



Government of **Western Australia**
Department of **Environment and Conservation**

Your ref: L6896/1997/10
Our ref: DEC 226
Enquiries: Margaret Redfern
Phone: 9622 8940
Fax: 9622 8947
Email: Margaret.redfern@dec.wa.gov.au

The CEO
Mr Graham Stanley
Shire of Tammin
PO Box 53
TAMMIN WA 6409

Dear Sir/ Madam

Environmental Protection Act 1986
Licence: L6896/1997/10
Occupier: Shire of Tammin
Premises: Tammin Refuse Disposal Site

You are hereby advised that a licence under the *Environmental Protection Act 1986* (the Act) has been granted for the above premises. The Department of Environment and Conservation will advertise the issuing of this licence in the public notices section of The West Australian newspaper.

The licence is subject to the attached conditions. Under section 58 of the Act, it is an offence to contravene a licence condition. This offence carries a penalty of up to \$125,000, with a daily penalty of up to \$25,000.

In accordance with section 102(1)(c) of the Act, you are afforded 21 days to appeal the conditions of the licence. Under section 102(3)(a) of the Act, any other person may also appeal the conditions of the licence.

To make an appeal or check if any appeals have been made, contact the Office of the Appeals Convenor on 6467 5190. Please direct all other inquiries to the Licensing Officer above.

Yours faithfully,

Peter Vasel
Manager, Works Approval & Emissions Licensing Section

Date: Thursday 28 July 2011

enc: Environmental Protection Act 1986 Licence L6896/1997/10

DIRECTOR GENERAL AND ENVIRONMENTAL SERVICES DIVISIONS: The Atrium, 168 St Georges Terrace, Perth, Western Australia 6000
Phone: (08) 6467 5000 Fax: (08) 6467 5562 TTY: 1880 555 630

PARKS AND CONSERVATION SERVICES DIVISIONS: Executive: Corner of Australia II Drive and Hackett Drive, Crawley, Western Australia 6009
Phone: (08) 9442 0300 Fax: (08) 9386 1578 Operations: 17 Dick Perry Avenue, Technology Park, Kensington, Western Australia 6151
Phone: (08) 9219 8000 Fax: (08) 9334 0498 TTY: 9334 0546

POSTAL ADDRESS FOR ALL DIVISIONS: Locked Bag 104, Bentley Delivery Centre, Western Australia 6983

www.dec.wa.gov.au
wa.gov.au

WESTERN AUSTRALIA
DEPARTMENT OF ENVIRONMENT AND CONSERVATION

Environmental Protection Act 1986

LICENCE

LICENCE NUMBER: 6896/1997/10

FILE NUMBER: DEC226

NAME OF OCCUPIER:

Shire of Tammin

ADDRESS OF OCCUPIER:

PO Box 53
Tammin WA 6409

NAME AND LOCATION OF PREMISES:

Tammin Refuse Site
Crown Reserve 13163, Hunt Road
South Tammin WA 6409
(as depicted in Attachment 1)

Environmental Protection Regulations 1987
CLASSIFICATION(S) OF PREMISES:


Category 64 – Class II or III putrescible landfill site
Category 13 - Crushing of building material

COMMENCEMENT DATE OF LICENCE: Tuesday, 9 August 2011

EXPIRY DATE OF LICENCE: Monday, 8 August 2016

CONDITIONS OF LICENCE:

As described and attached:


.....
Officer delegated under Section 20
Of the *Environmental Protection Act 1986*

Date of issue: Thursday, 28 July 2011

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PREAMBLE

The following statements in this Preamble either reflect important sections of the Environmental Protection Act 1986 or provide relevant background information for the licensee. They should not be regarded as conditions of Licence.

Applicability

This licence relates to Shire of Tammin for the Tammin Landfill Facility located at Reserve 13163 Hunt Road, South Tammin as depicted in Attachment 1, which is a prescribed premises within Schedule 1 of the *Environmental Protection Regulations 1987*, and includes, but is not necessarily limited to, the following operations:

- Acceptance of waste applicable to a Class II putrescible landfill site;

This facility is prescribed within Schedule 1 of the *Environmental Protection Regulations 1987* as outlined in Table 1.

