

Licence

Environmental Protection Act 1986 (WA)(CKI), Part V

Licensee: Shire of Cocos (Keeling) Islands

Licence: L8684/2012/2

Registered office:	Shire of Cocos (Keeling) Islands Lot 256 Jalan Melati Home Island Cocos (Keeling) Islands Indian Ocean Territories WA 6799
Premises address:	Home Island Transfer Station Jalan Balok Mem Home Island Cocos (Keeling) Islands Indian Ocean Territories WA 6799 Being Lot 1106 on Plan 30520 as depicted in Schedule 1.
Issue date:	Monday, 8 September 2014
Commencement date	Thursday, 18 September 2014

Expiry date: Tuesday, 17 September 2019

Prescribed premises category

Schedule 1 of the Environmental Protection Regulations 1987(WA)(CKI)

Category number	Category description	Category production or design capacity	Approved premises production or design capacity
64	Class II putrescible landfill site: premises on which waste (as determined by reference to the waste types set out in the document entitled 'Landfill Waste Classification and Waste Definitions 1996' published by the CEO and as amended from time to time) is accepted for burial.	20 tonnes or more per year	1,800 tonnes per annual period
60	Incineration: premises (other than premises within category 59) on which waste, excluding clean paper and cardboard, is incinerated.	100 kilograms or more per hour	1,000 kilograms per hour
59	 Biomedical waste incineration: premises on which – (a) infectious or potentially infectious waste produced by health care establishments, or by pathology, dental, or veterinary practices, or by laboratories, is incinerated; (b) quarantine waste is incinerated; or (c) cytotoxic waste is destroyed, but not including premises on which there are only facilities used exclusively for human or animal cremation. 	Not applicable	1,000 kilograms per hour
57	Used tyre storage (general): premises (other than premises within category 56) on which used tyres are stored.	100 tyres or more	500 tyres



Conditions Subject to the conditions of the licence set out in the attached pages.

Date signed: 10 December 2015

Steve Checker MANAGER LICENSING (WASTE INDUSTRIES) Officer delegated under section 20 of the *Environmental Protection Act 1986 (WA)(CKI)*



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Introduction

This Introduction is not part of the Licence conditions.

The DER's industry licensing role

The Department of Environment Regulation (DER) is a Government Department for the State of Western Australia in the portfolio of the Minister for Environment. The DER's purpose is to advise on and implement strategies for a healthy environment for the benefit of all current and future Western Australians.

The DER has responsibilities under Part V of the *Environmental Protection Act 1986 (WA)(CKI)* (the Act) for the licensing of prescribed premises. Through this process the DER regulates to prevent, control and abate pollution and environmental harm to conserve and protect the environment. The DER also monitors and audits compliance with works approvals and licence conditions, takes enforcement action as appropriate and develops and implements licensing and industry regulation policy.

Licence requirements

This Licence is issued under Part V of the Act. Conditions contained within the Licence relate to the prevention, reduction or control of emissions and discharges to the environment and to the monitoring and reporting of them.

Where other statutory instruments impose obligations on the Premises/Licensee the intention is not to replicate them in the licence conditions. You should therefore ensure that you are aware of all your statutory obligations under the Act and any other statutory instrument. Legislation can be accessed through the State Law Publisher website using the following link: http://www.slp.wa.gov.au/legislation/statutes.nsf/default.html

For your Premises relevant statutory instruments include but are not limited to obligations under the:

- Environmental Protection (Unauthorised Discharges) Regulations 2004 these Regulations make it an offence to discharge certain materials such as contaminated stormwater into the environment other than in the circumstances set out in the Regulations.
- Environmental Protection (Controlled Waste) Regulations 2004 these Regulations place obligations on you if you produce, accept, transport or dispose of controlled waste.
- Environmental Protection (Noise) Regulations 1997 these Regulations require noise emissions from the Premises to comply with the assigned noise levels set out in the Regulations.

Other guidelines which you should be aware of include:

• Western Australian Guidelines for Biosolids Management, Department of Environment and Conservation, December 2012 (as amended from time to time).



You must comply with your licence. Non-compliance with your licence is an offence and strict penalties exist for those who do not comply.

Licence holders are also reminded of the requirements of section 53 of the Act which places restrictions on making certain changes to prescribed premises unless the changes are in accordance with a works approval, licence, closure notice or environmental protection notice.

If you are concerned about, or object to any aspect of the Licence, you may lodge an appeal within 21 days from the date on which this licence is received. To lodge an appeal please direct all correspondence to:

The Hon Jamie Briggs MP Assistant Minister for Infrastructure and Regional Development M1 26 Parliament House Canberra ACT 2600

Licence fees

If you have a licence that is issued for more than one year, you are required to pay an annual licence fee prior to the anniversary date of issue of your licence. Non-payment of annual licence fees will result in your licence ceasing to have effect meaning that it will no longer be valid and you will need to apply for a new licence for your Premises.

Ministerial conditions

If the Premises has been assessed under Part IV of the Act you may have had conditions imposed by the Minister for the Environment. You are required to comply with any conditions imposed by the Minister.

Premises Description and Licence Summary

The Shire of Cocos (Keeling) Islands (Shire) manages the Home Island Transfer Station which is located on Lot 1106 on Plan 30520, Cocos (Keeling) Home Island, Indian Ocean Territories and services approximately 600 people. Wastes may also be brought over from Cocos Keeling West Island for incineration at the Transfer Station.

Home Island Transfer Station consists of an unmanned, unlocked landfill site that is open seven days per week. Shire staff visit the site daily to assess usage at the premises and to identify any issues of concern. The landfill accepts putrescible waste for burial after incineration, inert waste for disposal and other waste streams for storage for later disposal offsite. Public disposal of waste at the Premises is of small volumes due to the type of transportation available on Island (small electric vehicles only, except for vehicles operated by the Shire). Waste collection is carried out by the Shire weekly.

Waste is generally not buried at the premises but disposed of above ground. This is due to the high groundwater levels at Cocos Islands and the influences of seawater ingress. Sludge biosolids are currently the only waste type that is trenched and buried at the landfill, after it has been tested prior to being received from Water Corporation. The green waste is burned in a designated area well away from all other waste streams. Asbestos waste is wrapped, labelled and crated for export for off-island disposal. This waste is shipped to Perth for appropriate disposal to a licenced facility.

An incinerator (WR1T) was purchased in 2015 for the incineration of general, industrial and medical waste at the premises. The incinerator consists of a multi-chamber construction which operates in a "controlled excess air mode" with fan-forced air supplied to the primary chamber at pre-set cycle times which is then fed into the secondary chamber under the same conditions.

The incinerator is fitted with one two-stage (High-Low) primary burner and two two-stage (High-Low) secondary burners. A Programmable Logic Control system is linked to thermocouples in the primary and secondary chambers and maintains the burners in their correct operating stage (modulating high or low) to ensure optimum pre-set temperatures and fuel economy are maintained during the combustion process. Two water spray nozzles are fitted to the primary chamber roof (lid) to optimize combustion control and performance when destroying highly volatile



chemical and synthetic waste. The incinerator is designed to maintain a secondary chamber operating temperature of not less than 850°C and up to 1400°C, with secondary chamber gas retention time of not less than two (2) seconds. The stack maintains a temperature of 400+ °C to inhibit the reformation of dioxins and furans held within any minute particulates (Scholer Industries).

The incinerator has a burning rate of 1,000kg/ hour with a load capacity within the primary chamber of up to 3,000kg.

A 2,000 litre self bunded diesel fuel tank is located on the premises to supply fuel for the ignition and operation of the incinerator.

Groundwater on Home Island consists of a series of freshwater lenses which are recharged via rainfall infiltration, and with a depth to groundwater varying between 1 to 2 metres below ground level. This is the main drinking supply for the Island which is very susceptible to contamination.

A number of groundwater monitoring bores have been placed on the Island by Water Corporation to monitor groundwater parameters.

The distance to surface water from the premises is approximately 33m (Indian Ocean).

The method of disposal of waste on the Island has been an issue of concern due to the difficulty of managing waste within a finite area of space, the inability to effectively dispose of waste through burial and the financial and logistical limitations of removing waste types from the Island.

The most significant risks from the Premises operation are the contamination of groundwater (through disposal of ash waste) and emissions to air (from the stack).

This Licence is the result of an amendment sought by the Licensee for the operation of an incinerator within the prescribed premises Home Island Transfer Station. The Licence includes additional categories - Category 59 (Biomedical waste incineration) and Category 60 (Incineration) as a result of the waste type incineration requirements within the Cocos Keeling Islands, and the design of the WR1T Incinerator.

An improvement condition has been included in the Licence for the management and disposal of ash from the incineration of waste at the premises.

Instrument Log		
Instrument	Issued	Description
L8684/2012/1	17/09/2012	New application
L8684/2012/2	08/09/2014	Licence re-issue
L8684/2012/2	05/02/2015	Licence amendment to new format
L8684/2012/2	10/12/2015	Licence amendment for installation and operation of
		incinerator and to include Categories 59 and 60

The licences and works approvals issued for the Premises, since 17/09/2012, are:

Severance

It is the intent of these Licence conditions that they shall operate so that, if a condition or a part of a condition is beyond the power of this Licence to impose, or is otherwise *ultra vires* or invalid, that condition or part of a condition shall be severed and the remainder of these conditions shall nevertheless be valid to the extent that they are within the power of this Licence to impose and are not otherwise *ultra vires* or invalid.

