



## Application for Works Approval

### Part V Division 3 of the *Environmental Protection Act 1986*

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<b>Works Approval Number</b>	W6876/2024/1
<b>Applicant</b>	Town of Port Hedland
<b>File number</b>	DER2023/000773
<b>Premises</b>	Town of Port Hedland Transfer Station Recycling Centre South Hedland Landfill Reserve 41342 North Circular Road  SOUTH HEDLAND WA 6721 Being Lot 5813 on Plan 189435
<b>Date of report</b>	20 March 2024
<b>Decision</b>	Works approval granted

**Abbie Crawford**  
**Manager, Waste Industries**  
an officer delegated under section 20 of the *Environmental Protection Act 1986* (WA)

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## 1. Decision summary

This decision report documents the assessment of potential risks to the environment and public health from emissions and discharges during the construction and operation of the premises. As a result of this assessment, works approval W6876/2024/1 has been granted.

## 2. Scope of assessment

### 2.1 Regulatory framework

In completing the assessment documented in this decision report, the Department of Water and Environmental Regulation (the department; DWER) has considered and given due regard to its regulatory framework and relevant policy documents which are available at <https://dwer.wa.gov.au/regulatory-documents>.

### 2.2 Application summary and overview of premises

On 29 November 2023, the applicant (Town of Port Hedland) submitted an application for a works approval to the department under section 54 of the *Environmental Protection Act 1986* (EP Act).

The Town of Port Hedland operates the South Hedland Landfill with a solid waste facility and a liquid waste facility under Licence L6917/1997/8 at Reserve 41342 North Circular Road.

The application is to undertake construction works relating to the proposed Transfer Station Recycling Centre (TSRC) at the existing South Hedland landfill site. The TSRC will replace the existing landfill tip face at the north-west corner of the landfill site. The TSRC will be designed to accept and sort household refuse from approximately 14,000 people within the Town of Port Hedland, with an estimated actual throughput of 3,000 tonnes per annum. The TSRC will provide adequate space for the long-term storage of these materials until quantities are sufficient and viable for collection or disposal.

The TSRC will consist of the following:

- two 111 m<sup>2</sup> sheds for depositing industrial and green waste
- a 14.5 m<sup>2</sup> gated shed for hazardous household waste
- four 22 m<sup>2</sup> sheds for printer cartridges and fluorescent globes, E-waste, batteries and mattresses
- a 6,000 litre self-bunded fuel tank for waste oil
- sea containers for gas bottles and fire extinguishers
- white good laydown area with concrete pad
- tip shop
- hook bins with stair access
  - three bins for general waste
  - a bin for cardboard and paper
  - a bin for timber waste
  - a bin for tyre
  - a bin for steel
  - a bin for aluminum
  - two additional hook bins to be utilised as required.
- underground drainage system and;
- access road and associated parking infrastructure

The proposed construction is planned to commence in May 2024, with an estimated operating period of 20 years.

The premises relates to the category and assessed design capacity under Schedule 1 of the

*Environmental Protection Regulations 1987* (EP Regulations) which are defined in works approval W6876/2024/1. The infrastructure and equipment relating to the premises category and any associated activities which the department has considered in line with *Guideline: Risk Assessments* (DWER 2020) are outlined in works approval W6876/2024/1.

### 3. Risk assessment

The department assesses the risks of emissions from prescribed premises and identifies the potential source, pathway and impact to receptors in accordance with the *Guideline: Risk Assessments* (DWER 2020).

To establish a risk event there must be an emission, a receptor which may be exposed to that emission through an identified actual or likely pathway, and a potential adverse effect to the receptor from exposure to that emission.

#### 3.1 Source-pathways and receptors

##### 3.1.1 Emissions and controls

The key emissions and associated actual or likely pathway during premises construction and operation which have been considered in this decision report are detailed in Table 1 below. Table 1 also details the control measures the applicant has proposed to assist in controlling these emissions, where necessary.

**Table 1: Proposed applicant controls**

Sources	Emission	Potential pathways	Proposed controls
<b>Construction</b>			
Construction of transfer station recycling centre	Dust	Air / windborne pathway	<ul style="list-style-type: none"> <li>• TSRC construction will cease at nighttime.</li> <li>• Construction of TSRC will be completed within a short time frame (May to September 2024).</li> </ul>
Vehicle movement on unsealed surfaces	Noise		
<b>Operation</b>			
Waste acceptance, sorting and storage	Dust	Air / windborne pathway	<ul style="list-style-type: none"> <li>• Access road and associated parking infrastructure will be constructed of bitumen.</li> </ul>
Vehicle movements	Noise	Air / windborne pathway	<ul style="list-style-type: none"> <li>• Operational noise is expected to comply with current noise emissions at the Landfill premises (L6917/1997/8).</li> <li>• The appointed waste contractor will limit waste collection and transport only during operational hours.</li> </ul>
	Odour	Air/windborne pathway	<ul style="list-style-type: none"> <li>• waste will be stored and disposed of quickly to reduce odour emissions.</li> <li>• Consideration of delaying waste transport</li> </ul>

Sources	Emission	Potential pathways	Proposed controls
			during high wind conditions until conditions have settled.
	Windblown waste	Air/windborne pathway	<ul style="list-style-type: none"> <li>All waste types (except white goods) will be stored within a shed or hook bin.</li> <li>A chain mesh fence will surround the TSRC and fence gates will be closed when applicable.</li> <li>Litter will be cleared from surrounding fences and areas.</li> <li>Consideration of delaying waste transport during high wind conditions until conditions have settled.</li> </ul>
	Fire/smoke	Air/windborne pathway	<ul style="list-style-type: none"> <li>The TSRC will be incorporated into the overall South Hedland landfill fire management strategy, with fire extinguishers and other equipment on site.</li> <li>Different waste streams will be segregated and contained appropriately.</li> <li>Wastes that comply with the definition of dangerous good under the <i>Dangerous Goods Safety regulation 2007</i> will be maintain at low volumes.</li> <li>Clear and appropriate signs will be installed at the entrance to the centre and at the receptacles to ensure that adequate waste separation occurs and to prevent cross contamination.</li> <li>A chain mesh fence will surround the TSRC to prevent unauthorised dumping and a manual swing gate will be locked when the centre is not in use.</li> </ul>
	Leachate/spills	Overland run-off and infiltration to land	<ul style="list-style-type: none"> <li>Sheds will be located on concrete pads.</li> <li>Access road and associated parking infrastructure will be constructed of bitumen.</li> <li>Clear and sufficient vehicle access to the waste storage area is maintained.</li> <li>Different waste streams will be segregated and contained appropriately.</li> <li>Clear and appropriate signage will be installed.</li> <li>Waste receptacles will be kept in a tidy manner.</li> <li>Waste will be removed for reuse, recycling and transportation as required.</li> <li>Liquid waste will be contained within a self-bunded fuel tank.</li> <li>A chain mesh fence will surround the TSRC to prevent unauthorised dumping and a manual</li> </ul>

Sources	Emission	Potential pathways	Proposed controls
			swing gate will be locked when the centre is not in use.
	Potentially contaminated stormwater	Overland run-off and infiltration to land	<ul style="list-style-type: none"> <li>TSRC, access road and associated parking infrastructure will be sealed with concrete or bitumen and contaminated stormwater will be graded into 30 grated pits which feed into a site-wide underground drainage system and ultimately deliver to an existing liquid waste facility under L6917/1997/8.</li> </ul>
	Pest/vermin	Biological pathway	<ul style="list-style-type: none"> <li>Waste receptacles will be kept in a tidy manner.</li> <li>Waste will be removed for reuse, recycling and transportation as required.</li> </ul>

### 3.1.2 Receptors

In accordance with the *Guideline: Risk Assessment* (DWER 2020), the Delegated Officer has excluded the applicant's employees, visitors, and contractors from its assessment. Protection of these parties often involves different exposure risks and prevention strategies and is provided for under other state legislation.