Table 1: Categories under which the premise is prescribed:

Category number	Category name	Description	Production or design capacity
64	Class II putrescible landfill site	Premises on which waste (as determined by reference to the waste type set out in the document entitled "Landfill Waste Classification and Waste Definitions 1996" published by the Chief Executive Officer and as amended from time to time) is accepted for burial	Less than or equal to 5,000 tonnes per year
13	Crushing of Building Material	Premises on which waste building material or demolition material (for example, bricks, stones or concrete) is crushed or cleaned	1000 tonnes or more per year

Emergency, Accident or Malfunction

The licensee should be aware of the requirement to notify the Chief Executive Officer of any discharges of waste, in accordance with Section 72 of the *Environmental Protection Act 1986*. The licensee should inform the Regional Office, as soon as practicable, of the identification of any discharge of waste which has occurred as a result of an emergency, accident or malfunction, or extreme weather conditions, otherwise than in accordance with any condition of this licence and has caused or is likely to cause pollution.

Alteration to Premises

Prior to making any significant alterations to the premises which may affect the air, water or noise emissions from the premises the Licensee must submit a proposal to the Director

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accompanied by supporting information and plans, which allow the environmental impact of the change to be assessed.

General Requirements

The following statements reflect important sections of the *Environmental Protection Act 1986* and are included for the information of the licensee:

- Noise emissions from operations on site are required to comply with the *Environmental Protection (Noise) Regulations 1997*;
- The licensee should take all reasonable and practicable measures to prevent or minimize the discharge of waste and the emission of noise, odours or electromagnetic radiation from the premises; and
- The licensee should inform the Director at least 24 hours prior to the commencement of any planned non-standard operations, which may have the potential to cause pollution.

Storage and Disposal of Used Tyres

The storage and disposal of used tyres is controlled under the *Environmental Protection Regulations 1987*. Where more than 100 used tyres are to be stored at a landfill site, a licence is required. The licensee is encouraged to make used tyres available for re-use and/or recycling.

Compliance with other Act, Regulations and Policy

The Licensee should be aware that these conditions do not exempt them from other statutory obligations under the *Bush Fires Act 1954*, *Environmental Protection Act 1986* or *Health Act 1911*. Where there is conflict between the conditions set in this licence and any Act or Regulation, the latter takes precedence.

Where appropriate, the licensee should be aware of and endeavour to comply with the following policy documents issued by the Department of Environment and Conservation (and advise the Director where the licensee is unable to comply with any of the documents):

- 'Landfill Waste Classification and Waste Definitions 1996 (as amended), July 2005';
- 'Guidelines for Acceptance of Solid Waste to Landfills, January 2001';
- 'Code of Practice, Rural Landfill Management'; and
- 'Guideline "Groundwater Monitoring at Municipal Landfill Sites' issued by the Department of Minerals and Energy (Geological Survey of WA)'.

Buffers

In the past, landfills have caused significant offsite impacts to adjacent land which have resulted in restrictions being placed on the landfill's operations. To minimize these impacts, a 35 metre internal buffer zone has been set in this licence, however this may not be adequate and the buffer distance set in the 'Code of Practice Rural Landfill Management' should be followed. Where appropriate buffer distances cannot be maintained and protected in the local authority's town planning scheme, the internal buffer distance may be increased to compensate for the loss of buffer distance.

CONDITIONS OF LICENCE

DEFINITIONS

In these conditions of licence, unless inconsistent with the text or subject matter:

"approved"; and "approval" means approved and approval in writing respectively;

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"AHD" means Australian Height Datum as defined by Geoscience Australia (a Federal Government agency) and forms the reference for the measurement and reporting of stack heights, land surface elevation and heights of water tables and the like;

"AS/NZS" means the most recent version (unless otherwise stated) of the specified Australian and New Zealand Standard as jointly published by Standards Australia International Ltd, Sydney and Standards New Zealand, Wellington;

"AS 1940" means the most recent version of the Australian Standard for the storage and handling of flammable and combustible liquids;

"AS/NZS5667 or Australian Standard 5667" means the most recent version and the relevant parts of the Australian and New Zealand series of guidance standards on Water Quality Sampling;