END OF INTRODUCTION



Licence Conditions

1 General

1.1 Interpretation

- 1.1.1 In the Licence, definitions from the *Environmental Protection Act 1986 (WA)(CKI)* apply unless the contrary intention appears.
- 1.1.2 For the purposes of this Licence, unless the contrary intention appears:

'ACM' means asbestos containing material and has the meaning defined in the Guidelines for Assessment, Remediation and Management of Asbestos Contaminated Sites, Western Australia, (DOH, 2009);

'Acceptance Criteria' has the meaning defined in Landfill Definitions;

'Act' means the Environmental Protection Act 1986;

'AHD' means the Australian height datum;

'annual period' means the inclusive period from 1 July until 30 June in the following year;

'asbestos' means the asbestiform variety of mineral silicates belonging to the serpentine or amphibole groups of rock-forming minerals and includes actinolite, amosite, anthophyllite, chrysotile, crocidolite, tremolite and any mixture containing 2 or more of those;

'AS/NZS 5667.1' means the current version of Australian Standard AS/NZS 5667.1 *Water Quality – Sampling – Guidance of the Design of sampling programs, sampling techniques and the preservation and handling of samples;*

AS/NZS 5667.11' means the current version of Australian Standard AS/NZS 5667.11 Water Quality – Sampling – Guidance on sampling of groundwaters;

'averaging period' means the time over which a limit or target is measured or a monitoring result is obtained;

'Clean Fill' has the meaning defined in Landfill Definitions;

'Clinical waste' means waste that has the potential to cause disease, sharps injury or public offence including sharps waste, human tissue waste, laboratory waste and animal waste resulting from medical or veterinary research or treatment or any other waste generated from a Western Australian health facility that has the potential to cause disease, sharps injury or public offence ;

'CEO' means Chief Executive Officer of the Department of Environment Regulation;

'CEO' for the purpose of correspondence means;

Chief Executive Officer Department Administering the Environmental Protection Act 1986 Locked Bag 33 CLOISTERS SQUARE WA 6850 Email: <u>info@der.wa.gov.au;</u>

'chemical waste' means waste material generated from the use of chemicals in medical, dental, veterinary, laboratory, ancillary and disposal procedures;

'Contaminated Solid Waste' has the meaning defined in Landfill Definitions;



'controlled waste' has the definition in *Environmental Protection (Controlled Waste) Regulations* 2004;

'cover material' means subsoil or other approved inert waste used for covering of waste;

'cytotoxic waste' means waste material, including sharps, contaminated with a cytotoxic drug;

'dangerous goods' has the meaning defined in the Dangerous Goods Safety (Storage and Handling of Non-explosives) Regulations 2007;

'designated burning area' means an area of a landfill site that has been designated by the occupier of the site as a designated burning area;

'DFES' means the Department of Fire and Emergency Services of Western Australia;

'Fire Control Officer', in relation to the premises, means a person who has such qualifications in fire fighting or fire control as are approved, appointed to that position by the occupier of the premises;

'fugitive emissions' means all emissions not arising from point sources identified in Sections 2.2, 2.3, 2.4 and 2.5;

'general waste' means waste which comprises any waste material which is not otherwise specified in this Licence;

'green waste' means waste that originates from flora;

'hardstand' means a surface with a permeability of 10⁻⁹ metres/second or less;

'Hazardous waste' has the meaning defined in Landfill Waste Classification and Waste Definitions 1996 (As amended December 2009), published by the CEO and as amended from time to time;

'Inert Waste Type 1' has the meaning defined in Landfill Definitions;

'Inert Waste Type 2' has the meaning defined in Landfill Definitions;

'laboratory waste' means a specimen or culture discarded in the course of medical, dental or veterinary practice or research, including genetically manipulated material and imported biological material or any material grossly contaminated thereby;

'Landfill infrastructure' means any specified element of the landfill lining or containment system and the leachate collection and abstraction system;

'Landfill Definitions' means the document entitled "Landfill Waste Classification and Waste Definitions 1996", published by the Chief Executive Officer as amended from time to time;

'Licence' means this licence numbered L8684/2012/2 and issued under the *Environmental Protection Act 1986*;

'Licensee' means the person or organisation named as Licensee on page 1 of the Licence;

'NATA' means the National Association of Testing Authorities, Australia;

'NATA accredited' means the submission of a sample to a laboratory which is NATA accredited for the analysis specified at the time of the analysis;

'pharmaceutical waste' means waste that includes:

i. expired pharmaceutical products;



- ii. pharmaceutical products discarded due to being in a substandard state (e.g. noncompliant storage, damaged or contaminated packaging, failed quality control specifications during manufacture);
- iii. pharmaceutical products returned by patients, discarded by the public, no longer required by the public or no longer required by a healthcare facility,;
- iv. waste generated by the manufacture or via the administration of pharmaceutical products;
- v. preparations of drugs added to an intravenous solution;
- vi. other waste contaminated with pharmaceuticals. This definition excludes:
 - (a) pharmaceutical drugs and their metabolic by-products excreted by patients undergoing therapy;
 - (b) empty bottles (containing no liquid), empty pill bottles or strip packages where all tablets/capsules have been removed or other similar uncontaminated packaging;
 - (c) Materials with trace quantities of pharmaceutical products (with the exception of cytotoxic drugs) such as used syringes and used intravenous sets (although they may be classed as clinical waste including sharps); and
 - (d) Simple intravenous solutions such as saline or dextrose, liquid nutrient preparations and electrolyte solutions.

'Premises' means the area defined in the Premises Map in Schedule 1 and listed as the Premises address on page 1 of the Licence;

'putrescible' has the meaning defined in Landfill Definitions;

'quarantined storage area or container' means a hardstand storage area or sealed-bottom container that is separate and isolated from authorised waste disposal areas and is capable of containing all non-conforming waste and its constituents, these areas must be clearly marked and their access restricted to authorised personnel;

'qualifying zone' means area within the combustion chamber of the incinerator which does not include areas where primary combustion occurs and relates to completion of combustion. It commences at a location after the last injection of secondary air and excludes the residence time achieved in the secondary combustion unit or zone.

'quarterly period' means the 4 inclusive periods from 1 July to 30 September, 1 October to 31 December and in the following year, 1 January to 31 March; 1 April to 30 June;

'radioactive waste' means waste material, including sharps, contaminated with a radioisotope which arises from the medical or research use of radionuclide, e.g. during nuclear medicine, radioimmunoassay and bacteriological procedures, which may be of solid, liquid or gaseous form, and which emit a level of radiation above the level set in the *Radiation Safety (General) Regulation 1983*;

'rehabilitation' means the completion of the engineering of a landfill cell and includes capping and/or final cover;

'Schedule 1' means Schedule 1 of this Licence unless otherwise stated;

'Schedule 2' means Schedule 2 of this Licence unless otherwise stated;

'Special Waste Type 1' has the meaning defined in Landfill Definitions;

'shut down' means the period when plant or equipment is brought from activity to inactivity; **'spot sample'** means a discrete sample representative at the time and place at which the sample is taken;

'start-up' means the period when plant or equipment is brought from inactivity to normal operating conditions;



'Surface water body' means a water course or wetland (as those terms are defined in the *Rights in Water and Irrigation Act 1914 (WA) (CKI)*) and any other surface water, whether artificial or natural;

'tipping area' means the area of the landfill in which waste other than cover material is being deposited; and

'usual working day' means 0800 – 1700 hours, Monday to Friday excluding public holidays in Western Australia.

- 1.1.3 Any reference to an Australian or other standard in the Licence means the relevant parts of the standard in force from time to time during the term of this Licence.
- 1.1.4 Any reference to a guideline or code of practice in the Licence means the version of that guideline or code of practice in force from time to time, and shall include any amendments or replacements to that guideline or code of practice made during the term of this Licence.
- 1.1.5 Nothing in the Licence shall be taken to authorise any emission that is not mentioned in the Licence, where the emission amounts to:
 - (a) pollution;
 - (b) unreasonable emission;
 - (c) discharge of waste in circumstances likely to cause pollution; or
 - (d) being contrary to any written law.

1.2 General conditions

- 1.2.1 The Licensee shall immediately recover, or remove and dispose of spills of any hydrocarbons, acids, alkalis, chemicals and/or biosolids associated with the disposal of waste at the premises outside of the designated disposal areas for these materials.
- 1.2.2 The Licensee shall ensure that earthen bunds and diversion channels are maintained to prevent stormwater run-off becoming contaminated by any waste on the Premises.¹ Note1: The *Environmental Protection (Unauthorised Discharges) Regulations 2004* make it an offence to discharge certain materials into the environment.

1.3 Premises operation

- 1.3.1 The Licensee shall only accept waste on to the Premises if:
 - (a) it is of a type listed in Table 1.3.1;
 - (b) the quantity accepted is below any quantity limit listed in Table 1.3.1;
 - (c) it meets any specification listed in Table 1.3.1; and
 - (d) in the case of contaminated solid waste is supported by documentation that demonstrates compliance with the acceptance criteria for Class II landfills.