Table 2 and Figure 1 below provides a summary of potential human and environmental receptors that may be impacted as a result of activities upon or emission and discharges from the prescribed premises (*Guideline: Environmental Siting* (DWER 2020)).

**Table 2: Sensitive human and environmental receptors and distance from prescribed activity**

Human receptors	Distance from prescribed activity
South Hedland residential subdivision	~750m west of Premises
Privately owned Quarry	Immediately south of Premises
Port Hedland International Airport	~3km north of Premises
Environmental receptors	Distance from prescribed activity
Groundwater	4 – 17mbgl
Unallocated crown land containing native vegetation	Immediately surrounding the Premises
<i>Rights In Water Irrigation Act 1914</i>	The Premises is located within proclaimed Pilbara Surface Water area and Pilbara Groundwater Area

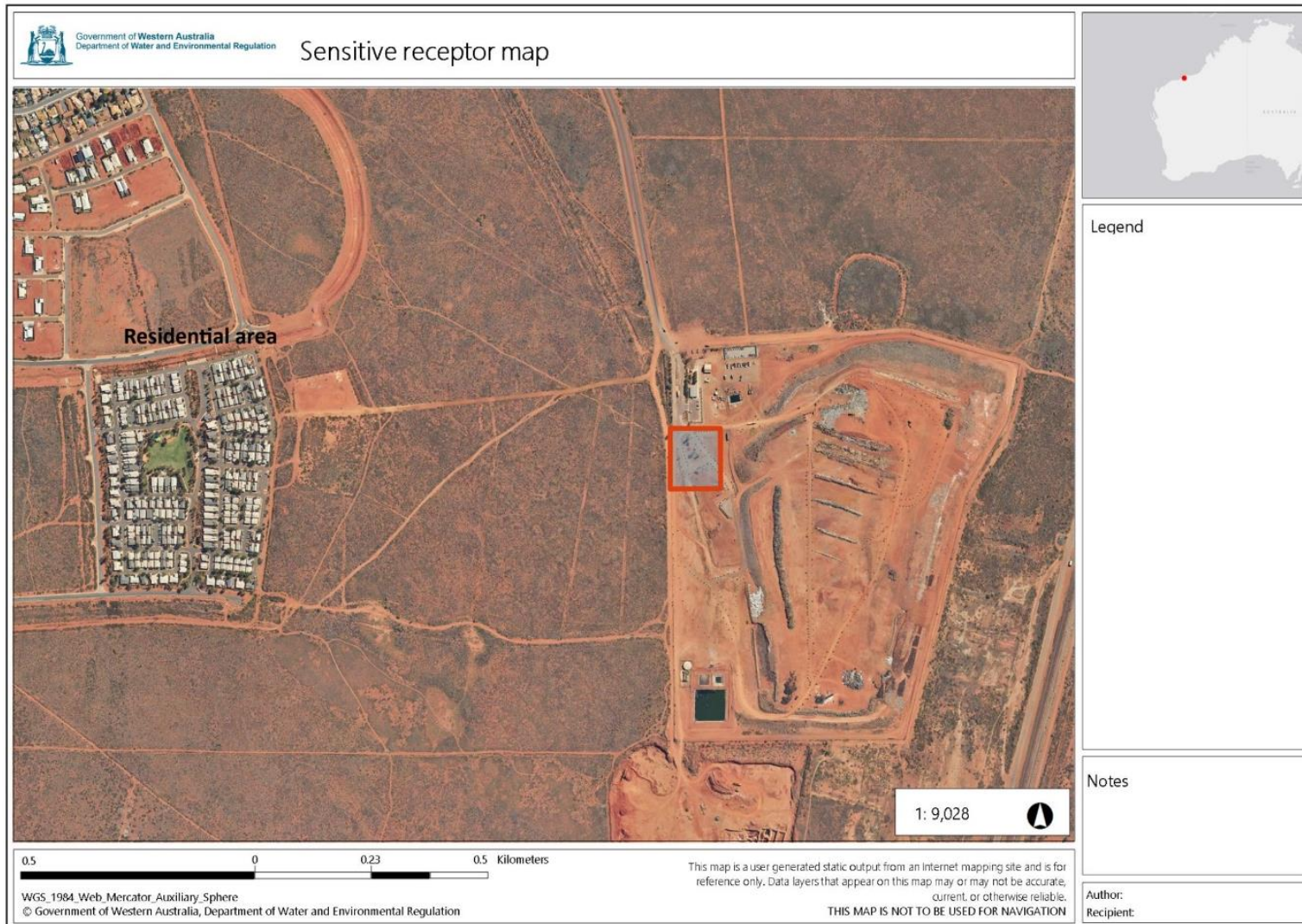


Figure 1: Distance to sensitive receptors

## 3.2 Risk ratings

Risk ratings have been assessed in accordance with the *Guideline: Risk Assessments* (DWER 2020) for each identified emission source and takes into account potential source-pathway and receptor linkages as identified in Section 3.1. Where linkages are in-complete they have not been considered further in the risk assessment.

Where the applicant has proposed mitigation measures/controls (as detailed in Section 3.1), these have been considered when determining the final risk rating. Where the delegated officer considers the applicant's proposed controls to be critical to maintaining an acceptable level of risk, these will be incorporated into the works approval as regulatory controls.

Additional regulatory controls may be imposed where the applicant's controls are not deemed sufficient. Where this is the case the need for additional controls will be documented and justified in Table 3.

Works approval W6876/2024/1 that accompanies this decision report authorises construction and time-limited operations. The conditions in the issued works approval, as outlined in Table 3 have been determined in accordance with *Guidance Statement: Setting Conditions* (DER 2015).