"asbestos waste" means materials that contain asbestos as defined in the Environmental Protection (Controlled Waste) Regulations 2004;

"authorised person or inspector" means an authorised person or inspector as defined in sections 87 and 88 respectively of the *Environmental Protection Act 1986*;

"car tyre equivalents" are based on the following relativities:

- 1 truck tyre equals 7 car tyres;
- 1 light truck tyre equals 1.5 car tyres;
- 1 super single equals 14 car tyres; and
- 1 earth moving tyre equals 20 car tyres;

"clean fill" means material that will have no harmful effects on the environment and which consists of rock or soil arising from the excavation of undisturbed material. For material not from a clean excavation, it must be validated to have contaminants below relevant ecological investigation levels (as defined in the document *Assessment Levels for Soil, Sediment and Water, Department of Environment, 2003*);

"cover material" means subsoil or other approved inert waste used for the covering of waste;

"Director" means the Director of the Environmental Regulation Division of the Department of Environment and Conservation and Conservation for and on behalf of the Chief Executive Officer as delegated under Section 20 of the *Environmental Protection Act 1986 (the Act)*;

"Director" or "Department of Environment and Conservation and Conservation" for the purposes of correspondence means:

Regional Leader – Industry Regulation

Wheatbelt Regional Office

Department of Environment and Conservation and Conservation

PO Box 100

Narrogin WA 6312

Telephone: (08) 9622 8940

Facsimile: (08) 9622 8947;

"DEC" means the Department of Environment and Conservation;

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"garden waste or green waste" means biodegradable waste comprising plants and their component parts such as flower cuttings, hedge trimmings, branches, grass, leaves, plants, seeds, shrub and tree loppings, tree trunks, tree stumps and similar materials and includes any mixture of those materials;

"green waste storage area" means any area where greenwaste is stored pending processing and/or any area where there is a mulched greenwaste windrow;

"Inert Waste Type 1" means waste as defined in the DEC document titled 'Landfill Waste Classification and Waste Definitions' 1996 (As amended December 2009);

"Inert Waste Type 2" means waste as defined in the document titled 'Landfill Waste Classification and Waste Definitions' 1996 (As amended December 2009);

"Inspector" means a person appointed to be an Inspector under Section 88 of the *Environmental Protection Act 1986 (the Act)*;

"internal buffer distance" means the distance from the boundary of the premises to any area on the premises used for disposal, storage or transfer of waste;

"*Landfill Waste Classification and Waste Definitions*" 1996 (As amended December 2009); means the DEC document of that name published by the Director General, Department of Environment and Conservation on 17 December 2009 pursuant to items 63, 64 65 and 66 in Schedule 1, Part 1 of the Environmental Protection Regulations 1987;

"licensee" means the Shire of Tammin;

"mg/L" means milligrams per litre;

"mm" means millimetre;

"mulched" means greenwaste shredded by a mechanical process into small pieces no larger than 15 x 15 x 100 millimetres;

"municipal waste" means collected by the kerbside by the local authority collection vehicle or its contractor;

"NATA" means the Australian National Association of Testing Authorities;

"premises" means Crown Reserve 13163 Hunt Road, South Tammin as depicted in Attachment 1;

"putrescible waste" means the organic component of the waste stream which can be decomposed by microbial action and become putrid and likely to cause obnoxious odours and attract (scavenging) birds or animals; putrescible waste includes food wastes or wastes of animal or vegetable origin;

"security mesh fence" means a 'cyclone' style of fence with a minimum height of 1.8 metres and topped with 3 strands of barbed wire;

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"Special Waste Type 1" means waste which includes asbestos and asbestos cement products as defined in the 'Landfill Waste Classification and Waste Definitions' 1996 (As amended December 2009);

"Standard Methods for Examination of Water and Wastewater" means the most recent edition of the "Standard Methods for Examination of Water and Wastewater" as published by the American Public Health Association (APHA), the American Water Works Association (AWWA) and the Water Environment Federation (WEF), generally abbreviated to APHA-AWWA-WEF;

"SWL or standing water level" means the water level of any surface water or in any piezometer measured prior to sampling and expressed in metres AHD;

