



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed please return it to either via email to info@der.wa.gov.au or to the
address below

Department of Water and Environmental Regulation
Level 10
Mandurah DC 6081

Section A – Licence details		
Licence number	001/1000/12	Licence file number
Licence holder name	Shire of East Pilbara	
Trading name	Shire of East Pilbara	
COG	00 000 330 300	
Registered business address	Magan Drive, East Pilbara	
Reporting period	01 / 01 / 2020 to 31 / 12 / 2020	

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? Please tick the appropriate box
<input type="checkbox"/> No – please complete <ul style="list-style-type: none"> Section C Section D if required and Sign the declaration in Section F
<input checked="" type="checkbox"/> Yes – please complete <ul style="list-style-type: none"> Section C Section D if required Section E and Sign the declaration in Section F

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached	
Prescribed premises category	Actual production quantity
Category 2 or 3 Outrecieve and finite	1000 tonnes per annum estimated

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached	
Prescribed premises category	Actual Part 2 waste discharge quantity

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder is non-compliant at a time during the reporting period			
Condition no	132	Date of non-compliance	Throughout 2020
Details of non-compliance			
<p>The landfill uncovered as a result of this it is not possible to comply with the licence condition that requires continuous monitoring of the waste that enters the site for acceptance</p> <p>That is the actual uncorrected environmental impact of the non-compliance</p> <p>NOTE – Please attach a map or diagram to provide insight into the precise location of where the non-compliance took place</p> <p>Potential impact to the groundwater from unauthorised dumping of waste to the outside of the site is licenced to accept. The Shire reported the site as a contaminated site under the 2003 Contaminated Sites Act and carried out a site investigation and Hydrogeological Study in 2010. Landfill Management Plan has been developed and approved for the site which is now being implemented</p>			
Cause or corrected cause of non-compliance			
<p>It is not possible to comply with the licence condition as it requires surveillance of dumping and recording of waste dumped. There is no means of direct measurement of the amount of waste dumped due to the site being uncovered the nature of the site. There are daily visits from Shire staff and a site running sheet with daily details and observations. This information is compiled and uploaded to the Shire's intranet.</p>			
Action taken to mitigate an adverse effect of non-compliance and prevent recurrence of the non-compliance			
<p>The Shire of East Pilbara developed a Landfill Waste Management Plan in 2010. The Management Plan addresses a operational and compliance issues related to a site licenced landfill site including signage</p>			
Is this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes and			
<input checked="" type="checkbox"/> Reported to DWER verbally	Date 2010 Landfill Site Inspection		
<input type="checkbox"/> Reported to DWER in writing	Date ER 2010 Inward		

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder is non-compliant at a time during the reporting period			
Condition no	133	Date of non-compliance	Throughout 2020

Section E – Details of non-compliance with licence condition	
Detail of non-compliance	
Some rubbish infilled within the 3 metre inter-natural buffer	
<input type="checkbox"/> That is the actual or suspected environmental impact of the non-compliance NOTE – please attach a photo or diagram to provide insight into the precise location of where the non-compliance took place	
Relevant landfiled indicated 2/3 of meter from Townhill Refer to Appendix 1 S&E Quagline Site plan	
Cause or suspected cause of non-compliance	
Legacy issue	
Action taken to mitigate an adverse effect of non-compliance and prevent recurrence of the non-compliance	
The Shire of East Pilbara developed a Landfiled Site Management plan in 2010. The Management plan addresses a operational and compliance issues related to a landfill licensed landfiled site including Quagline	
<input type="checkbox"/> a this non-compliance previously reported to DWER	
<input checked="" type="checkbox"/> Yes and	
<input checked="" type="checkbox"/> Reported to DWER verbally	Date 2010 Landfiled Site Inspection
<input checked="" type="checkbox"/> Reported to DWER in writing	Date 01/01/2010 in hand

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder is a non-compliant at a time during the reporting period			
Condition no	12/1a	Date of non-compliance	Throughout 2020
Detail of non-compliance			

Section E – Details of non-compliance with licence condition	
<p>Two storm drainage pipes are present in use on the landfall site which are routed in contained water runoff. The pipe catchments constructed are deep and have a bund at the top to help divert storm water in the event of heavy rain.</p>	
<p>What is the actual or suspected environmental impact of the non-compliance?</p> <p>NOTE – Please attach a plan or diagram to provide insight into the precise location of where the non-compliance took place.</p>	
<p>Contained storm water runoff is present in heavy rainfall event. Refer to Appendix 1 SUE Imagine Site plan.</p>	
<p>Cause or suspected cause of non-compliance?</p>	
<p>Lack of bund at the site.</p>	
<p>Action taken to mitigate an adverse effect of non-compliance and prevent recurrence of the non-compliance?</p>	
<p>No adverse effects have been reported through the site running sheet for the reporting period of 2020.</p> <p>The Shire of East Pilbara developed a Landfall site Management Plan in 2010. The Management Plan addresses a number of operational and compliance issues related to a typical licensed landfall site including SUE Imagine.</p>	
<p>Is this non-compliance previously reported to DWER?</p>	
<p><input checked="" type="checkbox"/> No</p>	
<p><input type="checkbox"/> Reported to DWER verbally</p>	<p>Date</p>
<p><input checked="" type="checkbox"/> Reported to DWER in writing</p>	<p>Date: 01/01/2019 on hand</p>

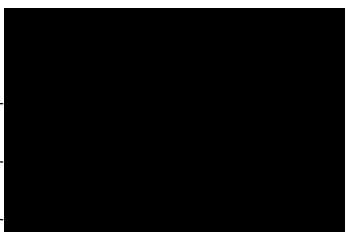
Section E – Details of non-compliance with licence condition			
<p>Please use a separate page for each condition with which the licence holder is a non-compliant at a time during the reporting period.</p>			
<p>Condition no.</p>	<p>3001</p>	<p>Date of non-compliance</p>	<p>Throughout 2020</p>
<p>Detail of non-compliance</p>			

Section E – Details of non-compliance with licence condition	
<p>Annual monitoring of a parent groundwater quality parameter completed during this reporting period</p>	
<p>What is the actual or suspected environmental impact of the non-compliance?</p> <p>NOTE – Please attach a map or diagram to provide insight into the precise location of where the non-compliance took place</p>	
<p>There is no actual or suspected environmental impact of the non-compliance</p>	
<p>Cause or suspected cause of non-compliance</p>	
<p>Staff turnover, internal capability and contractor availability</p>	
<p>Action taken to mitigate an adverse effect of non-compliance and prevent recurrence of the non-compliance</p>	
<p>Greater staff training has been put in place to ensure a greater number of staff are aware of the licence requirements and have the ability to organise or complete the monitoring, additional improved record keeping and document control ensure relevant staff are notified when monitoring is to occur</p> <p>The Shire of East Pilbara developed a Landfill Site Management Plan in 2010. The Management Plan addresses a number of operational and compliance issues related to a landfill licensed landfill site including fugitive</p>	
<p>Is this non-compliance reviewed/reported to DWER?</p>	
<p><input type="checkbox"/> Yes and</p>	
<p><input type="checkbox"/> Reported to DWER verbally</p>	<p>Date</p>
<p><input type="checkbox"/> Reported to DWER in writing</p>	<p>Date</p>

Section F – Declaration

I / we declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹

I / we consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website

Signature ²		Signature	
Printed		Printed	
Position		Position	
Date	30/03/2021	Date	
Seal of signing under seal			

¹ It is an offence under Section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular

² CR can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder