



Licence number	L8403/2009/3	
Licence holder	City of Wanneroo	
Registered business address	23 Dundebur Road WANNEROO WA 6065	
DWER file number	INS-0001657	
Duration	24/12/2015 to	23/12/2045
Date of issue	17/12/2015	
Date of amendment	08/10/2025	
Premises details	Wangara Recycling Centre 70 Motivation Drive WANGARA WA 6946 Legal description - Part of Lot 9005 on Deposited Plan 73863 and Part of Lot 552 on Deposited Plan 406640	

Prescribed premises category description (Schedule 1, <i>Environmental Protection Regulations 1987</i>)	Assessed production capacity
Category 62: Solid waste depot: premises on which waste is stored or sorted, pending final disposal or re-use.	90,000 tonnes per annual period

This licence is granted to the licence holder, subject to the attached conditions, on 8 October 2025, by:

Abbie Crawford
MANAGER, WASTE INDUSTRIES
an officer delegated under section 20 of the *Environmental Protection Act 1986* (WA)

Licence history

Date	Reference number	Summary of changes
2004	L7225/1997/4	Inert landfill and compost manufacturing licence
5/12/2005	L7225/1997/5	Licence amendment – to remove the inert landfill
10/11/2006	L7225/1997/6	Licence amendment - to licence conditions
24/12/2009	L8403/2009/1	Licence re-issue – new licence number
09/11/2012	L8403/2009/2	Licence re-issue
17/12/2015	L8403/2009/3	Licence re-issue – new format
08/10/2025	L8403/2009/3	Licence amendment – to remove category 67A, add category 62, allow for e-waste acceptance, amend premises boundary, amend conditions, extend licence expiry and update format (DWER reference: APP-0028625).

Interpretation

In this licence:

- (a) the words ‘including’, ‘includes’ and ‘include’ in conditions mean “including but not limited to”, and similar, as appropriate;
- (b) where any word or phrase is given a defined meaning, any other part of speech or other grammatical form of that word or phrase has a corresponding meaning;
- (c) where tables are used in a condition, each row in a table constitutes a separate condition;
- (d) any reference to an Australian or other standard, guideline, or code of practice in this licence:
 - (i) if dated, refers to that particular version; and
 - (ii) if not dated, refers to the latest version and therefore may be subject to change over time;
- (e) unless specified otherwise, any reference to a section of an Act refers to that section of the EP Act; and
- (f) unless specified otherwise, all definitions are in accordance with the EP Act.

NOTE: This licence requires specific conditions to be met but does not provide any implied authorisation for other emissions, discharges, or activities not specified in this licence.

Licence conditions

The licence holder must ensure that the following conditions are complied with:

Infrastructure and equipment

1. The licence holder must:
 - (a) construct the infrastructure listed in Table 1;
 - (b) in accordance with the corresponding design and construction requirements; and
 - (c) at the corresponding infrastructure location;
 as set out in Table 1.

Table 1: Design and construction requirements

Infrastructure	Design and construction requirements	Infrastructure location
E-waste storage shed	(a) 6 m wide x 6 m long impervious concrete hardstand. (b) 6 m wide x 6 m long enclosed steel storage shed on the concrete hardstand.	Area labelled '2 – e-waste shed' as shown in Schedule 1: Figure 2

2. The licence holder must within 30 calendar days of an item of infrastructure or equipment required by condition 1 being constructed and/or installed:
 - (a) undertake an audit of their compliance with the requirements of condition 1; and
 - (b) prepare and submit to the CEO an Environmental Compliance Report on that compliance.
3. The Environmental Compliance Report required by condition 2, must be signed by a person authorised to represent the licence holder and contains the printed name and position of that person.
4. The licence holder must ensure that the site infrastructure and equipment listed in Table 2 and located at the corresponding infrastructure location is maintained and operated in accordance with the corresponding operational requirement set out in Table 2.

Table 2: Infrastructure and equipment requirements

Site infrastructure and equipment	Operational requirement	Infrastructure location
E-waste storage shed	(a) Concrete hardstand to be maintained free of leaks and defects. (b) Shed roof to be maintained free of leaks and defects.	Area labelled '2 – e-waste shed' as shown in Schedule 1: Figure 2
Greenwaste hardstand	(a) Concrete hardstand to be maintained free of leaks and defects.	Area labelled '1 – green waste' in Schedule 1: Figure 2.
Undercover patio recycling hub	(a) Concrete hardstand to be maintained free of leaks and defects. (b) Roof to be maintained free of leaks and defects.	Area labelled '3 – in Schedule 1: Figure 2.