"surface water body" means any natural or artificial water course or wetland (as those terms are defined in the *Rights in Water Irrigation Act 1914*), dam or other impoundment and any other surface water exposed to the atmosphere;

"tipping area" means the area of the premises where waste currently being brought to the premises is being deposited; and

"windrows" means parallel rows of mulched greenwaste where each row is no more than 3 metres high and no more than 4 metres wide and separated by at least 5 metres of clear ground from any other row; and

GENERAL CONDITIONS

PERSONS IN CHARGE TO HAVE ACCESS TO CONDITIONS

1. The licensee shall ensure that any person left in charge of the premises is aware of these conditions of licence and has access at all times to this licence or copies thereof.
2. The licensee shall ensure that any person who performs tasks on the premises is informed of all of the conditions in this licence that relate to the tasks which that person is performing.
3. The licensee shall establish and maintain an internal buffer distance of 35 metres to the boundary for the landfill cell.

WASTE ACCEPTANCE

4. The licensee shall accept only the following types of waste at the premises:
 - a) clean fill;
 - b) Inert Waste Type 1;
 - c) Inert Waste Type 2;
 - d) putrescible wastes;
 - e) green waste and
 - f) Special Wastes Type 1 (asbestos waste).

BURIAL OF WASTE

5. The licensee shall only bury the following types of waste at the premises:
 - a) clean fill;
 - b) Inert Waste Type 1;
 - c) Inert Waste Type 2;

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- d) putrescible waste;
- e) Special Waste Type 1 (asbestos waste); and
- f) green waste.

SPECIAL WASTE TYPE 1 (ASBESTOS) MANAGEMENT

6. The licensee shall ensure that asbestos waste or material containing asbestos is deposited at the premises according to the following requirements:
- a) accept only asbestos waste or material containing asbestos which is sealed in double-lined or double bagged, heavy duty plastic sheeting of at least 0.2 millimetres thickness;
 - b) accept only asbestos waste or material containing asbestos, which is labelled or marked with the words "CAUTION – ASBESTOS" in letters not less than 50 millimetres high;
 - c) as soon as practicable and before compaction, cover the asbestos waste or material containing asbestos with a layer of soil at least 300 millimetres thick or with a layer of dense, inert and incombustible material at least 1 metre thick;
 - d) record as grid references on a premises plan all locations used for the disposal of asbestos waste or material containing asbestos and keep this plan as a permanent record;
 - e) keep a permanent register of each load of asbestos waste or material containing asbestos deposited at the premises, including the date, the name of person that deposited the asbestos or material containing asbestos and the vehicle registration number;
 - f) witness the covering of the asbestos waste or material containing asbestos and sign the register referred to above within two hours of the covering taking place;
 - g) not deposit any asbestos waste or material containing asbestos within two metres of the final tipping surface of the landfill;
 - h) operate the landfill such that any existing asbestos waste or material containing asbestos deposited at the premises remains undisturbed; and
 - i) make all records available for viewing or copying by an authorised person or inspector upon request.

MANAGEMENT OF LANDFILL ACTIVITIES

7. The licensee shall:
- a) place waste within a defined trench or within an area enclosed by earthen or other bunds;
 - b) restrict the tipping area to a maximum linear length of 30 metres;
 - c) cover waste with at least 230 mm of cover material every week the site is open or where continuous cover techniques are used, cover waste with at least 100 mm of cover every day, so that no waste is left exposed;
 - d) cover municipal waste within twenty-four (24) hours of delivery or by the end of the next working (site opening) day;
 - e) stockpile sufficient cover material to allow waste to be covered in accordance with part c) and d) of this condition and to cover waste in the event of a fire;
 - f) shall, except where trenches are used, initially spread waste in layers not more than 500 mm thickness prior to being compacted with a minimum of five (5) passes with the dedicated machine;
 - g) shall manage the active landfill area such that at no time does landfilling result in an exposed face exceeding two (2) metres in vertical height; and

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h) shall cover waste with a final soil cover of at least one (1) metre.