Table 1.3.1: Waste acc	eptance	
Waste	Quantity Limit	Specification ¹
Clean fill	N/A	None specified
Contaminated solid waste		Must meet the acceptance criteria for Class II landfills
Controlled waste	1 000 tonnon nor	 Biological wastes (septage and grease trap only) to be deposited in septage ponds; For incineration or disposal to landfill.
Hazardous	1,800 tonnes per annual period	 Limited to waste oil, paint, vehicle batteries, 'DrumMuster' products; For storage until final disposal off the island.
Inert waste Type 1		Waste containing visible asbestos or ACM shall not be accepted.
Inert Waste Type 2		Tyres, plastic and scrap metal only;No more than 500 tyres stored per annual



	period.
Putrescible waste	For incineration;
	Acceptance of putrescible waste for open
	burning shall only be permitted prior to the
	installation and commissioning of the
	incinerator and in the event of incinerator
	failure following notification as defined within condition 5.3.1.
Special Waste Type 1	Cement bonded asbestos only. No fibrous
	asbestos shall be accepted;
	Asbestos material is to be labelled and
	wrapped prior to export off the island for
	disposal, and separated from all other waste
	types.
Special Waste Type 2	 Radioactive waste shall not be accepted at the premises;
	Biomedical / clinical for incineration only and
	includes quarantine, clinical, chemical,
	pharmaceutical, cytotoxic and general
	waste;
	 Waste accepted at the premise is to be recorded as follows:
	i) date of acceptance, source of waste and
	number of bins for each batch of waste
	received at the premises;
	ii) date that each batch of waste was
	incinerated; and
	iii) the total weight of waste incinerated
	each day.
	All records should be included within the
	register as defined within condition 5.1.5.

Note 1: Additional requirements for the acceptance of controlled waste (including asbestos and tyres) are set out in the *Environmental Protection (Controlled Waste) Regulations 2004*.

- 1.3.2 The Licensee shall ensure that where waste does not meet the waste acceptance criteria set out in conditions 1.3.1 it is removed from the Premises by the delivery vehicle or, where that is not possible, the Licensee shall contact the CEO to agree a course of action in relation to the waste.
- 1.3.3 The Licensee shall ensure that wastes accepted onto the Premises are only subjected to the process(es) set out in Table 1.3.2 and in accordance with any process limits described in that Table.



Table 1.3.2: Wa	ste processing	
Waste type(s)	Process	Process limits ¹
All buried or stored wastes	Handling and	 Maintain an undisturbed separation distance of at least one metre between the waste and the highest level of the water table aquifer. Shall only take place within the landfill area shown on the Landfill Area Map in Schedule 1. Maintain an undisturbed separation distance of at least 20 metres between the waste and the highest level/ tide of any surface water body, as per condition 4.1.1, IR1. Ensure that the tipping area is no greater than two metres in height, with a maximum linear length of 30 metres. Carry out weekly collection of any windblown or washed away waste generated from the premises. Rehabilitation of a cell or phase takes place within 6 months after disposal in that cell or phase has been completed.
All incinerated waste	disposal of waste	 Secondary combustion chamber temperature is to be no less than 850°C when clinical waste or putrescible waste is incinerated. Secondary combustion chamber temperature to be no less than 1100°C when chemical waste, pharmaceutical waste, cytotoxic waste or any waste with a content of more than 1% halogenated organic substances, expressed as chlorine, is incinerated. Incineration efficiency to be no less than 95%. Stack temperature to be no less than 400+ °C during incineration. No incineration of batteries, paint, mobile phones, ink cartridges, tyres, computers or computer accessories, glass and aluminium cans to occur. Ensure incineration of waste is carried out in accordance with the manufacturer's specifications for waste type segregation.
Clean Fill	Receipt, handling and	No additional process limits.
Contaminated Solid Waste	disposal by landfilling	• Biosolids to be managed in accordance with the Western Australian Guidelines for Biosolids Management, Department of Environment and Conservation, December 2012 (as amended from time to time).
Hazardous		 'DrumMuster' products must be triple rinsed prior to acceptance on the premises. Waste oil, paint, vehicle batteries, DrumMuster products must be stored in a fully enclosed bunded area/container, prior to off-shore disposal to a licenced facility.
Inert Waste Type1		 To be sealed, labelled and placed within a crate or other containment infrastructure prior to export for disposal offsite.
Inert Waste Type 2 - Tyres	Receipt, handling, storage prior to re-use or	 To be stored in thin rows in piles of up to 100 units with a 6 m separation distance between piles. Reuse and recycling of waste tyres permitted. Area between rows to be kept clear at all times and free from combustible material.



	disposal	No more than 500 tyres stored.Disposal off-shore to licenced facility.
	Receipt, handling, storage prior to disposal by landfilling/ incineration	 Except for green waste, stored at the premises prior to incineration weekly. Incinerator ash to be disposed of to landfill for burial. Open burning of putrescible waste shall only be permitted in the event of incinerator failure and notification as defined within condition.
Putrescible Waste	Disposal by burning/ incineration	 Green waste to be dried and seasoned for at least 2 months before burning. Burning to take place in a designated burning area at least 25m from the boundary of any active disposal areas. Burning to take place in trenches or windrows. Burning to take place only when an adequate supply of water is available to effectively manage the burning process.
Special Waste Type 1 (Asbestos Waste)		 To be sealed, labelled and placed within a crate or other containment infrastructure prior to export for disposal offsite.
Special Waste Type 2 (Biomedical and Clinical Waste)	Receipt, handling and storage prior to disposal	 Only to be placed into a designated biomedical waste/ quarantined storage area or impervious container within the premises prior to incineration. Biomedical waste accepted at the premises that will not be incinerated within 48 hours of receipt shall be transferred to refrigerated storage facilities immediately. Biomedical waste, if stored, is to be refrigerated and maintained at a temperature of 5°C or lower. Biomedical waste shall not be stored at the premises for a period in excess of 30 days prior to incineration. Infectious Clinical Waste must be placed directly within the primary combustion chamber without first being mixed with other waste types and without direct handling.

Note 1: Additional requirements for the acceptance and landfilling of controlled waste (including asbestos and tyres) are set out in the *Environmental Protection (Controlled Waste) Regulations 2004*.

1.3.4 The Licensee shall ensure that cover is applied and maintained on landfilled wastes in accordance with Table 1.3.3 and that sufficient stockpiles of cover are maintained on site at all times.

Table 1.3.3: Cover	requirements ¹
Waste Type	Cover requirements
Inert Waste Type 1	No cover required
Inert Waste Type 2	No cover required – nil burial
Special Waste	No cover required – nil burial
Type 1	
Special Waste	
Type 2 (ash only)	To be covered by the end of the working day in which the waste is
Contaminated	deposited with sufficient quantities of Type 1 inert waste, clean fill or
solid waste	other appropriate cover material to prevent the spread of fire, waste
Putrescible wastes	material or harbouring of disease vectors.
(including ash)	
Note 1: Additional requ	irements for final cover of tyres are set out in Part 6 of the Environmental Protection

Note 1: Additional requirements for final cover of tyres are set out in Part 6 of the *Environmental Protection Regulations 1987*.



1.3.5 The Licensee shall take the specified management action in the case of an event in Table 1.3.4.

Table 1.3.4: N	lanagement	actions	
Emission	Event/	Event	Management action
point	action		
	reference		
Incinerator	EA1	Failure or malfunction or	Shut down incinerator.
		abnormal operation	Restore normal operation of failed
		period (including	equipment or replace the failed equipment
		emission of black smoke)	prior to re-introducing feed.
		Silloke)	Assess temperature operation of chamber/s
			during failure, malfunction or abnormal
			operation period.
			The Linear second second the hearing is a
			The Licensee must record the beginning
			and end of the Abnormal Operation period and any actions undertaken to rectify the
			issue.
	EA2	Start up	Must not load Clinical Waste, Chemical
			Waste, Cytotoxic Waste, Pharmaceutical
			Waste, and General Waste into the
			incinerator until optimal temperature can be
			reached for the proposed waste type.
	EA3	Wind direction	Do not start up incinerator for the purposes
		outside of a south	of incinerating waste.
		easterly or easterly	
		direction	Reschedule incineration of waste batches
			to a time when the wind direction is
			compliant with condition 3.5.1.

- 1.3.6 Following the cessation of emissions/operation under condition 1.3.5, the Licensee shall not restart operation of the process until:
 - (a) the problem has been rectified; and
 - (b) the Licensee has recorded the actions taken to maintain compliance with the Licence.
- 1.3.7 The Licensee shall implement the following security measures at the site:
 - (a) erect and maintain suitable fencing to prevent unauthorised access to the site as far as is practicable.
- 1.3.8 The Licensee shall install and maintain a sign at the entrance to the Premises which clearly displays the following information:
 - (a) hours of operation;
 - (b) contact telephone number for information or complaints;
 - (c) a warning indicating penalties for people lighting fires; and
 - (d) the types of waste that must not be deposited on the premises.
- 1.3.9 The Licensee shall ensure that there are appropriate procedures in place at the premises so that any unauthorised fire is promptly extinguished.
- 1.3.10 The licensee shall ensure that all gaseous and particulate matter leaving the primary chamber of the incinerator shall be incinerated in the secondary chamber, which shall



operate at a gas outlet temperature of between 850-1400 degrees Celsius and have a minimum gas residence time within the secondary chamber of 2.0 seconds.

1.3.11 The Licensee shall ensure that the incinerator is constructed, installed and operated in accordance with the following submitted documentation in Table 1.3.5.

