

SECTION A

LICENCE DETAILS

Licence Number: L6912/1997/11	Licence File Number: 2012/001754
Company Name: Shire of Broome Trading as: Shire of Broome	ABN: 94 526 654 007
Reporting period: 01 January 2015 to 31 December 2015	

STATEMENT OF COMPLIANCE WITH LICENCE CONDITIONS

1. Were all conditions of licence complied with within the reporting period? (please tick the appropriate box)

Yes Please proceed to Section C

No Please proceed to Section B

Each page must be initialed by the person(s) who signs Section C of this annual audit compliance report

INITIAL: 

SECTION B

DETAILS OF NON-COMPLIANCE WITH LICENCE CONDITION.

Please use a separate page for each licence condition that was not complied with.

a) Licence condition not complied with?	
A2 Burning of Waste	
b) Date(s) when the non compliance occurred, if applicable?	
01 March 2016	
c) Was this non compliance reported to DEC?	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Reported to DEC verbally Date _____
	<input checked="" type="checkbox"/> Reported to DEC in writing Date 01/03/2016
<input type="checkbox"/> No	
d) Has DEC taken, or finalised any action in relation to the non compliance?	
No.	
e) Summary of particulars of compliance non compliance, and what was the environmental impact?	
A fire was discovered and extinguished on 01 March 2016. The fire started at 2:25pm and was extinguished and declared safe at 2:35pm	
f) If relevant, the precise location where the non compliance occurred (attach map or diagram)	
Shire of Broome Waste Management Facility, Reserve 40813, Buckleys Road Broome	
g) Cause of non compliance	
Unknown cause of fire	
h) Action taken or that will be taken to mitigate any adverse effects of the non compliance	
Monitor the area for fires	
i) Action taken or that will be taken to prevent recurrence of the non compliance	
Continue to control the tipping face to prevent fire risk	

Each page must be initialed by the person(s) who signs Section C of this annual audit compliance report

INITIAL: 

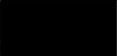
SECTION B

DETAILS OF NON-COMPLIANCE WITH LICENCE CONDITION.

Please use a separate page for each licence condition that was not complied with.

a) Licence condition not complied with?	
A2 Burning of Waste	
b) Date(s) when the non compliance occurred, if applicable?	
24 March 2016	
c) Was this non compliance reported to DEC?	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Reported to DEC verbally Date _____
	<input checked="" type="checkbox"/> Reported to DEC in writing Date 24/03/2016
<input type="checkbox"/> No	
d) Has DEC taken, or finalised any action in relation to the non compliance?	
No.	
e) Summary of particulars of compliance non compliance, and what was the environmental impact?	
A fire was discovered and extinguished on 24 March 2016. The fire started at 11:00am and was extinguished and declared safe at 11:050am	
f) If relevant, the precise location where the non compliance occurred (attach map or diagram)	
Shire of Broome Waste Management Facility, Reserve 40813, Buckleys Road Broome	
g) Cause of non compliance	
A cardboard box fell onto the exhaust manifold of a waste truck entering the site which ignited the fire on the truck.	
h) Action taken or that will be taken to mitigate any adverse effects of the non compliance	
Monitor the area for fires	
i) Action taken or that will be taken to prevent recurrence of the non compliance	
Continue to monitor the facility to prevent fire risk	

Each page must be initialed by the person(s) who signs Section C of this annual audit compliance report

INITIAL: 

SECTION B

DETAILS OF NON-COMPLIANCE WITH LICENCE CONDITION.

Please use a separate page for each licence condition that was not complied with.

a) Licence condition not complied with?	
A2 Burning of Waste	
b) Date(s) when the non compliance occurred, if applicable?	
23 October 2016	
c) Was this non compliance reported to DEC?	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Reported to DEC verbally Date _____
	<input checked="" type="checkbox"/> Reported to DEC in writing Date 27/10/2016
<input type="checkbox"/> No	
d) Has DEC taken, or finalised any action in relation to the non compliance?	
No.	
e) Summary of particulars of compliance non compliance, and what was the environmental impact?	
A fire was discovered on Sunday 23 October 2016 and extinguished the same evening. The fire started sometime between 3:30pm and 9:00pm and was declared safe at 8:00am on Tuesday 25 October 2016	
f) If relevant, the precise location where the non compliance occurred (attach map or diagram)	
Shire of Broome Waste Management Facility, Reserve 40813, Buckleys Road Broome	
g) Cause of non compliance	
The cause of the fire is not known however there is no reason to suspect the fire was deliberately lit.	
h) Action taken or that will be taken to mitigate any adverse effects of the non compliance	
Monitor the area for fires	
i) Action taken or that will be taken to prevent recurrence of the non compliance	
Continue to monitor the facility to prevent fire risk	

Each page must be initialed by the person(s) who signs Section C of this annual audit compliance report

INITIAL: [REDACTED]

SECTION B

DETAILS OF NON-COMPLIANCE WITH LICENCE CONDITION.

