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| images[1] | **Department of Water and Environmental Regulation (DWER)****Department of Mines, Industry Regulation and Safety (DMIRS)****Application to surrender a clearing permit***Environmental Protection Act 1986*, section 51M**FORM C6**Clearing of native vegetation is prohibited in Western Australia except where a clearing permit has been granted or an exemption applies. A person who causes or allows unauthorised clearing commits an offence.For further information on the stages of assessment for clearing permit applications (including surrendering an existing permit), refer to the [*Procedure: Native vegetation clearing permits*](https://dwer.wa.gov.au/procedure/native-vegetation-clearing-permit) on DWER’s website. | **Date stamp** |

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| **Part 1: Clearing permit details** |
| Please ensure that the original clearing permit, associated conditions and plan are returned with this application.Please explain why the clearing permit is to be surrendered. | Permit number for existing clearing permit | CPS  |
| Reasons for surrender |  |
| FILE REFERENCE |
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| **Part 2: Applicant details** |
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| **Applicant details** |
| If applying as a company or incorporated body, please also supply the registered business office address.DWER and DMIRS prefer to send all correspondence electronically via email. We request that you consent to receiving all correspondence relating to instruments and notices under Part V of the EP Act (“Part V documents”) electronically via email by indicating your consent in this section of the application form. Where ‘yes’ is selected, all correspondence from DWER or DMIRS (as applicable) will be sent to you via email, to the email address provided in this section. Where ‘no’ has been selected, Part V documents will be posted to you in hard copy to the postal/business address you have provided in this section. Other general correspondence may still be sent to you via email.  | Is the permit holder an individual, or a company or incorporated body? Enter details for one only. |
|  | An individual | Title | Mr |[ ]  Mrs |[ ]  Ms |[ ]  Other: |  |
|  |  | Name(s) |  |
|  | **OR** |
|  | A body corporate or other entity formed at law (include ACN) |  |
|  | Provide contact details for the above individual or body corporate. |
|  | Contact person & position (if applicable) |  |
|  | Company name (if applicable) |  |
|  | Postal / business address |  |
|  | Phone (fixed line): |  | Phone (mobile): |  |
|  | Email address |  |
|  | *I consent to all written correspondence between myself (the applicant) and DWER/DMIRS (as applicable), regarding the premises which is the subject of this application, being exclusively via email, using the email address I have provided above.* | **Yes** | **No** |
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| **Part 2: Applicant details (continued)** |
| **Contact details for enquiries** |
| If different from the applicant’s contact details (e.g. if a consultant, or other person representing the applicant), enter the contact details of a person with whom DWER or DMIRS should liaise with concerning this clearing application. | Where contact details differ to those of the applicant, complete the below section: |
| Contact person & position (if applicable) |  |
| Company name(if applicable) |  |
| Postal / business address |  |
| Phone (fixed line) |  | Phone (mobile) |  |
| Email address |  |

| **Part 7: Prescribed fee** |
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| Fees are payable to the:* **Department of Water and Environmental Regulation (DWER)** for all clearing purposes other than mineral and petroleum activities

*OR** **Department of Mines, Industry Regulation and Safety (DMIRS)** for mineral and petroleum clearing activities under the *Mining Act 1978*, various Petroleum Acts, or State Agreement Acts.

**DWER** will only accept fees paid via either:* DWER’s BPoint system, accessible online at: <https://dwer.wa.gov.au/make-a-payment>,
* secure EFT payment, or
* cheque / money order.

