writing	Date: / /

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	3	Date(s) of non-compliance:	10/05/2025
Details of non-compliance:			
Two pallets of vehicle batteries were stored outside of a fully enclosed bunded area/container prior to removal offsite.			
What was the actual (or suspected) environmental impact of the non-compliance? <b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Potential for acid to leak from battery(s).			
Cause (or suspected cause) of non-compliance:			
Batteries were being collected and donated to community group as a fund raiser. The manner in which the batteries were being stored was thought to allow for an easier method of transportation.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Batteries placed in bunded storage receptacles. Email sent to DWER (Amber Wahlert) 30 September 2025.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input checked="" type="checkbox"/> Reported to DWER verbally	Date: 10 / 04 / 2025		
<input type="checkbox"/> Reported to DWER in writing	Date: / /		

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	6	Date(s) of non-compliance:	10/05/2025
Details of non-compliance:			
The animal and asbestos pit were found to be uncovered at the time of the onsite audit.			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
On the 10 April 2025 officers directed the shire representative to ensure that both the animal carcasses and asbestos waste were covered by the end of the day. Photographic evidence was received, and no further action is required.			
Cause (or suspected cause) of non-compliance:			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input checked="" type="checkbox"/> Reported to DWER verbally	Date: 10 / 04 / 2025		
<input type="checkbox"/> Reported to DWER in writing	Date: / /		

Section E – Details of non-compliance with licence condition	
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.	

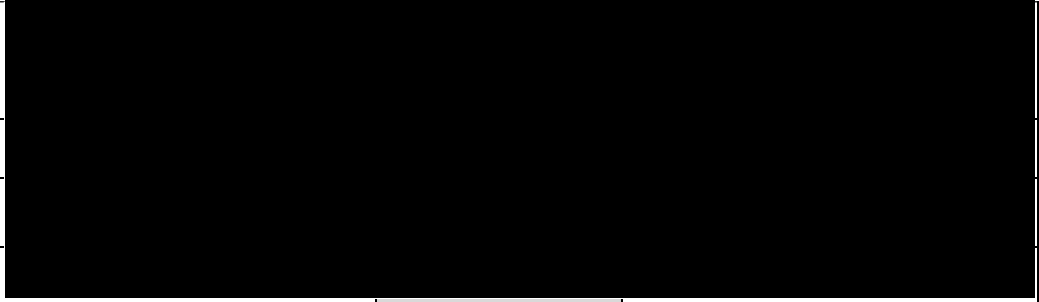
Section E – Details of non-compliance with licence condition			
Condition no:	16 - 22	Date(s) of non-compliance:	10/05/2025
Details of non-compliance:			
The Environmental Report that was due on the 31 March 2024 and biennially thereafter was not received by the department. This report will assist the department in determining compliance with these conditions.			
What was the actual (or suspected) environmental impact of the non-compliance? <b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Cause (or suspected cause) of non-compliance:			
Staff were unaware of the difference between the AACR and AER.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
AER submitted to DWER (Amber Wahlert) via email 2 September 2025.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input checked="" type="checkbox"/> Reported to DWER verbally		Date: 10 / 04 / 2025	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

### Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

## Department of Water and Environmental Regulation

Signature <sup>2</sup> :	
Name: (printed)	
Position:	
Date:	
Seal (if signing under seal):	

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<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.