Table 1.3.5: Construction and Operation Requirement	S ¹	
Document	Parts	Date of Document
Email: 'Air quality assessment of proposed waste incinerator at the Cocos Islands' for Scholer Industries – Synergetics Environmental Engineering, from Dave Collins.	All, including Drawings	21 August 2015
Email: Incinerator – 'Shire of Cocos (Keeling) Islands, Towards Zero Waste' from Aaron Bowman.	All	11 September 2015
Email: Incinerator information for the DER: 'WR1T Waste Incinerators (Final Revised specifications), Scholer Industries – Domestic, Industrial and Medical Waste Disposal Unit', from Aaron Bowman.	All, including attachments	11 September 2015
Email: Incinerator information for the DER: SI Operation Control Sequence. 'Control Sequence of WR1T Incinerator Operation', from Aaron Bowman.	All, including attachments	11 September 2015

Note 1: Where the details and commitments of the documents listed in condition 1.3.11 are inconsistent with any other condition of this Licence, the conditions of this Licence shall prevail.

2 Emissions

2.1 General

2.1.1 The Licensee shall record and investigate the exceedance of any descriptive or numerical limit, and/or target in this section.

2.2 Point source emissions to air

2.2.1 The Licensee shall ensure that where waste is emitted to air from the emission points in Table 2.2.1, and identified on the map of emission points in Schedule 1, it is done so in accordance with the conditions of this Licence.

Emission point reference	Emission point reference on premises map	Emission point height (m)	Source, including any abatement
Incinerator Stack	A1	12.5	Incinerator stack, on the secondary combustion chamber, that holds a temperature of at least 400 °C to ensure that the reformation of dioxins and furans from the incinerator does not occur.

3 Monitoring

3.1 General monitoring

- 3.1.1 The licensee shall ensure that:
 - (a) All water samples are collected and preserved in accordance with AS/NZS 5667.1;
 - (b) all groundwater sampling is conducted in accordance with AS/NZS 5667.11; and



- (c) all laboratory samples are submitted to a laboratory with current NATA accreditation for the parameters to be measured unless indicated otherwise in the relevant table.
- 3.1.2 The Licensee shall ensure that:
 - (a) monthly monitoring is undertaken at least 15 days apart; and
 - (b) quarterly monitoring is undertaken at least 45 days apart.

3.2 Monitoring of inputs and outputs.

3.2.1 The Licensee shall undertake the monitoring in Table 3.2.1 according to the specifications in that table.

Input/ Output	Parameter	Units	Averaging Period	Frequency
Waste Inputs	Clean fill, Contaminated solid waste, Inert Waste Type 1, Inert Waste Type 2, Putrescible waste, , Special Waste Type 1, Special Waste Type 2	m ³	Monthly	Daily assessment of the Premises for received items.
Waste Outputs	Waste type as defined in the Landfill Definitions Incinerator ash			Daily assessment of waste items leaving or rejected from the Premises. Weekly assessment

3.3 Process monitoring

3.3.1 The Licensee shall undertake the monitoring in Table 3.3.1 according to the specifications in that table.

Table 3.3.1: Process monitoring					
Monitoring point reference	Process description	Parameter	Units	Frequency	Method
PM1	Exhaust gases in secondary chamber	Temperature	Degrees Celsius	Continuous when in use	None specified

3.4 Ambient environmental quality monitoring

3.4.1 The Licensee shall undertake the monitoring in Table 3.4.1 according to the specifications in that table and record and investigate results that do not meet any target specified.

Table 3.4.1: Monitoring of ambient groundwater quality				
Monitoring point reference and location	Parameter	Units	Averaging period	Frequency
HI6E HI7E	Standing water level	m(AHD)	Spot sample	Quarterly
H8E	pH ¹	pН		
H9E	Total Dissolved Solids	µS/cm		



HI10E	Lead	mg/L	
HI11E	Manganese		
	Copper		
	Chromium		
	Nickel		
	Zinc		
	Cadmium		
	Arsenic		
	Total Nitrogen		
	Total Phosphorus		
	Ammonia		

Note 1: In-situ non-NATA accredited analysis permitted.

3.5 Meteorological monitoring

- 3.5.1 The Licensee shall ensure that the incinerator is only made operational when prevailing winds are from a south easterly or easterly direction.
- 3.5.2 The Licensee shall record the wind direction at each start-up and shut down of the incinerator.

4 Improvements

4.1 Improvement Program

4.1.1 The Licensee shall complete the improvements in Table 4.1.1 by the date specified.

Table 4.1.1: Im	provement Program	
Improvement Reference	Improvement	Date of completion
IR1	The Licensee is to ensure that, where waste on the premises does not conform to the separation distances in condition 1.3.3, measures are to put in place to relocate any waste that is incorrectly located. A report should be submitted to the CEO confirming relocation of all waste types to ensure separation distances have been incorporated into the operation of the premises.	31/01/2016
IR2	 The Licensee shall prepare and submit a post closure rehabilitation plan for the Premises. The post closure rehabilitation (or phased restoration plan) shall set out a plan for the rehabilitation of the site and shall include, as a minimum: options (including the preferred option) for the use of the site after it has ceased to be a landfill site; a conceptual design of the infrastructure needed for the preferred option for the use of the site after it has ceased to be a landfill site; the estimated final contours of the site, after allowing for settlement, and specifying to what extent settlement has been allowed for; the capping materials proposed to be used on the site; 	31/01/2016



	 and the monitoring of the site; timeframe for implementing the plan; and the estimated period for which the site will require protection and monitoring. 	
IR3	The Licensee shall submit to the CEO a waste management procedure for residual ash from the incineration of waste at the premises.	31/01/2016



5 Information

5.1 Records

- 5.1.1 All information and records required by the Licence shall:
 - (a) be legible;
 - (b) if amended, be amended in such a way that the original and subsequent amendments remain legible or are capable of retrieval;
 - (c) except for records listed in 5.1.1(d) be retained for at least 6 years from the date the records were made or until the expiry of the Licence or any subsequent licence; and
 - (d) for those following records, be retained until the expiry of the Licence and any subsequent licence:
 - (i) off-site environmental effects; or
 - (ii) matters which affect the condition of the land or waters.
- 5.1.2 The Licensee shall ensure that:
 - (a) any person left in charge of the Premises is aware of the conditions of the Licence and has access at all times to the Licence or copies thereof; and
 - (b) any person who performs tasks on the Premises is informed of all of the conditions of the Licence that relate to the tasks which that person is performing.
- 5.1.3 The Licensee shall complete an Annual Audit Compliance Report indicating the extent to which the Licensee has complied with the conditions of the Licence, and any previous licence issued under Part V of the Act for the Premises for the previous annual period.
- 5.1.4 The Licensee shall implement a complaints management system that as a minimum records the number and details of complaints received concerning the environmental impact of the activities undertaken at the Premises and any action taken in response to the complaint.
- 5.1.5 The Licensee shall maintain a register of Special Waste Type 1 (Asbestos waste) received, and Special Waste Type 2 (Biomedical and clinical waste) incinerated at the Premises.

5.2 Reporting

5.2.1 The Licensee shall submit to the CEO an Annual Environmental Report within 56 calendar days after the end of the annual period. The report shall contain the information listed in Table 5.2.1 in the format or form specified in that table.

Table 5.2.1: Ann	ual Environmental Report	
Condition or table (if relevant)	Parameter	Format or form ¹
Table 1.3.1	Summary of annual waste acceptance	None specified
Table 1.3.2	Summary of waste processing	None specified
Table 1.3.4	Summary of events and management actions	None specified
Table 3.2.1	Monitoring of inputs and outputs	None specified
Table 3.3.1	Summary of process monitoring	None specified
Table 3.4.1	Summary of ambient groundwater quality monitoring data	GR1
3.5.1	Record of any exceedances against condition 3.5.1 requirements.	None specified
5.1.3	Compliance	Annual Audit Compliance Report (AACR)
5.1.4	Complaints summary	None specified
5.1.5	Special waste register summary	None specified
-	Summary of any failure or malfunction of any pollution	None specified



control equipment, or any incidents that have occurred	
during the annual period and any action taken	

Note 1: Forms are in Schedule 2

- 5.2.2 The Licensee shall ensure that the Annual Environmental Report also contains:
 - (a) any relevant process, production or operational data recorded;
 - (b) an assessment of the information contained within the report against previous monitoring results and Licence limits; and
 - (c) a list of any original monitoring reports submitted to the Licensee from third parties for the annual period and make these reports available on request.

5.3 Notification

5.3.1 The Licensee shall ensure that the parameters listed in Table 5.3.1 are notified to the CEO at the Contact Address and in accordance with the notification requirements of the table.

Table 5.3.1: N	Notification requirements		
Condition or table (if relevant)	Parameter	Notification requirement ¹	Format or form ²
-	Any unauthorised fire at the premises.	 Provide the CEO with a report within 14 days of the fire. The report shall include: details of the date, time and location of the fire; the time the fire was declared safe; and the cause or suspected cause of the fire. 	None specified
1.3.1	Waste that does not meet the waste acceptance criteria set out in condition 1.3.1	Contact the CEO within 24 hours of receiving that waste to agree a course of action in relation to the waste.	None specified
Table 1.3.4	EA1 - Failure or malfunction or abnormal operation period	 Contact the CEO within 48 hours with the following details: identification of date/ time of failure, malfunction or abnormal operation; measures to be undertaken to rectify issue/s; and timeframes for completion. 	None specified
1.3.12	Construction of the incinerator	Notify the CEO in writing within 14 days following the completion of the works in condition 1.3.12.	None specified
2.1.1	Breach of any limit specified in the Licence.	Part A: As soon as practicable but no later than 5pm of the next usual working day. Part B: As soon as practicable.	N1

Note 1: No notification requirement in the Licence shall negate the requirement to comply with s72 of the Act.