8. The licensee shall ensure no buried waste shall be excavated.

MANAGEMENT OF GREEN WASTE

9. The licensee shall take the following measures relating to the management of green waste on the premises:
- a) green waste shall be stored in piles of up to 4m in height;
 - b) no more than 1000 m³ of greenwaste shall be stored at any one time;
 - c) a 6m fire break shall be maintained around all areas used to store greenwaste;
 - d) all mulched greenwaste shall be stored in windrows;
 - e) temperatures within mulched green waste windrows shall be monitored on a weekly basis; and
 - f) windrows with an internal temperature exceeding 80 degrees Celsius shall be turned/mixed, or otherwise treated to reduce the temperature.

HYDROCARBON / CHEMICAL STORAGE

10. The licensee shall store all chemical containers (including liquid hydrocarbons) within a compound with a floor and bunds of a permeability of less than 10⁻⁹ metres per second, designed to contain not less than 110% of the volume of the stored hydrocarbons, at least 25% of the total volume of substances stored in the compound and of sufficient capacity to capture rainfall, in accordance with the current version of Australian Standard 1940.

TYRE STORAGE

11. The licensee shall ensure that used tyres stored in the open are arranged in rows with at least 6 metres separating each row to allow access for fire fighting equipment.
12. The licensee shall ensure that each row is not more than 18 metres in length, 10 metres in width and not more than 3 metres in height where the greatest area of used tyre storage is not to exceed 100 square metres (100 m²).
13. The licensee shall not store more than 100 car tyre equivalents on the premises at any one time.
14. The licensee shall ensure that tyre stacks are located a minimum of 3 metres from the wall of any buildings and a minimum of six (6) metres horizontal distance from the active putrescible disposal area, any historical putrescible disposal areas and any walls, buildings or fences..

FENCING

15. The licensee shall maintain a chain- link fence of at least 1.8 metres high around the whole perimeter of the premises, except where there is a lockable gate that prevents access to the premises by persons not employed by the licensee.
16. The licensee shall ensure that any entrance gates to the premises are securely locked when the premises are unattended.

SIGNAGE

17. The licensee shall install and maintain a sign at the entrance to the premises which clearly displays the following:
- a) hours of operation;

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- b) contact telephone number for information and complaints or notification of fires;
- c) a list of materials accepted for recycling and the location of where they can be deposited on the premises;
- d) types of wastes received by the premises;
- e) types of wastes not accepted by the premises and a contact number for alternative disposal options; and
- f) a warning indicating penalties for people lighting fires.

WINDBLOWN WASTE

- 18. The licensee shall contain wind-blown waste within the boundaries of the premises.
- 19. The licensee shall collect any waste that has been washed or blown away from the tipping area and return it to the tipping area on a weekly basis.

DUST – GENERAL REQUIREMENT

- 20. The licensee shall ensure that no visible dust crosses the boundary of the premises.

BURNING OF WASTE

- 21. The licensee shall not burn, or allow the burning of, any waste on the premises.
- 22. The licensee shall ensure that an unauthorised fire on the premises is extinguished as soon as possible.
- 23.. The licensee shall provide the Director with a report on an unauthorised fire within 14 days of the fire and include:
 - a) details of the date, time and location of the fire;
 - b) the time the fire was declared safe by the Fire Control Officer for the premises; and;
 - c) the cause, or suspected cause, of the fire.

STORMWATER MANAGEMENT

- 24. The licensee shall direct stormwater away from all active and inactive disposal areas within the premises.
- 25. The licensee shall ensure stormwater drains on the premises are kept clear of waste.
- 26. The licensee shall ensure that no stormwater that has come in to contact with waste is diverted into a sump on the premises or otherwise retained on the premises.

PROTECTION OF GROUND AND SURFACE WATER

- 27. The licensee shall maintain an undisturbed separation distance of at least three metres between the base of the current and future disposal areas and the highest level of groundwater.
- 28. The licensee shall maintain a minimum of 100 metres between any existing or new tipping areas and any surface water body.

MONITORING CONDITIONS

GROUNDWATER MONITORING

- 29. The licensee shall maintain monitoring bores, designated 1 and 2, at the locations depicted in Attachment 1, to allow representative water samples to be collected.

