



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L6919/1997/11	Licence file number:	
Licence holder name:	Shire of Katanning		
Trading as:	Not applicable – local government		
ACN:			
Registered business address:	52 Austral Terrace Katanning (PO Box 130 Katanning 6317)		
Reporting period:	01/ 01 / 2024 to 31/12/2024		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">section C;section D (if required); andsign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">section C;section D (if required);section E; andsign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
Category 57 – Used Tyre Storage	168
Category 61 – Liquid Waste Facility	404.27
Category 62 – Solid Waste Depot	607.40
Category 64 – Class II Putrescible landfill site	5,709

Section D – Statement of actual Part 2 waste discharge quantity			
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.			
Prescribed premises category	Actual Part 2 waste discharge quantity		
Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1	Date(s) of non-compliance:	December 2025
Details of non-compliance:			
<p>Data from the 2024 year was evaluated where it was determined that the waste and recyclable material received at the Katanning Shire Refuse Site differed from that which was contained in the 2024 AACR previously provided to DWER.</p> <p>The data indicated that 404 tonnes of liquid waste was received at the KSRS during 2024, which is a above the 400 tonnes specified in condition 1.</p> <p>Furthermore the re-evaluated data identified that 5,709 tonnes of waste was disposed of. However, due to material not being classified and only 10 tonnes of clean fill being received, it is considered that a large proportion of the 1478 tonnes of unidentified waste was actually clean fill.</p>			
What was the actual (or suspected) environmental impact of the non-compliance?			
<p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
Cause (or suspected cause) of non-compliance:			
For the exceedance of the liquid waste, the local controlled waste contractor advised that a CBH in Broomehill was undergoing a major refurbishment. This project ran throughout the 2024 reporting period.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
<p>A number of actions have taken place to prevent reoccurrence of the non-compliance.</p> <ul style="list-style-type: none"> • Staff training on data entry • Staff awareness of L6919/1997/11 – and its requirements. • Shire has engaged Ticket Aid, the software provider for the weighbridge. The weighbridge system is being reinstalled allowing for the correct use of the program. This will enable reports to be generated detailing the waste going into KSRS at any particular point in time. • Improving record systems for consistency in terms of units, waste streams, recyclables. 			

Section E – Details of non-compliance with licence condition

The above strategies will ensure that there is a greater degree of confidence in the amount of waste and recyclable material being deposited at KSRS

Was this non-compliance previously reported to DWER?

Yes, and

Reported to DWER verbally

Date: / /

Reported to DWER in writing

Date: 12 / 02 / 2026

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature²:

Name: (printed)

Position:

Date:

Seal (if signing under seal):

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.