A licence is required following the time-limited operational phase authorised under the works approval to authorise emissions associated with the ongoing operation of the premises. A risk assessment for the operational phase has been included in this decision report, however licence conditions will not be finalised until the department assesses the licence application.

**Table 3: Risk assessment of potential emissions and discharges from the premises during construction and time limited operation**

Risk events					Risk rating <sup>1</sup> C = consequence L = likelihood	Applicant controls sufficient?	Conditions <sup>2</sup> of works approval	Justification for additional regulatory controls
Sources / activities	Potential emission	Potential pathways and impact	Receptors	Applicant controls				
<b>Construction</b>								
Construction of transfer station recycling centre	Dust	Air / windborne pathway causing impacts to human health and amenity	Closest human receptors approximately 750m west of the Premises	Refer to Section 3.1	C = Minor L = Unlikely <b>Medium Risk</b>	Y	N/A	The Delegated Officer considers that dust emissions are effectively regulated by the proposed dust management controls and by the general provisions of the EP Act.
Vehicle movement on unsealed surfaces	Noise			Refer to Section 3.1	C = Minor L = Unlikely <b>Medium Risk</b>	Y	N/A	The Delegated Officer considers noise emissions associated with the construction can be sufficiently managed through the <i>Environmental Protection (Noise) Regulations 1997</i> .
<b>Operation (including time-limited-operations)</b>								
Waste acceptance, sorting and storage	Dust	Air / windborne pathway causing impacts to health and amenity	Closest human receptors approximately 750m west of the Premises	Refer to Section 3.1	C = Minor L = Rare <b>Low Risk</b>	Y	Condition 16	The Delegated Officer considers that dust emissions are effectively regulated by the proposed dust management controls and by the general provisions of the EP Act.
Vehicle movements	Noise	Air / windborne pathway causing impacts to health and amenity		Refer to Section 3.1	C = Minor L = Unlikely <b>Medium Risk</b>	Y	N/A	The Delegated Officer considers noise emissions associated with time limited operation can be sufficiently managed through the