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30. The licensee shall, at the sampling frequencies stated in Column 2 of Table 2, measure the parameters detailed in Column 3 of Table 2 at the sites identified in Column 1 of Table 2.

Table 2: Groundwater monitoring frequency

Column 1 Monitoring sites	Column 2 Sampling frequency	Column 3 Parameters to be measured
East and West Monitoring bores	Six monthly (March and September)	pH, Conductivity, Nitrate-nitrogen, Ammonia-nitrogen, Total Nitrogen, Total Phosphorus, Total Dissolved Solids, Lead, Mercury, Copper, Chromium (hexavalent), Arsenic, Nickel, Zinc, Cadmium, Molybdenum, Selenium and Standing Water Level (SWL)* Notes 1 and 2.

Note 1: SWL shall be determined prior to collection of other water samples and reported in AHD.

Note 2: with the exception of standing water level, pH and conductivity all measurements are to be reported in mg/L.

31. The licensee shall ensure samples are collected in accordance with Australian Standard 5667.
32. The licensee shall ensure all water samples are submitted to a laboratory with current NATA registration for the analyses specified, and analysed in accordance with the current 'Standard Methods for Examination of Water and Wastewater-APHA-AWWA-WEF', for the parameters listed in condition 29.

COMPLAINTS

33. The licensee shall keep a record of all complaints received at the premises concerning the environmental impact of the premises. The record must be dated and provide the following:
- a) the date and time of the complaint;
 - b) the method by which the complaint was lodged;
 - c) personal details (if any) provided by the complainant;
 - d) wind direction and temperature;
 - e) the nature of the complaint; and
 - f) the action taken by the licensee in relation to the complaint, including follow-up action.
34. The record referred to in condition 28 shall be available for viewing or copying during any inspection of the premises.

REPORTING CONDITIONS

ANNUAL ENVIRONMENTAL REPORT

The licensee shall provide the Director each year with an Annual Environmental Report for the reporting period of **1 January the previous year and ending 31 December** in that year. The report shall be provided by the 1 March each year. The report shall contain, but not necessarily be limited to: all monitoring data or other collected data required to be recorded by any condition of this licence.

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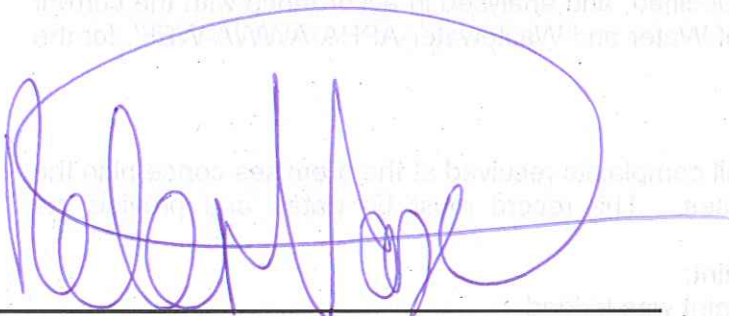
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- a) An assessment of the data collected against any limits set in this licence or other environmental guidelines or industry standards;
- b) Identify any data exceeding those limits or guidelines and provide information on why the exceedance occurred and action taken by the licensee to prevent recurrence of such exceedances;
- c) data from all previous years monitoring in a graphical format to identify trends;
- d) asbestos wastes disposal locations;
- e) location and number of tyres stored on the premises;
- f) number of actions taken and details required in licence condition 32 for any fires on the premises;
- g) the number and type of complaints received including complainants name, address, nature of complaint (where appropriate cross referenced with prevailing wind directions) and action taken; and
- h) total volume of all wastes received for the year.