Please use a separate page for each licence condition that was not complied with.

a) Licence condition not complied with?	
A2 Burning of Waste	
b) Date(s) when the non compliance occurred, if applicable?	
13 November 2016	
c) Was this non compliance reported to DEC?	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Reported to DEC verbally Date _____
	<input checked="" type="checkbox"/> Reported to DEC in writing Date 21/11/2016
<input type="checkbox"/> No	
d) Has DEC taken, or finalised any action in relation to the non compliance?	
No.	
e) Summary of particulars of compliance non compliance, and what was the environmental impact?	
A fire was discovered on Sunday 13 November 2016 and extinguished the same evening. The fire started sometime between 4:00pm and 10:00pm and was declared safe at 8:00am on Tuesday 15 November 2016	
f) If relevant, the precise location where the non compliance occurred (attach map or diagram)	
Shire of Broome Waste Management Facility, Reserve 40813, Buckleys Road Broome	
g) Cause of non compliance	
The cause of the fire is not known however there is no reason to suspect the fire was deliberately lit.	
h) Action taken or that will be taken to mitigate any adverse effects of the non compliance	
Monitor the area for fires	
i) Action taken or that will be taken to prevent recurrence of the non compliance	
Continue to monitor the facility to prevent fire risk	

Each page must be initialed by the person(s) who signs Section C of this annual audit compliance report

INITIAL: [REDACTED]

SECTION B

DETAILS OF NON-COMPLIANCE WITH LICENCE CONDITION.

Please use a separate page for each licence condition that was not complied with.

a) Licence condition not complied with?	
<p>W3(a) The Licensee shall take representative groundwater samples from the monitoring site stated in column 1 of Table 2 and have them analysed for the parameters listed in column 3 of Table 2 at the frequency stated in column 2 of Table 2.</p> <p>W3(c) The licensee shall maintain the bores referred to within column 1 of Table 2 in a serviceable manner so that groundwater samples required by condition W3 (a) can be taken.</p>	
b) Date(s) when the non compliance occurred, if applicable?	
A sample was unable to be drawn from Bore C in January 2016. Subsequently no analysis was performed for Bore C in January 2016.	
c) Was this non compliance reported to DEC?	
<input type="checkbox"/> Yes <input type="checkbox"/> Reported to DEC verbally Date _____ <input type="checkbox"/> Reported to DEC in writing Date _____	<input checked="" type="checkbox"/> No
d) Has DEC taken, or finalised any action in relation to the non compliance?	
No.	
e) Summary of particulars of compliance non compliance, and what was the environmental impact?	
Bore C was found to have no water in it for sampling. It had silted up to a level above the groundwater table.	
f) If relevant, the precise location where the non compliance occurred (attach map or diagram)	
Shire of Broome Waste Management Facility, Reserve 40813, Buckleys Road Broome	
g) Cause of non compliance	
Natural environment/human error. Bore C was installed to close to the water table level and as such any drop in the standing water level or siltation within the Bore may render it unusable. The Shire has now re-drilled Bore A, Bore C and Bore D since they were originally installed to ensure they have sufficient depth for ongoing sampling.	
h) Action taken or that will be taken to mitigate any adverse effects of the non compliance	
A new Bore C was installed directly adjacent and at a depth so silting will no longer be a factor	
i) Action taken or that will be taken to prevent recurrence of the non compliance	
Administration – Correct drilling in first instance and regular inspections/development of Bores	

Each page must be initialed by the person(s) who signs Section C of this annual audit compliance report

INITIAL: 

SECTION C

SIGNATURE AND CERTIFICATION

This Annual Audit Compliance Report may only be signed by a person(s) with legal authority to sign it. The ways in which the Annual Audit Compliance Report must be signed and certified, and the people who may sign the statement, are set out below.

Please tick the box next to the category that describes how this Annual Audit Compliance Report is being signed. If you are uncertain about who is entitled to sign or which category to tick, please contact the licensing officer for your premises.

If the licence holder is		The Annual Audit Compliance Report must be signed and certified:
An individual	<input type="checkbox"/> <input type="checkbox"/>	by the individual licence holder, or by a person approved in writing by the Chief Executive Officer of the Department of Environment and Conservation to sign on the licensee's behalf.
A firm or other unincorporated company	<input type="checkbox"/> <input type="checkbox"/>	by the principal executive officer of the licensee; or by a person with authority to sign on the licensee's behalf who is approved in writing by the Chief Executive Officer of the Department of Environment and Conservation.
A corporation	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	by affixing the common seal of the licensee in accordance with the Corporations Act 2001; or by two directors of the licensee; or by a director and a company secretary of the licensee, or if the licensee is a proprietary company that has a sole director who is also the sole company secretary – by that director, or by the principal executive officer of the licensee; or by a person with authority to sign on the licensee's behalf who is approved in writing by the Chief Executive Officer of the Department of Environment and Conservation.
A public authority (other than a local government)	<input type="checkbox"/> <input type="checkbox"/>	by the principal executive officer of the licensee; or by a person with authority to sign on the licensee's behalf who is approved in writing by the Chief Executive Officer of the Department of Environment and Conservation.
a local government	<input type="checkbox"/> <input type="checkbox"/>	by the chief executive officer of the licensee; or by affixing the seal of the local government.

It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular. There is a maximum penalty of \$50,000 for an individual or body corporate.

I/We declare that the information in this annual audit compliance report is correct and not false or misleading in a material particular.

SIGNATURE: 

SIGNATURE: _____

NAME: (printed) SAM MASIOLEMBO

NAME: (printed) _____

POSITION: ACTING CEO

POSITION: _____

DATE: 17 / 2 / 17

DATE: ____ / ____ / ____