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Risk events					Risk rating <sup>1</sup>	Applicant controls sufficient?	Conditions <sup>2</sup> of works approval	Justification for additional regulatory controls
Sources / activities	Potential emission	Potential pathways and impact	Receptors	Applicant controls	C = consequence L = likelihood			
								<i>Environmental Protection (Noise) Regulations 1997</i>
	Odour	Air / windborne pathway causing impacts to human health and amenity	Closest human receptors approximately 750m west of the Premises	Refer to Section 3.1	C = Moderate L = Unlikely <b>Medium Risk</b>	Y	Condition 1, 2, 3, 6, 7,11	The Delegated Officer considers that odour emissions are effectively regulated by the proposed odour management controls and by the general provisions of the EP Act.
	Windblown waste	Air / windborne pathway causing impacts to amenity	Closest human receptors approximately 750m west of the Premises	Refer to Section 3.1	C = Minor L = Unlikely <b>Low Risk</b>	Y	Condition 1, 2, 3, 6, 7,11,15	The Delegated Officer considers that windblown waste is effectively managed by the proposed windblown prevention and management controls and by the general provisions of the EP Act.
	Fire/smoke	Air / windborne pathway causing impacts to human health and amenity	Native vegetation immediately surrounding the premises	Refer to Section 3.1	C = Severe L = Unlikely <b>High Risk</b>	Y	Condition 1, 2, 3, 6, 11, 17, 18, 19 and 20	The Delegated Officer considers that the applicant's proposed controls and the current fire management strategy/conditions within the existing licence L6917/1997/8 are likely to be sufficient at mitigating the risk of fire.
	Leachate/spills	Overland runoff potentially causing ecosystem disturbance or impacting surface water quality	Native Vegetation immediately surrounding the premises Pilbara Surface	Refer to Section 3.1	C = Moderate L = Unlikely <b>Medium Risk</b>	Y	Condition 1, 2, 3, 6, 7, 11,12, 13	The Delegated Officer considers that leachate /spills are effectively managed by the applicant's proposed controls and by the general provisions of the EP Act.

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Risk events					Risk rating <sup>1</sup> C = consequence L = likelihood	Applicant controls sufficient?	Conditions <sup>2</sup> of works approval	Justification for additional regulatory controls
Sources / activities	Potential emission	Potential pathways and impact	Receptors	Applicant controls				
	Potentially contaminated stormwater		Water Area Pilbara Groundwater Area Groundwater 4 to 17 metres below ground level	Refer to Section 3.1	C = Moderate L = Unlikely <b>Medium Risk</b>	Y	Condition 1, 2,3, 6, 7, 11,12,13,14	The applicant provided a water balance calculation as evidence to demonstrate that the capacity of the existing liquid waste facility is sufficient to store and treat the expected volume of stormwater from the TSRC's underground drainage system.  The Delegated Officer considers that the applicant's assurance of storage and treatment of contaminated stormwater through the existing liquid waste facility is likely to be sufficient to mitigate stormwater emissions.
	Pest/vermin	Biological pathway causing impacts to health and amenity	Closest human receptors approximately 750m west from the Premises Land immediately surrounding the premises	Refer to Section 3.1	C = Minor L = Unlikely <b>Medium Risk</b>	Y	Condition 1, 2,3, 7,11	The Delegated Officer considers that pest and vermin are effectively managed by the proposed pest/vermin risk prevention and management controls.

Note 1: Consequence ratings, likelihood ratings and risk descriptions are detailed in the *Guideline: Risk Assessments* (DWER 2020).

Note 2: Proposed applicant controls are depicted by standard text. **bold and underline text** depicts additional regulatory controls imposed by department.