ANNUAL AUDIT COMPLIANCE REPORT

35. The licensee shall by **1 March** in each year, provide to the Director an Annual Audit Compliance Report in the form in Attachment 3 to this licence, signed and certified in the manner required by Section C of the form, indicating the extent to which the licensee has complied with the conditions of this licence, and any previous licence issued under Part V of the Act for the premises, during the period beginning **1 January the previous year and ending on 31 December in that year.**



Officer delegated under Section 20
of the *Environmental Protection Act 1986 (the Act)*

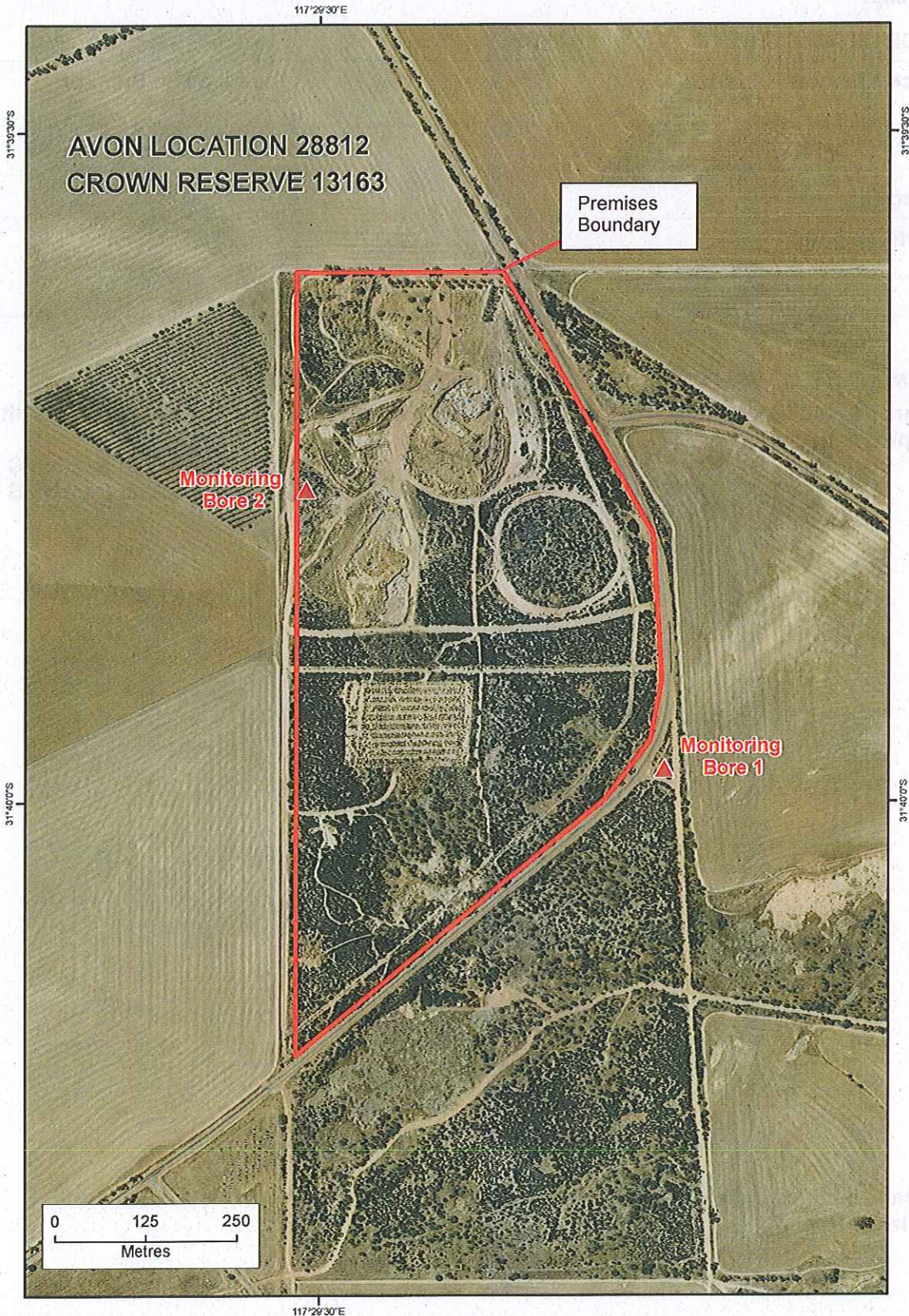
Date of Issue: Thursday, 28 July 2011

ATTACHMENT 1 – PLAN OF PREMISES

LICENCE NUMBER: L6896/1997/10

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Tammin Refuse site - Crown Reserve 13163 Hunt Road, South Tammin.



