



## Application for Licence Amendment

### Part V Division 3 of the *Environmental Protection Act 1986*

---

<b>Licence Number</b>	L5989/1991/11
<b>Licence Holder</b>	Water Corporation
<b>File Number</b>	2010/003537
<b>Premises</b>	Northam Waste Resource Recovery Facility  Legal description –  Crown Reserve 25729 NORTHAM WA 6401  As defined by the Premises map attached to the Revised Licence
<b>Date of Report</b>	28 November 2022
<b>Decision</b>	Revised licence granted

Abbie Crawford  
A/Manager, Waste Industries

an officer delegated under section 20 of the *Environmental Protection Act 1986* (WA)

## Table of Contents

<b>1. Decision summary</b>	<b>3</b>
<b>2. Scope of assessment</b>	<b>3</b>
2.1 Regulatory framework	3
2.2 Amendment summary	3
2.3 Consolidation of Licence	4
<b>3. Consultation</b>	<b>4</b>
<b>4. Conclusion</b>	<b>4</b>
4.1 Summary of amendments	5
<b>References</b>	<b>5</b>
<b>Appendix 2: Application validation summary</b>	<b>6</b>
Table 1: Approved production capacity	3
Table 2: Licenses consolidated in this amendment	4
Table 3: Consultation	4
Table 4: Summary of licence amendments	5

## 1. Decision summary

The Delegated Officer has determined to make amendments to Licence L5989/1991/11. The amendments outlined within this amendment report do not alter the risk profile of the Premises. As a result of this assessment, Revised Licence L5989/1991/11 has been granted.

The decision report for the Existing Licence will remain on the department's website for future reference and will act as a record of the department's decision making.

The Revised Licence has been granted in a new format with existing conditions being transferred, but not reassessed, to the new format.

## 2. Scope of assessment

### 2.1 Regulatory framework

In completing the assessment documented in this Amendment Report, the department has considered and given due regard to its Regulatory Framework and relevant policy documents which are available at <https://dwer.wa.gov.au/regulatory-documents>.

### 2.2 Amendment summary

Licence L5989/1991/11 is held by the Water Corporation (Licence Holder) for the Northam Wastewater Treatment Plant (the Premises), located at Crown Reserve 25729, Northam. This licence is due to expire on 3 December 2022.

The Licence Holder is currently preparing documentation to support a licence renewal application, however requires additional time to complete this process.

On 14 November 2022 the Licence Holder submitted an application to the department to amend Licence L5989/1991/11 under section 59 and 59B of the *Environmental Protection Act 1986* (EP Act). This amendment is limited to a 12 month extension to the licence expiry date to facilitate continued operation of the WWTP, while providing additional time to lodge the licence renewal application and supporting documentation. The amendment also includes a request to change the premises name to be Northam Waste Resource Recovery Facility and to update the AER and AACR reporting dates as per the Notice for Amendment of Licence Reporting Requirements.

There are no requested changes to Category 54 activities from the previously assessed Existing Licence, as outlined in Table 1.

**Table 1: Approved production capacity**

Category	Approved production capacity
Category 54 sewage facility: premises – a) on which sewage is treated (excluding septic tanks) or b) from which treated sewage is discharged onto land or into waters.	1 500 m <sup>3</sup> per day

## 2.3 Consolidation of Licence

As part of this amendment package the department has consolidated the licence by incorporating changes made under the Amendment Notice as summarised in Table 2.

**Table 2: Licenses consolidated in this amendment**

Instrument	Issued	Summary of approval
L5989/1991/11	26/04/2016	Notice of Amendment of Licence Expiry Dates to extend expiry to 3 December 2022.
L5989/1991/11	16/05/2022	Notice of Amendment of Licence Reporting Requirements to: a) reduce the frequency of environmental reporting from annual to biennial, commencing 1 October 2022 and biennially thereafter; and b) amend the reporting date for the AACR to 1 October 2022 and annually thereafter.

The obligations of the Licence Holder have not changed in consolidating the licence. The department has not undertaken any additional risk assessment of the Premises related to previous Amendment Notices.

In consolidating the licence, the CEO has:

- updated the format and appearance of the Licence;
- deleted the redundant AACR form set out in schedule 1 of the previous licence and advise the Licensee to obtain the form from the department's website; and
- corrected clerical mistakes and unintentional errors.

The full consolidation of licence conditions as they relate to this Revised Licence are detailed in Section 4.1. Previously issued Amendment Notices will remain on the department's website for future reference and will act as a record of the department's decision making.

## 3. Consultation

Table 3 provides a summary of the consultation undertaken by the department.

**Table 3: Consultation**

Consultation method	Comments received	Department response
Licence Holder provided with draft amendment (21/11/2022)	The Licence Holder has advised they have no comments on the draft package, therefore waive the comment period	N/A

## 4. Conclusion

Based on the assessment in this Amendment Report, the Delegated Officer has determined that a Revised Licence will be granted, subject to conditions commensurate with the determined controls and necessary for administration and reporting requirements.

## 4.1 Summary of amendments

Table 4 provides a summary of the proposed amendments and will act as record of implemented changes. All proposed changes have been incorporated into the Revised Licence as part of the amendment process.