## 4. Consultation

Table 4 provides a summary of the consultation undertaken by the department.

**Table 4: Consultation**

Consultation method	Comments received	Department response
Application advertised on the department's website on 12 January 2024.	None received	N/A
Applicant was provided with draft documents on 06/03/2024.	Refer appendix 1	Refer appendix 1

## 5. Conclusion

Based on the assessment in this decision report, the delegated officer has determined that a works approval will be granted, subject to conditions commensurate with the determined controls and necessary for administration and reporting requirements.

## References

1. Department of Environment Regulation (DER) 2015, *Guidance Statement: Setting Conditions*, Perth, Western Australia.
2. Department of Water and Environmental Regulation (DWER) 2020, *Guideline: Environmental Siting*, Perth, Western Australia.
3. DWER 2020, *Guideline: Risk Assessments*, Perth, Western Australia.

## Appendix 1: Summary of applicant's comments on risk assessment and draft conditions

Condition	Summary of applicant's comment	Department's response
Condition 2	The applicant requested to change condition 2 for submission of the compliance report to "prior to the time-limited operations phase" instead of within 30 calendar days. They point out that this facility would likely be completely installed before being open to the public, and this change would significantly cut down on the paperwork required to comply with this condition.	The Delegated Officer has amended condition 2 to reflect the requirement of a single compliance report for all the infrastructure or equipment.
Condition 3	The applicant requested to change condition 3 (a) and (b) to reflect the specific items that actually need a construction plan and an engineer signoff.	The Delegated Officer agreed with the request and updated the condition 3(b) as request.
Condition 7 Table 3	The applicant requested that the Inert Waste Type I acceptance specifications be changed to allow for household Inert Waste Type 1 wastes such as rubble and bricks.	The Delegated Officer agreed with the request and updated the condition 7 Table 3 as request.

## Appendix 2: Application validation summary

SECTION 1: APPLICATION SUMMARY						
Application type						
Works approval	<input checked="" type="checkbox"/>					
Licence	<input type="checkbox"/>	Relevant works approval number:		None	<input type="checkbox"/>	
		Has the works approval been complied with?	Yes <input type="checkbox"/>		No <input type="checkbox"/>	
		Has time limited operations under the works approval demonstrated acceptable operations?	Yes <input type="checkbox"/>		No <input type="checkbox"/>	N/A <input type="checkbox"/>
		Environmental Compliance Report / Critical Containment Infrastructure Report submitted?	Yes <input type="checkbox"/>		No <input type="checkbox"/>	
		Date Report received:				
Renewal	<input type="checkbox"/>	Current licence number:				
Amendment to works approval	<input type="checkbox"/>	Current works approval number:				
Amendment to licence	<input type="checkbox"/>	Current licence number:				
		Relevant works approval number:		N/A	<input type="checkbox"/>	
Registration	<input type="checkbox"/>	Current works approval number:		None	<input type="checkbox"/>	
Date application received	29 November 2023					
Applicant and Premises details						
Applicant name/s (full legal name/s)	Town of Port Hedland					
Premises name	Town of Port Hedland Transfer Station Recycling Centre - South Hedland Landfill					
Premises location	Part of Lot 5813 on Plan 189435					
	5813 North Circular Road, South Hedland WA 6722					
Local Government Authority	Town of Port Hedland					
Application documents						
HPCM file reference number:	DWERT13704~46					
Key application documents (additional to application form):	Work Approvals supporting document					
Scope of application/assessment						