Site infrastructure and equipment	Operational requirement	Infrastructure location
Leachate pond	(a) One working pond with a volume of 90,000 L. (b) Liner to be maintained free of leaks and defects. (c) Maintained with a minimum 300 mm freeboard.	Area labelled '7 – leachate pond' in Schedule 1: Figure 2.

Waste acceptance and processing

5. The licence holder must only accept waste onto the premises if:
- It is of a type listed in Table 3;
 - The quantity accepted is below any quantity limit specified in Table 3; and
 - It meets the specification listed in Table 3.

Table 3: Waste acceptance

Waste type	Quantity limit	Specification
E-waste	Combined total of no more than 90,000 tonnes per annual period	None
Inert waste type 1		Limited to steel only
Inert waste type 2		Limited to polystyrene only
Hazardous waste		Vehicle batteries, household batteries, fluorescent lamps and tubes, printer ink cartridges and waste oil only
Putrescible waste		Greenwaste, compost, mulch, cardboard only

6. The licence holder must ensure that where waste does not meet the waste acceptance criteria set out in condition 5, it is removed from the premises by the delivery vehicle or, where that is not possible, stored in a quarantined storage area or container and removed to an appropriately authorised facility as soon as practicable.
7. The licence holder must ensure that wastes accepted onto the premises are only subjected to the processes set out in Table 4 and in accordance with the process requirements described in that table.

Table 4: Waste processing and storage requirements

Waste type	Processes	Process and storage requirements	Storage location
E-waste	Receipt, handling and storage prior to being taken offsite for recycling.	(a) E-waste must be stored in the e-waste shed.	Area labelled '2 – e-waste shed' as shown in Schedule 1: Figure 2
Hazardous waste		(a) Household batteries must be stored in bins within the recycling hub undercover patio. (b) Globes must be stored in bins within the recycling hub undercover patio. (c) Ink cartridges must be stored in bins in	Recycling hub - Area labelled '3 – household batteries, cardboard, polystyrene' as

Waste type	Processes	Process and storage requirements	Storage location
		the recycling hub undercover patio. (d) Lithium batteries must be stored in cages within recycling hub undercover patio.	shown in Schedule 1: Figure 2
		(e) Vehicle batteries must be stored in cages on a concrete hardstand.	Area labelled '5 – car batteries' as shown in Schedule 1: Figure 2
		(f) Waste oil must be stored in an impervious sealed container on a concrete hardstand.	Area labelled '6 – waste oil' as shown in Schedule 1: Figure 2
Inert waste type 1		(a) Must be stored in a skip bin on concrete hardstand.	Area labelled '4 steel' as shown in Schedule 1: Figure 2
Inert waste type 2		(a) Must be stored in cages within the recycling hub undercover patio.	Recycling hub - Area labelled '3 – household batteries, cardboard, polystyrene' as shown in Schedule 1: Figure 2
Putrescible waste - Greenwaste	Receipt, handling and storage prior to being taken offsite for mulching.	(a) Green waste must not be stored within 5 metres of the premises boundary. (b) Must be stored on a bunded concrete hardstand.	Area labelled '1 – green waste' in Schedule 1: Figure 2.
Putrescible waste – mulch and compost	Receipt, handling and storage	(a) Must be stored in bags on a bunded concrete hardstand. (b) Temperature of mulch stockpiles must be monitored, at least weekly, to ensure temperature is maintained below 75°C.	Area labelled '7 – bagged compost' in Schedule 1: Figure 2.

Emissions and discharges

Fire and emergency management

8. The licence holder must implement a Fire and Emergency Management Plan prepared by a suitably qualified fire management consultant by 8 January 2026.
9. The Fire and Emergency Management Plan required by condition 8 must be submitted to the CEO by 8 January 2026.
10. The Fire and Emergency Management Plan required by condition 8, must include, but is not limited to:
 - (a) an assessment of the fire safety risk, including identification of areas where a fire might occur and factors that might cause a fire;
 - (b) how fires will be prevented, detected, responded to, suppressed, contained and controlled;

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- (c) the firefighting equipment and fire response capabilities and responsibilities; and
 - (d) a plan showing the location and layout of firefighting equipment and systems at the premises.
- 11.** The licence holder must notify the CEO of the following as soon as practicable, but no later than 7 days after the event of:
- (a) any fire on the premises; and/or
 - (b) any accident, malfunction, or emergency which results or could result in the discharge of firefighting wash-water or other wastes from the premises.
- 12.** The licence holder must ensure that:
- (a) any unauthorised fire on the premises is extinguished as soon as possible;
 - (b) all accumulated and recoverable fire wash-water and other waste that may result from firefighting on the premises is collected and removed within 24-hours of a fire event; and
 - (c) any firefighting wash-water is removed without delay by a carrier licensed under the *Environmental Protection (Controlled Waste) Regulations 2004*.