**DMIRS** will only accept fees paid via secure credit card payment, through the [DMIRS online payment and application lodgement portal](https://www.dmp.wa.gov.au/Environment/Native-vegetation-clearing-28492.aspx).Do not send cash in the mail. | The prescribed fee is to be paid at the time of submitting the application form.Please indicate the clearing permit application fee that you are paying.For further guidance, refer to DWER’s online [clearing fees frequently asked questions](https://www.der.wa.gov.au/our-work/clearing-permits/fees/faqs). |
|  | **SURRENDER** |
|  |[ ]  A **$5** fee is required to surrender a clearing permit (non-refundable). |  | OFFICE USE ONLY |  |
|  | Payment method (mark applicable box): |  |  |  |
|  |[ ]  ***(DWER)***Secure credit card payment through [BPoint](https://dwer.wa.gov.au/make-a-payment) *See* [*www.dwer.wa.gov.au/make-a-payment*](http://www.dwer.wa.gov.au/make-a-payment)Note: Biller Code is ‘1222355 Clearing Regulation’ |  |  |  |
|  |  | Receipt number: |  |  |  |  |
|  |  | Date of payment: |  |  |  |  |
|  |  | ***(DWER)*** Secure EFT payment*See* [*https://dwer.wa.gov.au/make-a-payment*](https://dwer.wa.gov.au/make-a-payment) *for payment details.**State the name of the intended permit holder clearly in the EFT payment subject.* |  |  |  |
|  |  | Date of payment |  |  |  |  |
|  |[ ]  ***(DWER)*** Cheque / Money Order*Please make cheques or money orders payable to the* ***“Department of Water and Environmental Regulation”****.* |  |  |  |
|  |[ ]  ***(DMIRS)***Secure credit card payment online through the [DMIRS online payment and application lodgement portal](https://www.dmp.wa.gov.au/Environment/Native-vegetation-clearing-28492.aspx).***Please note:*** *All applications will be paid online and submitted simultaneously. Please save this application form, along with any supporting document ready for the submission portal and use the link above to pay and submit your application.* *A receipt will be issued upon submission only. Please ensure this receipt is saved for your records.* |  |  |  |

| **Part 4: Application checklist** |
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| Additional information to assist in the processing of your surrender application – e.g. reports on salinity, fauna or flora studies or other environmental reports conducted for the site could be included in electronic format and submitted on suitable portable digital storage device. | Please ensure you have included the following as part of your application: |
|  | **REQUIRED** |[ ]  Payment of the prescribed fee |
|  |  |[ ]  An index of all documentation attached to this application  |
|  | **AS REQUIRED** |[ ]  A copy of the written authorisation permitting the applicant to act on behalf of the current clearing permit holder |

| **Part 5:** **Commercially sensitive or confidential information** |
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| Information submitted as part of this application will be made publicly available. If you wish to submit commercially sensitive or confidential information, please identify the information in Attachment 1, and include a written statement of reasons why you request each item of information be kept confidential.Information submitted later in the application process may also be made publicly available at the discretion of the relevant Department. For any commercially sensitive or confidential information, please follow the same process as described above.DWER and DMIRS will take reasonable steps to protect confidential or commercially sensitive information. Please note in particular that all submitted information may be the subject of an application for release under the *Freedom of Information Act 1992* (WA).  |
| All information which you would propose to be exempt from public disclosure has been separately placed in a redacted version of the application form and its supporting documentation. Note that this is in addition to the unredacted version(s) provided to DWER / DMIRS (as applicable) for its assessment. Grounds for claiming exemption in accordance with Schedule 1 to the *Freedom of Information Act 1992* must be specified in **Attachment 1** (located at the end of this form). | **Attached** | **N/A** |
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| **Part 6: Submission of application** |
| Check one of the boxes below to nominate how you will submit your application.Files larger than 50MB cannot be received via email by DWER. The DMIRS online portal can accept 1024MB for each attachment and files larger than 45MB cannot be received via email. Alternatively, email DWER or DMIRS (as applicable) to make other arrangements.If you have any enquiries regarding the provision of relevant information as part of this application, contact either DWER or DMIRS (as applicable), on the details below. |
| **(DWER only)** A signed, electronic copy of the application form, including all attachments, has been submitted via the applicable email address specified below;***OR*** |[ ]
| **(DWER only)** A signed, electronic copy of the application form has been submitted via the applicable email address specified below, and attachments have been submitted via File Transfer, or electronically by other means as arranged with the relevant department;***OR*** |[ ]
| **(DWER only)** A full, signed hard copy has been sent to the applicable postal address specified below.***OR*** |[ ]
| **(DMIRS only)** A signed electronic copy of the application form, payment and any supporting documentation has been saved and uploaded to [*DMIRS online payment and application lodgement portal*](https://www.dmp.wa.gov.au/Environment/Native-vegetation-clearing-28492.aspx)*.* |[ ]
| **Department of Water and Environmental Regulation**Applications to surrender clearing permits granted by DWER, or the former Department of Environmental Regulation or former Department of Environment and Conservation may be submitted via email or post to:**Email:**  info@dwer.wa.gov.au**Post:** Department of Water and Environmental RegulationLocked Bag 10 Joondalup DC WA 6919**If you have any questions regarding lodgement of your application, please contact DWER via:****Email:**  info@dwer.wa.gov.au**Phone:** 6364 7000For more information: [www.dwer.wa.gov.au](http://www.dwer.wa.gov.au)  | **Department of Mines, Industry Regulation and Safety**Applications to surrender clearing permits granted by DMIRS, or the former Department of Mines and Petroleum (under delegation), can be lodged online via the [*DMIRS online payment and application lodgement portal*](https://www.dmp.wa.gov.au/Environment/Native-vegetation-clearing-28492.aspx).**If you have any questions regarding lodgement of your application, please contact DMIRS via:****Email:** nvab@dmirs.wa.gov.au**Phone:** 9222 3535For more information: [www.dmirs.wa.gov.au](http://www.dmirs.wa.gov.au) |
| Please retain a copy of this form for your records. Incomplete applications will be returned. |
| If there is insufficient space on any part of this form, please continue on a separate sheet of paper and attach to this form |