<p>Summary of proposed activities or changes to existing operations.</p>	<p>Works approval</p> <p>Construction of transfer station recycling centre</p> <p>The Town of Port Hedland (ToPH) are planning to construct and operate the Port Hedland Transfer Station Recycling Centre (TSRC) at their existing South Hedland Landfill site. The TSRC will be designed to accept and sort household refuse from approximately 14,000 people within the ToPH, with an estimated actual throughput of 3,000 tonnes per annum.</p> <p>The TSRC will consist of 15 galvanised steel and aluminum sheds for different waste types and one liquid waste container for waste oil.</p> <ul style="list-style-type: none"> <li>• three general waste bins;</li> <li>• a cardboard and paper bin;</li> <li>• a timber waste bin;</li> <li>• a tyre bin;</li> <li>• a steel bin;</li> <li>• an aluminium bin; and</li> <li>• two additional hook bins to be utilised as required.</li> <li>• two 111 m2 sheds for depositing industrial and green waste.</li> <li>• four smaller sheds for printer cartridges, fluorescent globes, E-waste, batteries and mattresses</li> <li>• a 14.5 m2 gated shed for hazardous household waste materials</li> <li>• a 6,000-litre waste oil self-bunded fuel tank.</li> </ul>
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**Category number/s (activities that cause the premises to become prescribed premises)**

**Table 1: Prescribed premises categories**

Prescribed premises category and description	Proposed production or design capacity	Proposed changes to the production or design capacity (amendments only)
Category 62 : Solid waste depot: premises on which waste is stored, or sorted, pending final disposal or re-use.	3,000 tonnes per annual period	

**Legislative context and other approvals**

Has the applicant referred, or do they intend to refer, their proposal to the EPA under Part IV of the EP Act as a significant proposal?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Referral decision No: N/A
Does the applicant hold any existing Part IV Ministerial Statements relevant to the application?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Ministerial statement No: N/A EPA Report No: N/A
Has the proposal been referred and/or assessed under the EPBC Act?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Reference No: N/A

<p>Has the applicant demonstrated occupancy (proof of occupier status)?</p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>Certificate of title <input type="checkbox"/>                  General lease <input type="checkbox"/> Expiry:                  Mining lease / tenement <input type="checkbox"/> Expiry:                  Other evidence <input checked="" type="checkbox"/>                  Public authority that has care, control, or management of the land.</p>
<p>Has the applicant obtained all relevant planning approvals?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A <input type="checkbox"/></p>	<p>Approval:                  Expiry date:                  Development application still under assessment.</p>
<p>Has the applicant applied for, or have an existing EP Act clearing permit in relation to this proposal?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>CPS No: N/A                  No clearing is proposed.</p>
<p>Has the applicant applied for, or have an existing CAWS Act clearing licence in relation to this proposal?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>Application reference No: N/A                  Licence/permit No: N/A                  No clearing is proposed.</p>
<p>Has the applicant applied for, or have an existing RIWI Act licence or permit in relation to this proposal?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>Application reference No:                  Licence/permit No:                  Licence / permit not required.</p>
<p>Does the proposal involve a discharge of waste into a designated area (as defined in section 57 of the EP Act)?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>Name: Pilbara Surface water area and Pilbara groundwater area                  Type: Proclaimed RIWI Groundwater Area and Surface Water Area                  Has Regulatory Services (Water) been consulted?                  Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>                  Regional office: Goldfields</p>
<p>Is the Premises situated in a Public Drinking Water Source Area (PDWSA)?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>Name: N/A                  Priority: N/A                  Are the proposed activities/ landuse compatible with the PDWSA (refer to <a href="#">WQPN 25</a>)?                  Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/></p>
<p>Is the Premises subject to any other Acts or subsidiary regulations (e.g. <i>Dangerous Goods Safety Act 2004, Environmental Protection (Controlled Waste) Regulations 2004, State Agreement Act xxxx</i>)</p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p><i>Dangerous Goods Safety Act 2004, Environmental Protection</i></p>

<p>Is the Premises within an Environmental Protection Policy (EPP) Area?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	
<p>Is the Premises subject to any EPP requirements?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	
<p>Is the Premises a known or suspected contaminated site under the <i>Contaminated Sites Act 2003</i>?</p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>Classification: possibly contaminated – investigation required (PC–IR) Date of classification: 12, 2016</p>