Spill management

- 13.** The licence holder must remove and dispose of any liquid resulting from spills or leaks of chemicals, including fuel, oil, or other hydrocarbons, whether inside of or outside of the waste oil bunded area, to an approved facility for that waste type.

Surface water management

- 14.** The licence holder must take all reasonable and practicable measures to prevent stormwater run-off becoming contaminated by the activities and operations undertaken at the premises.

Monitoring**Monitoring of inputs and outputs**

- 15.** The licence holder must undertake the monitoring in Table 5 according to the specifications in that table.

Table 5: Monitoring of inputs and outputs

Wate type	Parameter	Units	Frequency
All waste types set out in Table 3	Waste inputs	Tonnes or m ³	Each load arriving at the premises
	Waste outputs		Each load rejected or removed from the premises.

Records and reporting

Records

- 16.** The licence holder must record the following information in relation to complaints received by the licence holder (whether received directly from a complainant or forwarded to them by the Department or another party) about any alleged emissions from the premises:
- (a) the name and contact details of the complainant, (if provided);
 - (b) the time and date of the complaint;
 - (c) the complete details of the complaint and any other concerns or other issues raised; and
 - (d) the complete details and dates of any action taken by the licence holder to investigate or respond to any complaint.
- 17.** The licence holder must maintain accurate and auditable books including the following records, information, reports, and data required by this licence:
- (a) the calculation of fees payable in respect of this licence;
 - (b) any maintenance of infrastructure that is performed in the course of complying with condition 4 of this licence;
 - (c) monitoring programmes undertaken in accordance with condition 15 of this licence; and
 - (d) complaints received under condition 16 of this licence.
- 18.** The books specified under condition 17 must:
- (a) be legible;
 - (b) if amended, be amended in such a way that the original version(s) and any subsequent amendments remain legible and are capable of retrieval;
 - (c) be retained by the licence holder for the duration of the licence; and
 - (d) be available to be produced to an inspector or the CEO as required.

Reporting

- 19.** The licence holder must:
- (a) undertake an audit of their compliance with the conditions of this licence during the preceding annual period, and
 - (b) prepare and submit to the CEO an Annual Audit Compliance Report in the approved form by 1 February each year.

Definitions

In this licence, the terms in Table 6 have the meanings defined.

Table 6: Definitions

Term	Definition
Annual Audit Compliance Report (AACR)	means a report submitted in a format approved by the CEO (relevant guidelines and templates are available on the Department's website).
annual period	a 12 month period commencing from 1 January until 31 December of each year.
books	has the same meaning given to that term under the EP Act.
CEO	means Chief Executive Officer of the department. "submit to / notify the CEO" (or similar), means either: Director General Department administering the <i>Environmental Protection Act 1986</i> Locked Bag 10 Joondalup DC WA 6919 or: info@dwer.wa.gov.au
controlled waste	has the definition in <i>Environmental Protection (Controlled Waste) Regulations 2004</i>
department; DWER	means the department established under section 35 of the <i>Public Sector Management Act 1994</i> (WA) and designated as responsible for the administration of the EP Act, which includes Part V Division 3.
discharge	has the same meaning given to that term under the EP Act.
emission	has the same meaning given to that term under the EP Act.
EP Act	<i>Environmental Protection Act 1986</i> (WA)
EP Regulations	<i>Environmental Protection Regulations 1987</i> (WA)
e-waste	means electronic, electrical and battery-powered items that have been discarded or no longer in working order. Covers a range of items used in commercial, industrial and residential premises and includes, but is not limited to, televisions, computers, mobile phones, kitchen appliances and white goods.
green waste	means waste that originates from untreated trees or plants
hardstand	means a surface with a permeability of 10^{-9} metres/second or less
Hazardous waste	has the meaning defined in Landfill Definitions.