ATTACHMENT 2- ANNUAL AUDIT COMPLIANCE REPORT

LICENCE NUMBER 6896/1997/10

FILE NUMBER DEC226

SECTION A

LICENCE DETAILS

Licence Number:	Licence File Number:
Company Name:	ABN:
Trading as:	
Reporting period:	
_____ to _____	

STATEMENT OF COMPLIANCE WITH LICENCE CONDITIONS

1. Were all conditions of licence complied with within the reporting period? (please tick the appropriate box)

Yes Please proceed to Section C
No Please proceed to Section B

Each page must be initialed by the person(s) who signs Section C of this Annual Audit Compliance Report

INITIAL: _____

SECTION B - DETAILS OF NON-COMPLIANCE WITH LICENCE CONDITION.

Please use a separate page for each licence condition that was not complied with.

a) Licence condition not complied with?	
b) Date(s) when the non compliance occurred, if applicable?	
c) Was this non compliance reported to DEC?	
<input type="checkbox"/> Yes <input type="checkbox"/> Reported to DEC verbally Date _____ <input type="checkbox"/> Reported to DEC in writing Date _____	<input type="checkbox"/> No
d) Has DEC taken, or finalised any action in relation to the non compliance?	
e) Summary of particulars of non compliance, and what was the environmental impact?	
f) If relevant, the precise location where the non compliance occurred (attach map or diagram)	
g) Cause of non compliance	
h) Action taken or that will be taken to mitigate any adverse effects of the non compliance	
i) Action taken or that will be taken to prevent recurrence of the non compliance	

Each page must be initialed by the person(s) who signs Section C of this Annual Audit Compliance Report

INITIAL: _____

SECTION C - SIGNATURE AND CERTIFICATION

This Annual Audit Compliance Report may only be signed by a person(s) with legal authority to sign it. The ways in which the Annual Audit Compliance Report must be signed and certified, and the people who may sign the statement, are set out below.

Please tick the box next to the category that describes how this Annual Audit Compliance Report is being signed. If you are uncertain about who is entitled to sign or which category to tick, please contact the licensing officer for your premises.

If the licence holder is	The Annual Audit Compliance Report must be signed and certified:
an individual	<input type="checkbox"/> by the individual licence holder, or <input type="checkbox"/> by a person approved in writing by the Chief Executive Officer of the Department of Environment and Conservation and Conservation to sign on the licensee's behalf.
A firm or other unincorporated company	<input type="checkbox"/> by the principal executive officer of the licensee; or <input type="checkbox"/> by a person with authority to sign on the licensee's behalf who is approved in writing by the Chief Executive Officer of the Department of Environment and Conservation and Conservation.
A corporation	<input type="checkbox"/> by affixing the common seal of the licensee in accordance with the Corporations Act 2001; or <input type="checkbox"/> by two directors of the licensee; or <input type="checkbox"/> by a director and a company secretary of the licensee, or <input type="checkbox"/> if the licensee is a proprietary company that has a sole director who is also the sole company secretary – by that director, or <input type="checkbox"/> by the principal executive officer of the licensee; or <input type="checkbox"/> by a person with authority to sign on the licensee's behalf who is approved in writing by the Chief Executive Officer of the Department of Environment and Conservation and Conservation.
A public authority (other than a local government)	<input type="checkbox"/> by the principal executive officer of the licensee; or <input type="checkbox"/> by a person with authority to sign on the licensee's behalf who is approved in writing by the Chief Executive Officer of the Department of Environment and Conservation and Conservation.
a local government	<input type="checkbox"/> by the chief executive officer of the licensee; or <input type="checkbox"/> by affixing the seal of the local government.

It is an offence under section 112 of the *Environmental Protection Act 1986 (the Act)* for a person to give information on this form that to their knowledge is false or misleading in a material particular. There is a maximum penalty of \$50,000 for an individual or body corporate.

I/We declare that the information in this Annual Audit Compliance Report is correct and not false or misleading in a material particular.

SIGNATURE: _____ SIGNATURE: _____

NAME: (printed) _____ NAME: (printed) _____

POSITION: _____ POSITION: _____

DATE: ____/____/____ DATE: ____/____/____

SEAL (if signing under seal)