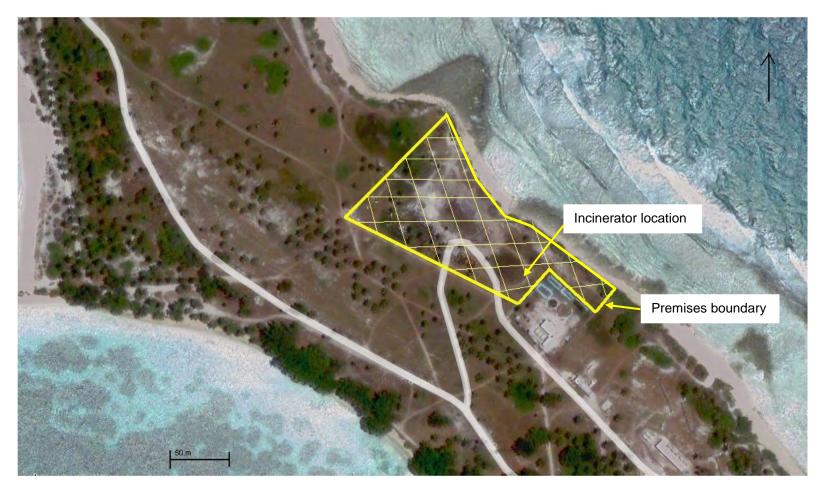
Note 2: Forms are in Schedule 2



Schedule 1: Maps

Premises Map

The Premises is shown in the map below. The thick yellow line depicts the Premises boundary.



Environmental Protection Act 1986 (WA)(CKI) Licence: L8684/2012/2 File Number: 2012/006264-1

Amendment date: Thursday, 10 December 2015

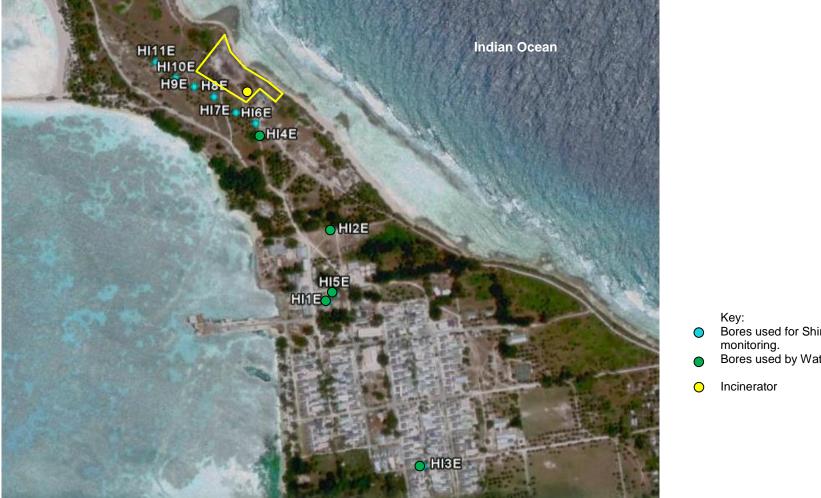
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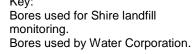
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Map of Monitoring Locations

The locations of the monitoring points defined in Table 3.8.1 is shown below.





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Schedule 2: Reporting & notification Forms

These forms are provided for the proponent to report monitoring and other data required by the Licence. They can be requested in an electronic format.

ANNUAL AUDIT COMPLIANCE REPORT PROFORMA

SECTION A LICENCE DETAILS

Licence Number:		Licence File Number:
Company Name:		ABN:
Trading as:		
Reporting period:		
	to	

STATEMENT OF COMPLIANCE WITH LICENCE CONDITIONS

1. Were all conditions of the Licence complied with within the reporting period? (please tick the appropriate box)

Yes D Please proceed to Section C

No D Please proceed to Section B

Each page must be initialled by the person(s) who signs Section C of this Annual Audit Compliance Report (AACR).

Initial:



SECTION B DETAILS OF NON-COMPLIANCE WITH LICENCE CONDITION.

Please use a separate page for each Licence condition that was not complied with.

a) Licence condition not complied with:			
b) Date(s) when the non-compliance occurred, if applicable:			
c) Was this non-compliance reported to the DER:			
Yes Reported to the DER verbally Date Reported to the DER in writing Date	□ No		
d) Has DER taken, or finalised any action in relation to the non-cor	mpliance:		
e) Summary of particulars of the non-compliance, and what was th	e environmental impact:		
f) If relevant, the precise location where the non-compliance occur	red (attach map or diagram):		
g) Cause of non-compliance:			
h) Action taken, or that will be taken to mitigate any adverse effects of the non-compliance:			
i) Action taken or that will be taken to prevent recurrence of the non-compliance:			
Each page must be initialled by the person(s) who signs Section C o	of this AACR		

Initial:



SECTION C

SIGNATURE AND CERTIFICATION

This Annual Audit Compliance Report (AACR) may only be signed by a person(s) with legal authority to sign it. The ways in which the AACR must be signed and certified, and the people who may sign the statement, are set out below.

Please tick the box next to the category that describes how this AACR is being signed. If you are uncertain about who is entitled to sign or which category to tick, please contact the licensing officer for your premises.

If the licence holder is	The Annual Audit Compliance Report must be signed and certified:
	by the individual licence holder, or
An individual	by a person approved in writing by the Chief Executive Officer of the Department of Environment Regulation to sign on the licensee's behalf.
A firm or other	by the principal executive officer of the licensee; or
unincorporated company	by a person with authority to sign on the licensee's behalf who is approved in writing by the Chief Executive Officer of the Department of Environment Regulation.
	by affixing the common seal of the licensee in accordance with the <i>Corporations Act 2001</i> ; or
	by two directors of the licensee; or
	by a director and a company secretary of the licensee, or
A corporation	if the licensee is a proprietary company that has a sole director who is also the sole company secretary – by that director, or
	by the principal executive officer of the licensee; or
	by a person with authority to sign on the licensee's behalf who is approved in writing by the Chief Executive Officer of the Department of Environment Regulation.
A public outbority	by the principal executive officer of the licensee; or
A public authority (other than a local government)	by a person with authority to sign on the licensee's behalf who is approved in writing by the Chief Executive Officer of the Department of Environment Regulation.
a local government	by the chief executive officer of the licensee; or
-	by affixing the seal of the local government.

It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular. There is a maximum penalty of \$50,000 for an individual or body corporate.

I/We declare that the information in this annual audit compliance report is correct and not false or misleading in a material particular.

SIGNATURE:

NAME: (printed)

(printed) _____ (pri POSITION: _____ PO

DATE:	/ /	/

SIGNATURE: _	
NAME:	

(printed) _____

POSITION: _____

DATE: ____/___/____/

SEAL (if signing under seal)



Licence:L8684/2012/2Licensee:Shire of Cocos (Keeling) IslandsForm:N1Date of breach:

Notification of detection of the breach of a limit.

These pages outline the information that the operator must provide.

Units of measurement used in information supplied under Part A and B requirements shall be appropriate to the circumstances of the emission. Where appropriate, a comparison should be made of actual emissions and authorised emission limits.

Part A

Licence Number	
Name of operator	
Location of Premises	
Time and date of the detection	

Notification requirements for the breach of a limit		
Emission point reference/ source		
Parameter(s)		
Limit		
Measured value		
Date and time of monitoring		
Measures taken, or intended to		
be taken, to stop the emission		



Part B

Any more accurate information on the matters for notification under Part A.	
Measures taken, or intended to be taken, to	
prevent a recurrence of the incident.	
Measures taken, or intended to be taken, to rectify,	
limit or prevent any pollution of the environment	
which has been or may be caused by the emission.	
The dates of any previous N1 notifications for the	
Premises in the preceding 24 months.	

Name	
Post	
Signature on behalf of	
Shire of Cocos (Keeling) Islands	
Date	



Licence: L8684/2012/2 Form: GR1 Monitoring of ambient groundwater quality Name:

Licensee: Shire of Cocos (Keeling) Islands Period :

Form GR1: Monitoring of point source emissions to groundwater					
Emission point	Parameter	Result ¹	Averaging period	Method	Sample date & times
HI6E HI7E	Standing water level	m(AHD)	•		
H8E	pH ¹	рН			
H9E HI10E	Total Dissolved Solids	µS/cm			
HI11E	Lead				
	Manganese				
	Copper				
	Chromium		Quarterly	Spot sample	
	Nickel		Quarterry	Spot sample	
	Zinc	mg/L			
	Cadmium				
	Arsenic				
	Total Nitrogen				
	Total Phosphorus				
	Ammonia				

Note 1: In-situ non-NATA sampling permitted



Decision Document

Environmental Protection Act 1986 (WA)(CKI), Part V

Proponent:	Shire of Cocos (Keeling) Islands
Licence:	L8684/2012/2
Registered office:	Shire of Cocos (Keeling) Islands Lot 256 Jalan Melati Home Island Cocos (Keeling) Islands Indian Ocean Territories WA 6799
Premises address:	Home Island Transfer Station Jalan Balok Mem Home Island Cocos (Keeling) Islands Indian Ocean Territories WA 6799 Being Lot 1106 on Plan 30520
Issue date:	Monday, 8 September 2014
Commencement date:	Thursday, 18 September 2014
Expiry date:	Tuesday, 17 September 2019

Decision

Based on the assessment detailed in this document the Department of Environment Regulation (DER), has decided to issue an amended licence.