Term	Definition
Inert waste type 1	has the meaning defined in Landfill Definitions.
Inert waste type 2	has the meaning defined in Landfill Definitions.
Landfill Definitions	means the document titled “Landfill Waste Classification and Waste Definitions 1996” published by the Chief Executive Officer as amended from time to time.
licence	refers to this document, which evidences the grant of a licence by the CEO under section 57 of the EP Act, subject to the specified conditions contained within.
licence holder	refers to the occupier of the premises, being the person specified on the front of the licence as the person to whom this licence has been granted.
premises	refers to the premises to which this licence applies, as specified at the front of this licence and as shown on the premises map (Figure 1) in Schedule 1 to this licence.
prescribed premises	has the same meaning given to that term under the EP Act.
Putrescible waste	has the meaning defined in Landfill Definitions.
waste	has the same meaning given to that term under the EP Act.

END OF CONDITIONS

Schedule 1: Maps

Premises map

The boundary of the prescribed premises is shown in the map below (Figure 1).

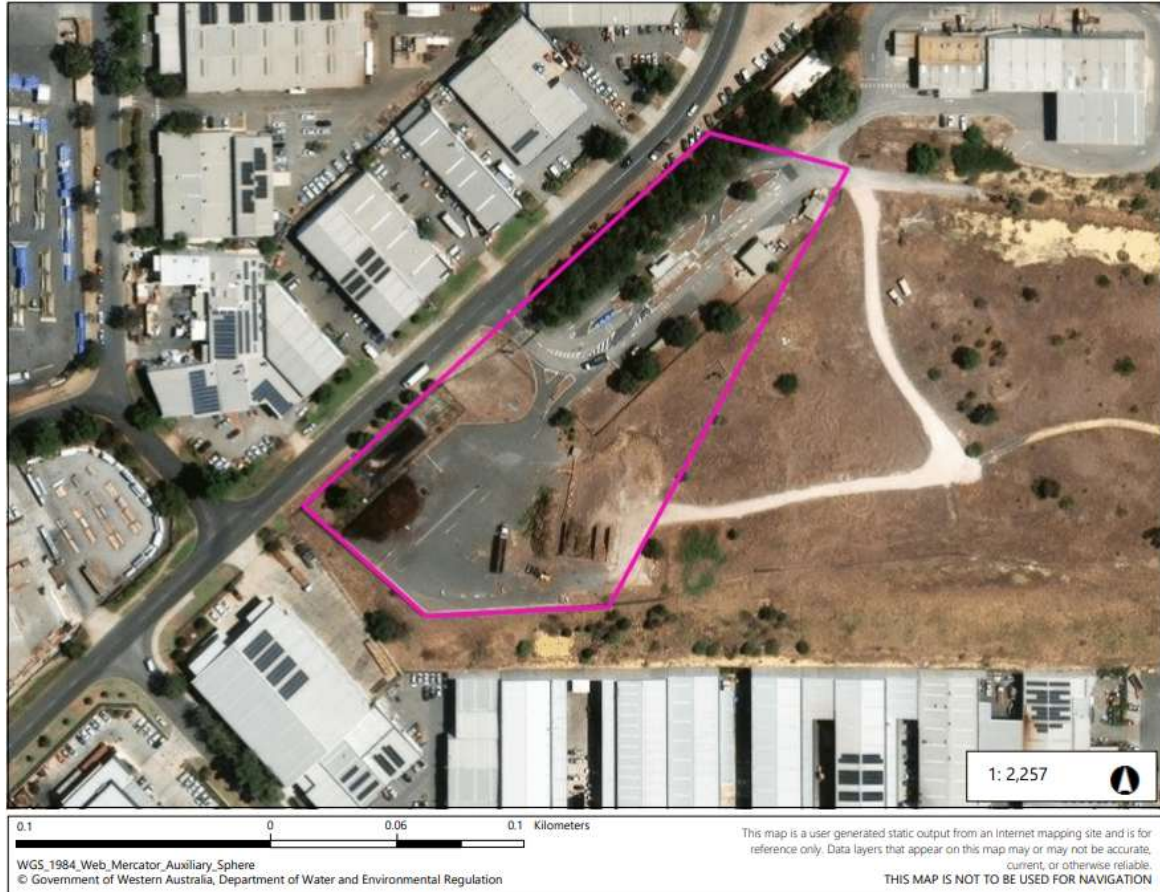


Figure 1: Map of the boundary of the prescribed premises

Site layout



Figure 2: Location of storage for accepted waste types