**Table 4: Summary of licence amendments**

Condition no.	Previous condition no.	Proposed amendments
N/A	N/A	Licence expiry date amended to be 03/12/2023
N/A	N/A	Premises name amended to be Northam Waste Resource Recovery Facility
10 Table 1	10 Table 1	Amended reference to Schedule 1 due to new naming convention
17	17	Amended reference to Schedule 1 due to new naming convention
20	20	Revised to current licensing format and Environmental Reporting amended to 1 October 2022 and then biennially thereafter, in accordance with the Notice of Amendment of Reporting Requirements (16/05/2022).
21	21	Revised to current licensing format and AACR submission date amended to 1 October in accordance with the Notice of Amendment of Reporting Requirements (16/05/2022).
Definitions Table 2	N/A	Definitions are redundant conditions, revised to current licensing format and moved to Table 2.  Definitions updated to include approved form and condition as per the Notice of Amendment of Reporting Requirements (16/05/2022).
N/A	Attachment 1	Annual Audit Compliance Report form is a redundant attachment, deleted from licence  Form accessed at <a href="http://www.dwer.wa.gov.au">www.dwer.wa.gov.au</a>
Schedule 1	Attachment 2	New naming convention, no change to map

## References

1. Department of Environment Regulation (DER) 2015, *Guidance Statement: Setting Conditions*, Perth, Western Australia.
2. Department of Water and Environmental Regulation (DWER) 2020, *Guideline: Environmental Siting*, Perth, Western Australia.
3. DWER 2020, *Guideline: Risk Assessments*, Perth, Western Australia.

## Appendix 2: Application validation summary

SECTION 1: APPLICATION SUMMARY					
Application type					
Works approval	<input type="checkbox"/>				
Licence	<input checked="" type="checkbox"/>	Relevant works approval number:		None	<input type="checkbox"/>
		Has the works approval been complied with?	Yes <input type="checkbox"/> No <input type="checkbox"/>		
		Has time limited operations under the works approval demonstrated acceptable operations?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>		
		Environmental Compliance Report / Critical Containment Infrastructure Report submitted?	Yes <input type="checkbox"/> No <input type="checkbox"/>		
		Date Report received:			
Renewal	<input type="checkbox"/>	Current licence number:			
Amendment to works approval	<input type="checkbox"/>	Current works approval number:			
Amendment to licence	<input checked="" type="checkbox"/>	Current licence number:	L5989/1991/11		
		Relevant works approval number:		N/A	<input type="checkbox"/>
Registration	<input type="checkbox"/>	Current works approval number:		None	<input type="checkbox"/>
Date application received	14 November 2022				
Applicant and Premises details					
Applicant name/s (full legal name/s)	Water Corporation				
Premises name	Northam Wastewater Treatment Plant				
Premises location	Crown Reserve 25729 Lot 29316, Lot 500, Lot 501, Lot 502				
Local Government Authority	Shire of Northam				
Application documents					
HPCM file reference number:	2010/003537-1~10				
Key application documents (additional to application form):	DWERDT686267				
Scope of application/assessment					
Summary of proposed activities or changes to existing operations.	Licence amendment <ul style="list-style-type: none"> <li>• Extension of licence expiry date for 12 months to enable licence renewal application to be prepared</li> <li>• Amendment of premises name to be Northam Waste Resource Recovery Facility</li> <li>• Amendment of licence conditions for AER and AACR in accordance with Notice of Amendment of Licence Reporting Requirements</li> </ul>				

**Category number/s (activities that cause the premises to become prescribed premises)**

**Table 1: Prescribed premises categories**

<b>Prescribed premises category and description</b>	<b>Assessed production or design capacity</b>	<b>Proposed changes to the production or design capacity (amendments only)</b>
Category 54 Sewage facility: premises – a) on which sewage is treated (excluding septic tanks); or b) from which treated sewage is discharged onto land or into waters.	1,500 m <sup>3</sup> per day	N/A

**Legislative context and other approvals**

Has the applicant referred, or do they intend to refer, their proposal to the EPA under Part IV of the EP Act as a significant proposal?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Does the applicant hold any existing Part IV Ministerial Statements relevant to the application?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Has the proposal been referred and/or assessed under the EPBC Act?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Has the applicant demonstrated occupancy (proof of occupier status)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Certificate of title <input type="checkbox"/>
Has the applicant obtained all relevant planning approvals?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	
Has the applicant applied for, or have an existing EP Act clearing permit in relation to this proposal?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	No clearing is proposed.
Has the applicant applied for, or have an existing CAWS Act clearing licence in relation to this proposal?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	No clearing is proposed.
Has the applicant applied for, or have an existing RIWI Act licence or permit in relation to this proposal?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Licence / permit not required.
Does the proposal involve a discharge of waste into a designated area (as defined in section 57 of the EP Act)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is the Premises situated in a Public Drinking Water Source Area (PDWSA)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is the Premises subject to any other Acts or subsidiary regulations (e.g. <i>Dangerous Goods Safety Act 2004</i> , <i>Environmental Protection (Controlled Waste) Regulations 2004</i> , <i>State Agreement Act xxxx</i> )	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is the Premises within an Environmental Protection Policy (EPP) Area?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is the Premises subject to any EPP requirements?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is the Premises a known or suspected contaminated site under the <i>Contaminated Sites Act 2003</i> ?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Classification: Awaiting classification