Decision Document prepared by:

Caroline Conway-Physick Licensing Officer

Decision Document authorised by:

Stephen Checker Delegated Officer



Contents

Decision Document	1
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1 Purpose of this Document	2
2 Administrative summary	3
3 Executive summary of proposal	4
4 Decision table	6
5 Advertisement and consultation table	14
6 Emissions and discharges risk assessment framework	16
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1 Purpose of this Document

This decision document explains how the DER has assessed and determined the application and provides a record of the DER's decision-making process and how relevant factors have been taken into account. Stakeholders should note that this document is limited to the DER's assessment and decision making under Part V of the *Environmental Protection Act 1986 (WA) (CKI)*. Other approvals may be required for the proposal, and it is the proponent's responsibility to ensure they have all relevant approvals for their Premises.



2 Administrative summary

Administrative details				
Application type	Works Approval Image: Constraint of the second			
Activities that cause the premises to become prescribed premises	Category number(s)Assessed design capacity64 – Putrescible landfill1,800 tonnes per year60 - Incineration1,000 kilograms per hour59 – Biomedical waste incineration1,000 kilograms per hour57 – Used tyre storage500 tyres per year			
Application verified	Date: N/A (P4 Form received 11/09/2015)			
Application fee paid	Date: N/A			
Works Approval has been complied with Compliance Certificate received	Yes No N/A			
Commercial-in-confidence claim	Yes No			
Commercial-in-confidence claim outcome	N/A			
Is the proposal a Major Resource Project?	Yes No			
Was the proposal referred to the Environmental Protection Authority (EPA) under Part IV of the <i>Environmental Protection Act 1986</i> ?	Yes No Managed under Part V Imaged under Part V Assessed under Part IV Imaged under Part IV Imaged under Part IV			
Is the proposal subject to Ministerial Conditions?	Yes No EPA Report No:			
Does the proposal involve a discharge of waste into a designated area (as defined in section 57 of the <i>Environmental Protection Act 1986</i>)?	Yes No⊠ Department of Water consulted Yes □ No ⊠			
Is the Premises within an Environmental Protection If Yes include details of which EPP(s) here.	n Policy (EPP) Area Yes⊡ No⊠			
Is the Premises subject to any EPP requirements? If Yes, include details here, eg Site is subject to SC				





The Shire of Cocos (Keeling) Islands (Shire) manages the Home Island Transfer Station which is located on Lot 1106 on Plan 30520, Cocos (Keeling) Home Island, Indian Ocean Territories and services approximately 600 people.

Home Island Transfer Station consists of an unmanned, unlocked landfill site that is open seven days per week. Shire staff visit the site daily to assess usage at the premises and to identify any issues of concern. The landfill accepts putrescible waste for burial after incineration, inert waste for disposal and other waste streams for storage for later disposal offsite. Public disposal of waste at the Premises is of small volumes due to the type of transportation available on Island (electric vehicles only, except for vehicles operated by the Shire).

Waste is generally not buried at the premises but disposed of above ground. This is due to the high groundwater levels at Cocos Islands and the influences of seawater ingress. Sludge biosolids are currently the only waste type that is trenched and buried at the landfill, after it has been tested prior to being received from Water Corporation. The green waste is burned in a designated area well away from all other waste streams. Asbestos waste is wrapped, labelled and crated for export for off-island disposal. This waste is shipped to Perth for appropriate disposal to a licenced facility.

An incinerator (WR1T) was purchased from Scholer Industries in 2015 for the incineration of general, industrial and medical waste at the premises. This was undertaken by the Shire predominantly to address the disposal issues for household putrescible waste and special waste type 2 on the Cocos Islands. The incinerator consists of a multi-chamber construction which operates in a "controlled excess air mode" with fan-forced air supplied to the primary chamber at pre-set cycle times which is then fed into the secondary chamber under the same conditions (Scholer Industries).

The incinerator is fitted with one two-stage (High-Low) primary burner and two two-stage (High-Low) secondary burners. A Programmable Logic Control system is linked to thermocouples in the primary and secondary chambers and maintains the burners in their correct operating stage (modulating high or low) to ensure optimum pre-set temperatures and fuel economy are maintained during the combustion process. Two water spray nozzles are fitted to the primary chamber roof (lid) to optimize combustion control and performance when destroying highly volatile chemical and synthetic waste. The incinerator is designed to maintain a secondary chamber gas retention time of not less than 850°C and up to 1400°C, with secondary chamber gas retention time of not less than two (2) seconds. The stack maintains a temperature of 400+ °C to inhibit the reformation of dioxins and furans held within any minute particulates (Scholer Industries).

The incinerator has a burning rate of 1,000kg/ hour with a load capacity within the primary chamber of up to 3,000kg, depending on the waste properties, and can be operated on diesel or natural gas with a power rating of 0.75kW (Scholer Industries).

Groundwater on Home Island consists of a series of freshwater lenses which are recharged via rainfall infiltration, and with a depth to groundwater varying between 1 to 2 metres below ground level. This is the main drinking water supply for the Island which is highly susceptible to contamination.

A number of groundwater monitoring bores have been placed on the Island by Water Corporation to monitor groundwater parameters. The Shire obtains all sparameter sampling data from Water Coporation for their assessment of groundwater at the premises.

The distance to surface water from the premises is approximately 33m (Indian Ocean).

The method of disposal of waste on the Island has been an issue of concern due to the difficulty of managing waste within a finite area of space, the inability to effectively dispose of waste through burial (minimal cover material) and the financial and logistical limitations of removing waste types from the Island.



The most significant risks from the Premises operation are the contamination of groundwater (through disposal of ash waste) and emissions to air (from the stack).

This Licence is the result of an amendment sought by the Licensee for the installation and operation of an incinerator within the prescribed premises, Home Island Transfer Station. The Licence will include additional categories - Category 59 (Biomedical waste incineration) and Category 60 (Incineration) as a result of the waste type incineration requirements within the Cocos Keeling Islands, and the design of the 'WR1T' Incinerator purchased from 'Scholer Industries'. It is expected that wastes will also be brought over from Cocos Keeling West Island for incineration as well, in the future.

An improvement condition has been included in the Licence for the management and disposal of ash from the incineration of waste at the premises.



4 Decision table

All applications are assessed in line with the *Environmental Protection Act 1986*, the *Environmental Protection Regulations 1987* and the DER's Operational Procedure on Assessing Emissions and Discharges from Prescribed Premises. Where other references have been used in making the decision they are detailed in the decision document.

DECISION TA	BLE		
Licence section	Condition number L= Licence	Justification (including risk description & decision methodology where relevant)	Reference documents
General conditions	L1.2.1 L1.2.3	Operation Categories 59 (Biomedical waste incineration) and 60 (Incineration) have been included into the prescribed premises category table within the amended Licence. Administrative changes have been undertaken to update the 'Definitions'	General provisions of the Environmental Protection Act 1986 (WA)(CKI). Environmental Protection (Unauthorised Discharges)
		section. Condition 1.2.1 has been moved to Condition 1.1.5 in accordance with current DER licence template. Condition 1.2.3 has been removed as part of the Licence format update in accordance with current DER procedure.	Regulations 2004.
Premises operation	L1.3.1 L1.3.3 L1.3.5 L1.3.6 L1.3.10 L1.3.11	 Construction and Operation Condition 1.3.1, Table 1.3.1, has been updated for putrescible waste and special waste type 2 specifications in relation to incineration and recording of waste accepted, respectively. Condition 1.3.3, Table 1.3.2, 'Waste processing' has been updated with the inclusion of process limits for 'incinerated wastes', 'contaminated wastes', 'putrescible waste' and 'special waste type 2'. The incineration of plastics has been permitted. The Island currently does not have an alternative approach to addressing plastics management. Current practice on the Cocos Keeling Islands results in the open burning of wastes (effective separation or recycling is 	Application supporting documentation. <i>Western Australian Guidelines</i> <i>for Biosolids Management</i> , Department of Environment and Conservation, December 2012.

Amendment date: Thursday, 10 December 2015

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DECISION T	DECISION TABLE		
Licence section	Condition number L= Licence	Justification (including risk description & decision methodology where relevant)	Reference documents
		still pending). The incinerator is an improved method of disposal as compared against open burning practices, however continuous improvement measures are considered appropriate for the management of waste streams on the Islands (More than 90% of waste is considered putrescible with a significant percentage constituting plastics, Synergetics Environmental Engineering, 'Air quality assessment of a proposed incinerator at Cocos Islands V02, pg. 9). Incineration of plastics will be managed, with appropriate meteorological monitoring during start-up and operation of the incinerator, until alternative sustainable waste initiatives/ strategies have been put in place.	
		Wastes excluded from incineration have been defined from the supporting documentation 'Towards Zero Waste', pg's 2-3. This has been further supported by the submitted 'Air Quality Assessment' report submitted by consultants Synergetics Environmental Engineering (completed on behalf of Scholer Industries, 21 August 2015) within the conclusion and recommendations section, pg 45 ('Air quality assessment of a proposed incinerator at Cocos Islands V02').	
		Biosolids have been approved for incineration in accordance with the 'Guidelines for Biosolids Management' document.	
		Special waste type 2 process limits have been further detailed to more clearly define the waste streams for the waste type category. Additional definitions have been included within the definitions section of the Licence in support of the detail included within the process limits section for Special waste type 2.	
		Condition 1.3.5, Table 1.3.4, has been included for the management of the incinerator as a result of failure, malfunction or abnormal operational periods or the operation of the incinerator outside of optimal wind direction conditions. This inclusion was undertaken with input from the supplier 'Scholer Industries' (Pers. comm. Neal Scholer, 9/10/2015 and information supplied in the 'Air quality assessment of a proposed incinerator at Cocos Islands V02', pg 39).	