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| **Part 7: Declaration and signature** |
| **General** I / We confirm and acknowledge that:* the information contained in this application is true and correct and I/we acknowledge that knowingly providing information which is false or misleading in a material particular constitutes an offence under section 112 of the *Environmental Protection Act 1986* (WA) and may incur a penalty of up to $50,000;
* I / We have legal authority to sign on behalf of the applicant (where authorisation provided);
* I / We have not altered the requirements and instructions set out in this application form;
* I / We have provided a valid email address in Part 2 for receipt of correspondence electronically via email from DWER or DMIRS (as applicable) in relation to this application;
* I / We acknowledge that successful delivery to my / our server constitutes receipt of correspondence sent electronically via email from DWER or DMIRS (as applicable) in relation to this application; and
* I / We have provided a valid postal and/or business address in Part 2 for the service of all Part V documents.

**Publication**I / We confirm and acknowledge:* this application (including all attachments, apart from the sections identified in Attachment 1) is a public document and may be published;
* all necessary consents for the publication of information have been obtained from third parties;
* information considered exempt from public disclosure has been noted by redaction of a separately provided copy of the completed application form and its supporting documentation (in accordance with Part 5), with reasons as to why the information should be exempt in accordance with the grounds specified in Schedule 1 to the *Freedom of Information Act 1992* (WA) being provided in Attachment 1;
* subsequent information provided in relation to this application will be a public document and may be published unless written notice has been given to DWER or DMIRS (as applicable) by the applicant, at the time the information is provided, claiming that the information is considered exempt from public disclosure; and
* the decision to not publish information will be at the discretion of the CEO of DWER or DMIRS (as applicable) and will be made consistently with the provisions of the *Freedom of Information Act 1992* (WA).
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| **Please indicate if you are signing as an individual or a company:** |
|[ ]  **An individual.** If an individual landowner is applying, **all landowners** must sign this form. |
|[ ]  **A company.**  | **Company name:** |  | **ACN:** |  |
|  | A person expressly authorised or authorised to execute on behalf of a body corporate must sign this form. A company must be a legal entity and provide an ACN. Please note an Australian Business Number is not sufficient. |
|[ ]  **Other entity formed at law.**  | Provide details: |
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| Signature |  | Date |
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| Position |  |  |
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| Signature |  | Date |
|   |  |  |
| Name |  |  |
|   |  |  |
| Position |  |  |

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**ATTACHMENT 1 – Confidential or commercially sensitive information**

| **Request for exemption from publication**  |
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| Information which you consider should not be published, on the grounds of a relevant exemption found in Schedule 1 to the *Freedom of Information Act 1992* (WA), must be specified in this Attachment. Add additional rows as required. |
| **NOT FOR PUBLICATION IF GROUNDS FOR EXEMPTION ARE DETERMINED TO BE ACCEPTABLE** |
| Section of this form:  |   | Grounds for claiming exemption: |  |
| Section of this form:  |  | Grounds for claiming exemption: |  |
| Section of this form:  |  | Grounds for claiming exemption: |  |
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