



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V

Section A – Licence Details			
Licence number:	L7201/1997/10	Licence file number:	DEC4429
Licence holder:	City of Stirling		
Trading as:	Recycling Centre Balcatta		
ACN:	N/A		
Registered address:	Lot 45 on Plan 19412 Natalie Way Balcatta WA 6021		
Reporting period:	01/01/2020 to 31/12/20120		

Section B – Statement of Compliance with Licence Conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D if required; and• sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D if required;• section E; and• sign the declaration at Section F.





Section C – Statement of Actual Production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Production Quantity
250,000 tonnes	120,452

Section D – Statement of Actual Part 2 Waste Discharge Quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Part 2 Waste Discharge Quantity
N/A	N/A

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	2.2-2.4	Date(s) of non-compliance:	7/1/2020, 4/4/2020, 20/4/2020
Details of non-compliance:			
<p>7/1/2020 – Minor fire located in wood pallets in Recycling Shop Area – unknown ignition source 4/4/2020 – Minor fire located in waste shed – unknown ignition source 20/4/2020 – Minor fire located in waste shed – ignition source flare</p>			
What was the actual (or suspected) environmental impact of the non-compliance?			
<p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
<p>Minor smoke emissions and water runoff contained onsite with bunding and sand for all 3 fires.</p> <p>NB: (incidents determined as a minor smoldering events only, no flames visible and extinguished by fire brigade with water only each time.</p>			
Cause (or suspected cause) of non-compliance:			
<p>7/1/2020 & 4/4/2020 Unknown ignition sources 20/4/2020 flare caused ignition when run over by loader</p>			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
<p>Fire brigade called each time and extinguished flames with water only. Sand bunding used as required to retain water inside shed. Both areas cleaned up next day by contractors. Two fires found after hours. Review undertaken of storage area for pallets to ensure no ignition sources remained in area. Advertising for correct flare disposal undertaken with marketing.</p>			
Was this non-compliance previously reported to DER?			
<input checked="" type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DER verbally		Date: / /	
<input checked="" type="checkbox"/> Reported to DER in writing		Date: 9/1/2020, 6/4/2020 & 20/4/2020	

Section F – Declaration

I/We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹. I/We consent to the Annual Audit Compliance Report being published on the Department of Environment Regulation's (DER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:	Manager Waste & Fleet	Position:	Coordinator Compliance & Service Development
Date:	18 January 2021	Date:	18 January 2021
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.