DECISION TAB	LE		
Licence section	Condition number L= Licence	Justification (including risk description & decision methodology where relevant)	Reference documents
		Condition 1.3.6 defines the process underwhich the incinerator may be re- started after the operation has been shut down subsequent to a failure, malfunction, abnormal operation period or incorrect wind direction (Refer to pg. 13, 'Appendix A' – Risk Assessment of the Decision document).	
		Condition 1.3.10 has been included to define the operating temperature for the secondary chamber of the incinerator. This has been obtained from the supporting documentation supplied for the 'WR1T Waste Incinerator', pg's 4-10 (final revised version, received 11/09/2015) (Refer to pg. 13 'Appendix A' – Risk assessment of the decision document).	
		According to 'Synergetics Environmental Engineering', 99% of the waste received at the premises is considered putrescible solid waste, with the remainder of the waste constituting clinical/ medical waste. "Waste is to be burned in batches, with carefully controlled waste segregation" (Air quality assessment of a proposed incinerator at Cocos Islands V02, pg 39).	
		Condition 1.3.11 includes the requirements for the 'construction and operation' of the incinerator as defined in the documentation submitted by the Licensee.	
Point source emissions to air including monitoring	L2.2.1	Operation A risk assessment for emissions to air has been included within 'Appendix A' of the decision document.	Application supporting documentation. General provisions of the
		Condition 2.2.1 defines the point source emissions to air which is defined as a 12.5m stack as per the supporting documentation 'Air quality assessment of a proposed incinerator for Cocos Islands V02' report submitted from Synergetics Environmental Engineering, pg 17, and Scholer Industries 'WR1T Waste Incinerator revised version' documentation, pg 5.	Environmental Protection Act 1986 (WA)(CKI). Environmental Protection (Unauthorised Discharges) Regulations 2004.



DECISION TAB	DECISION TABLE					
Licence section	Condition number L= Licence	Justification (including risk description & decision methodology where relevant)	Reference documents			
Fugitive emissions	NA	Operation Condition 2.7.1 originally replaced condition 9 of the previous Licence. The generic condition is to be removed from the Licence through this amendment process.Dust emissions at the premises are considered low risk due to the type (99% putrescible waste) and volume of waste received at the premises for incineration (approximately 2 tonnes/ week). With the additional generation of ash from the operation of the incinerator the risk of dust emissions is still expected to be low due to the relatively small volume received to the premises weekly. This will result in a maximum of 5-10% of the original waste mass placed in incinerator to be produced as ash, at a frequency of approximately once a week from the incinerator. The ash will be buried at the landfill after completion of the incineration process (Synergetics Environmental Engineering, 'Air quality assessment of a proposed incinerator at Cocos Islands V02, pg. 3).Closest sensitive receptor (single residence) is 250m south of the premises with 	Application supporting documentation. General provisions of the <i>Environmental Protection Act</i> 1986 (WA)(CKI).			
Monitoring of inputs and outputs	L3.2.1	Operation Condition 3.2.1, Table 3.2.1, includes additional monitoring requirements for the incinerator ash. The ash is proposed for landfilling within the prescribed premises boundary after incineration and will constitute 5-10% of the volume	General provisions of the Environmental Protection Act 1986 (WA)(CKI).			

Environmental Protection Act 1986 (WA)(CKI) Licence: L8684/2012/2 File Number: 2012/006264-1

Amendment date: Thursday, 10 December 2015

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DECISION TABLE						
Licence section	Condition number L= Licence	Justification (including risk description & decision methodology where relevant)	Reference documents			
		mass incinerated (approximately 2 tonnes/ week) according to 'Synergetics Environmental Engineering'.				
Process monitoring	L3.3.1	OperationCondition 3.3.1 has been included to manage exhaust gases and stack temperatures, and monitoring of retention time within the secondary chamber. This is expected to assist with the management of pollutants from air emissions out the stack and is related to conditions 1.3.10 and 1.3.11 (Refer to risk assessment within Appendix A).The incinerator consists of a number of automated control sequences which have been defined within the updated 'Scholer Industries Control sequence of WR1T Incinerator operation' documentation, received 2/12/2015 from Ian Evans. These processes assist in ensuring optimal use and performance of the	Application supporting documentation. General provisions of the <i>Environmental Protection Act</i> 1986 (WA)(CKI).			
Meteorological monitoring	L3.5.1 L3.5.2	 incinerator. Operation Condition 3.5.1 has been included to ensure that waste incinerated at the premises is only undertaken when wind direction is blowing away from residential premises i.e. from a south easterly and easterly direction as per supporting documentation. Condition 3.5.2 has been included to require the Licensee to record wind direction on start up and shut down of the incinerator. This is expected to assist in the assessment of any potential air emissions being directed over any sensitive receptor areas (residential areas) (Refer to Appendix A – Risk 	General provisions of the Environmental Protection Act 1986 (WA)(CKI).			
Improvements	L4.1.1	Assessment). Operation 'IR1' has been amended to extend the date of completion to 31/01/2016. The Licensee has not completed this matter and has requested an extension (email	Application supporting documentation.			

Environmental Protection Act 1986 (WA)(CKI) Licence: L8684/2012/2 File Number: 2012/006264-1

Amendment date: Thursday, 10 December 2015

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DECISION TABLE						
Licence section	Condition number L= Licence	Justification (including risk description & decision methodology where relevant)	Reference documents			
		received from I. Evans, Shire of Cocos Keeling Islands on 29/10/2015). 'IR2' has been removed as a result of the installation of the incinerator at the premises as this is expected to address a significant amount of issues with regards to improved disposal of waste types. The Shire of Cocos Keeling will continue to recycle waste types where possible as defined within the 'Towards zero waste' management plan submitted by the Shire. 'IR3' has been changed to 'IR2' as a result of the removal of the above improvement condition. This improvement condition is still pending completion. A new 'IR3' has been included within the improvement programme for the management of incinerator ash at the premises from the installed incinerator. This was recommended within the 'Air quality assessment of a proposed incinerator at Cocos Islands V02, pg 49' of the submitted documentation and is considered appropriate considering depth to groundwater and sensitivity of groundwater on the Island. Emission Description Emission: Disposal of incineration ash to landfill. Impact: Contamination of groundwater and surface water drainage systems. Potential impacts on ecology of surface water and drinking water supply from the addition of nutrients and heavy metals, chemical constituents. Depth to groundwater is 0.5-2m below ground level with the Indian Ocean located approximately 33m east of the premises. Controls: The proponent has located the landfill within an area that does not occur over any drinking water lenses for the island. Waste that is incinerated is done so at temperatures that will destroy the majority of potential harmful chemicals, significantly reducing the level of potential harm to the environment. The process of incineration of wate types proposed is considered a significant imp	General provisions of the Environmental Protection Act 1986 (WA)(CKI).			

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DECISION TAE	BLE		
Licence section	Condition number L= Licence	Justification (including risk description & decision methodology where relevant)	Reference documents
		occurring historically. <u>Risk Assessment</u> Consequence: Moderate Likelihood: Possible Risk Rating: Moderate Regulatory Controls Conditions 1.3.3, Table 1.3.2 and 4.1.1 Improvement programme 'IR3' has been added to the licence to require the operator to ensure waste is incinerated in the correct manner required for the waste type, and to develop a management strategy for the disposal of ash from the incinerator. This is further supported by condition 1.3.10 of the Licence. Residual Risk Consequence ⁱ Moderate Likelihood: Unlikely Risk Rating: Moderate	
Information	L5.2.1 L5.3.1	Operation Condition 5.2.1, Table 5.2.1 has been updated to reflect the additional reporting and monitoring requirements within the amended Licence.Condition 5.3.1, Table 5.3.1 has been updated as a result of administrative changes within the Licence template format.The maps within 'Schedule 1' have been updated to reflect the location of the incinerator.Reporting templates have been updated within Section C.	General provisions of the Environmental Protection Act 1986 (WA)(CKI).



DECISION TAB	DECISION TABLE							
Licence section	Condition number L= Licence	Justification (including risk description & decision methodology where relevant)	Reference documents					
Licence Duration	N/A	The current Licence expires on 17 September 2019. There are no known issues or concerns that would require an amendment to the licence duration for the premises.						

Advertisement and consultation table

Date	Event		Comments received/Notes		How comments were taken into consideration
10/11/2015	Proponent sent a copy of d instrument		Enquiry received from the Sh via email on 24/11/2015 rega		Response to Shire sent 25/11/2015: "DER approach for quarantine waste is usually
Environmental Protection Act 1986 (WA)(CKI) Licence: L8684/2012/2 Amendment date		: Thursday, 10 December 2015	Page 13 of 19		
File Number: 2012/006264-1		. maisaay, to becember 2013	IRLB_v2.7		



Date	Event	Comments received/Notes	How comments were taken into consideration
		storage of quarantine waste and the burning of plastics within the incinerator.	direct incineration to reduce handling and potential risk of contamination or pathogen transfer. Department of Agriculture (DoA) and Department of Health (DoH) were emailed for their advice." DoH emailed back on 26/11/2015 confirming that they do not manage quarantine waste. "The DoA have specific handling and storage requirements stated on their website which the Shire should review as well[The website confirms that] storage should only be done at a 'QAP or DAFF Approved Storage Area'. The Shire would have to investigate this aspect with DoA to see how they can become a recognised/ approved storage area and compliant to the relevant Act (<i>Quarantine Act 1908</i>)."
			The Shire is to investigate storage suitability with the relevant authorities for quarantine waste. The Licence has undertaken an assessment of the potential emissions and discharges in accordance with DER requirements for acceptance and disposal of quarantine waste.
			Current practice on the Cocos Keeling Islands results in the open burning of plastics within the putrescible waste stream (no separation or recycling which was originally considered in place). The incinerator is an improved method of disposal as compared against open burning practices, however continuous improvement

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Date	Event	Comments received/Notes	How comments were taken into
			consideration
			measures are considered appropriate for the management of waste streams on the Islands. Plastics disposal is an issue currently on the island with alternative initiatives/ strategies for the reuse, recycling or reduction of this waste type required. Meteorological monitoring is considered important in the management of potential risk to human recptors on the island has been incorporated within the conditions of the Licence.
		Comments received from Neal Scholer on behalf of the Shire via email on 26/11/2015 regarding changes to process descriptions for the Primary and Secondary Combustion Chambers within the documentation. Telephonic discussions with Mr Scholer on 27/11/2015 confirmed fail safe measures on system.	The stack temperature has been confirmed at 400+ degrees celcius; Condition 1.3.10 has been removed and replaced, with control determined within the secondary chamber temperature management; Mr Scholer confirms that the incinerator has a number of automated fail safe measures that ensure that once the burner is operational it cannot be opened and the thermocouples are set to a specific temperature range which will comply to the conditions of the Licence; Mr Sholer to supply written confirmation of automated systems and fail safe measures to the DER.

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6. Risk Assessment

Note: This matrix is taken from the DER Corporate Policy Statement No. 07 - Operational Risk Management

Table 1	1:	Emissions	Risk	Matrix
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Likelihood			Consequence		
	Insignificant	Minor	Moderate	Major	Severe
Almost Certain	Moderate	High	High	Extreme	Extreme
Likely	Moderate	Moderate	High	High	Extreme
Possible	Low	Moderate	Moderate	High	Extreme
Unlikely	Low	Moderate	Moderate	Moderate	High
Rare	Low	Low	Moderate	Moderate	High



Appendix A

Point source emissions to air including monitoring

For a waste incinerator, the principle emissions of concern are emissions to air. The DER has reviewed the proponents impact assessment for emissions to air from the premises and is satisfied that the assessment provided by the proponent has been undertaken in an appropriate manner. The DER has assessed the proponents proposals to ensure they minimise emissions to air and is satisfied that appropriate controls will be adopted at the premises.

The primary waste for disposal within the incinerator is considered putrescible waste. Small quantities of biosolids, clinical and related wastes, cooking oils and machinery lubricants will be incinerated as well (Synergetics Environmental Engineering).

Design of the primary and secondary combustion chambers has automatic controls to ensure accurate temperature control prior to the acceptance and burning of batched waste streams at the appropriate temperatures defined (Pers. comm. Neal Scholer).

Primary Combustion Chamber (PCC)

The PCC is designed for loading waste via a automatically operated top loading door with hopper and bin tipper. Loading door has a coded safety limit switch mounted which disables primary burner when door(s) is open for operator safety.

The incinerator operates in a controlled excess air mode, by which the necessary supply of fan forced air enters into the primary chamber at pre-set cycle times through orifices strategically located in the primary chamber.

PCC includes:

- 1 x Primary Combustion burner.
- 1 x Stainless Steel sheath thermocouple to monitor chamber temperature.
- Visual sight glass for operator.
- Air ducting to aid combustion.

The shell of the incinerator is constructed from 6mm mild steel casing and structural supports. Internally the chamber is lined with insulating ceramic fibre board (100mm Thick) and firebrick (115mm Thick) hot face suitable for temperatures up to 1400°C. The Primary Hearth is cast out of high density high temperature durable refractory castable suitable for temperatures up to 1400°C.

Secondary Combustion Chamber (SCC)

At pre-set cycle times, the secondary combustion chamber is also fed with a controlled supply of fan forced air providing a fast rate of secondary combustion and optimum fuel efficient destruction of smoke and volatile, toxic waste gases.

The SCC is baffled which creates turbulence and settling of fine particulates.

SCC includes:

- 2 x Ash clean out doors.
- 2 x Secondary Combustion Burners.
- 2 x Ceramic Sheath thermocouples to monitor chamber temperatures.
- Air ducting to aid combustion.

The shell of the incinerator is constructed from 6mm mild steel casing and structural supports. Internally the chamber is lined with insulating ceramic fibre board (100mm Thick) and firebrick (115mm Thick) hot face suitable for temperatures up to 1600°C.



Burners

Primary and secondary burners are gas or diesel fired Nu-Way (U.K.)/Bentone (Sweden) type with all necessary safety interlocks and controls.

The burner models as supplied have a proven record of reliability and low maintenance. Heat back switches (thermostat sensors) are fitted inside the burner nozzles to protect the internal wiring against radiant heat.

During commissioning the burners are fine-tuned by adjusting the operating pressure of the fuel pump and the air damper setting on the inlet side of the air fan. The burner motors are each rated at 250W, single phase (50Hz).

Operation

Emission Description

Emission: Air emission contaminants emitted from the incinerator stack.

Impact: Contamination of surrounding air shed from the addition of contaminants burned within the incinerator. Potential impact on human health. Potential contamination of groundwater (1m below ground level) through disposal of waste ash.

Controls: The proponent proposes to operate the incinerator infrequently in batches, with carefully controlled waste segregation and at carefully controlled operating times and processes.

The planned operating time for the incinerator will be one day a week, starting in the morning on Thursdays depending on weather and staff availability (Bowman and Evans 2015). A separation distance of 560m exists to 99% of human sensitive receptors with one residential building 260m down wind of the predominant prevailing wind direction (Synergetics Environmental Engineering).

Scholer Industries confirm that the "primary combustion waste gases exit into the burner supported, high temperature secondary combustion zone where 850°C - 1200°C temperatures expand and destroy volatile toxic gases in a "3T Formula" process (Time, Turbulence, Temperature) for a minimum retention time of two (2) seconds. The necessary turbulence is created by the tortuous path of the gases through the secondary chamber's dividing wall baffles. The secondary combustion process is designed to meet stringent air emission standards for volatile dioxin (PCDD) and furan (PCDF) substances. Following adequate high temperature secondary chamber treatment the clean, clear gases enter the vertical flue stack and rise to atmosphere. The "hot" stack (+600°C) allows the gases to exit to atmosphere at temperatures above the "de novo synthesis range" (250°C-400°C) so that the possibility of the reformation of dioxins and furans held within any minute particulates will not occur."

The "hot" stack is attached to the secondary combustion chamber with a height of 12.5m, with the stack tip fitted with a cone to achieve >15m/s velocity and minimise the risk of stack tip downwash (Synergetics Environmental Engineering).

Monitoring points can be located on the incinerator stack and are compliant with Australian Standard AS4323.1-1995, *Stationary source emissions Method 1 Selection of sampling planes*, requirements will also be fitted (Synergetics Environmental Engineering).

Scholer Industries has committed to assisting the Shire of Cocos Keeling Islands administration with training of operators, and management and provision of relevant documentation, to assure ongoing protection of human health, amenity, and other beneficial uses of the local environment during operation.



According to Synergetics Environmental Engineering, the predominant prevailing wind directions for the Cocos Keeling Home Island is south easterly to easterly which assists in ensuring that any air emissions from the incinerator do not blow over local residential areas on the island (Air quality assessment of a proposed incinerator at Cosos Island V02, pg 39).

Risk Assessment Consequence: Minor Likelihood: Possible Risk Rating: Moderate

Regulatory Controls

Incinerator ash will represent 5-10% of the putrescible waste mass. Waste management procedures for the residual ash has been proposed through an improvement condition within section 4.1.1 of the amended licence.

Process monitoring conditions have been proposed within the amended licence for exhaust gases and the stack, and monitoring of retention time within the secondary chamber. This is further supported through additional conditions included within condition 1.3.5, Table 1.3.4, 'Management Actions'.

Meteorological monitoring conditions have been included to assist in ensuring emissions from the incinerator are not directed over residential areas on the island through the monitoring of wind direction prior to start-up and during operation of the incinerator.

Residual Risk Consequence Minor Likelihood: Possible Risk Rating: Moderate

Air Quality Management Services (DER) reviewed the submitted 'Air quality assessment of a proposed incinerator at Cocos Islands V02' documentation from Synergetics Environmental Engineering, and against relevant guidelines. The criteria used within the report were found acceptable. With the proposed operation of the incinerator identified as once a week under appropriate meteorological conditions, the operation was considered to be low risk of affecting the air quality of local residents. The operation of a controlled, purpose build system as opposed to open air incineration is considered a significant improvement in the management of waste disposal at the premises.