



<b>Licence number</b>	L8854/2014/1	
<b>Licence holder</b>	Shire of Broomehill-Tambellup	
<b>Registered business address</b>	46-48 Norrish Street TAMBELLUP WA 6320	
<b>DWER file number</b>	DER2014/002388-1	
<b>Duration</b>	22/12/2014 to	21/12/2030
<b>Date of issue</b>	22/12/2014	
<b>Date of amendment</b>	19 December 2024	
<b>Premises details</b>	Broomehill Waste Management Facility Tie Line Road BROOMEHILL WA 6318  Legal description - Being Lot 9290 on Plan 91932; Lot 9289 on Plan 91898 and Lot 350 on Plan 76761 As defined by the coordinates in Schedule 1	

Prescribed premises category description (Schedule 1, <i>Environmental Protection Regulations 1987</i> )	Assessed production / design capacity
Category 62: Solid waste depot – premises on which waste is stored or sorted pending final disposal or re-use	2,000 tonnes per annual period

This licence is granted to the licence holder, subject to the attached conditions, on 19 December 2024, by:

**Melissa Chamberlain**

**A/MANAGER WASTE INDUSTRIES**

an officer delegated under section 20 of the *Environmental Protection Act 1986* (WA)

[L8854/2014/1 \(19 December 2024\)](#)

## Licence history

Date	Reference number	Summary of changes
05/09/2013	W5492/2013/1	Works approval to construct a solid waste depot facility
11/12/2014	L8854/2014/1	Licence granted.
16/04/2016	L8854/2014/1	Notice of Amendment of Licence expiry dates to 21/12/2024.
16/05/2022	L8854/2014/1	Notice of Amendment of Licence Reporting Requirements to remove the requirement to submit an Annual Environmental Report (AER).
19/12/2024	L8854/2014/1	DWER initiated licence amendment to extend expiry date.

## Interpretation

In this licence:

- (a) the words ‘including’, ‘includes’ and ‘include’ in conditions mean “including but not limited to”, and similar, as appropriate;
- (b) where any word or phrase is given a defined meaning, any other part of speech or other grammatical form of that word or phrase has a corresponding meaning;
- (c) where tables are used in a condition, each row in a table constitutes a separate condition;
- (d) any reference to an Australian or other standard, guideline, or code of practice in this licence:
  - (i) if dated, refers to that particular version; and
  - (ii) if not dated, refers to the latest version and therefore may be subject to change over time;
- (e) unless specified otherwise, any reference to a section of an Act refers to that section of the EP Act; and
- (f) unless specified otherwise, all definitions are in accordance with the EP Act.

**NOTE:** This licence requires specific conditions to be met but does not provide any implied authorisation for other emissions, discharges, or activities not specified in this licence.

## Licence conditions

The licence holder must ensure that the following conditions are complied with:

1. The licence holder must only accept waste on to the Premises if:
  - (a) it is of a type listed in Table 1
  - (b) the quantity accepted is below any quantity limit listed in Table 1; and
  - (c) it meets any specification listed in Table 1

**Table 1: Waste acceptance**

Waste type	Quantity limit	Specification <sup>1</sup>
Clean Fill	Combined total of 2000 tonnes per annual period	None Specified
Hazardous waste		Limited to vehicle batteries only
Inert Waste Type 1		Waste containing visible asbestos or ACM must not be accepted.  Scrap metal, glass, aluminium, construction and demolition (C&D) waste only
Inert Waste Type 2		Tyres and plastic only
Putrescible waste		None specified

Note 1: Additional requirements for the acceptance of controlled waste (including asbestos and tyres) are set out in the *Environmental Protection (Controlled Waste) Regulations 2004*.

2. The licence holder must ensure that where waste does not meet the waste acceptance criteria set out in conditions 1 it is removed from the Premises by the delivery vehicle or, where that is not possible, the licence holder must contact the CEO to agree a course of action in relation to the waste.
3. The licence holder must ensure that wastes accepted onto the Premises are only subjected to the process(es) set out in Table 2 and in accordance with any process limits described in that Table.

**Table 2: Waste processing**

Waste type	Process	Process limits
Clean Fill	Receipt, handling and storage prior to disposal	None Specified
Hazardous waste		Batteries must be stored in a covered and bunded area
Inert Waste Type 1		Recyclables to be stored in the recyclables sea container or bulk waste storage areas  C&D waste to be stored in the allocated storage area outside of the waste transfer station

Inert Waste Type 2		Tyres to be stored in piles of up to 100 units in total, with a 6 m separation distance between piles
Putrescible waste	Receipt, handling and storage prior to disposal	<ul style="list-style-type: none"> <li>• Paper &amp; cardboard to recyclables sea container or general / municipal waste hook-lift bin</li> <li>• Wood / timber to separate bulk stockpile</li> <li>• Other putrescibles (excluding green waste) to general waste hook-lift bin. The general waste hook - lift bin is to be covered at all times when the transfer station is not in operation.</li> </ul>
	Receipt, handling and storage prior to disposal by burning	<p>Green waste to be stored in either the green waste storage area within the transfer station as shown in the Map of Waste Transfer Station storage locations in Schedule 1 or in the Bulk Green Waste Storage and Designated Burning Area as shown in the Premises Map and bulk waste storage locations in Schedule 1.</p> <p>Only green waste is to be burnt on site. Green waste shall only be burnt if;</p> <ul style="list-style-type: none"> <li>(i) It has been dried and seasoned for at least 2 months before burning; and</li> <li>(ii) it takes place in a designated burning area at least 25 m from the boundary of any active disposal areas and outside of the transfer station; and</li> <li>(iii) it takes place in trenches or windrows; and</li> <li>(iv) it takes place only when an adequate supply of water is available to effectively manage the burning process; and</li> <li>(v) it is free of any contaminant.</li> </ul>

4. The licence holder must operate and maintain all pollution control and monitoring equipment to the manufacturer's specification or any relevant and effective internal management system.
5. The licence holder must;
  - (a) immediately recover or remove and dispose of spills of environmentally hazardous materials including fuel, oil, or other hydrocarbons, whether inside or outside an engineered containment system.
  - (b) ensure that all material used for the recovery, removal, and/or disposal of environmentally hazardous materials is stored in an impermeable container prior to disposal at an appropriately authorised facility.

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6. The licence holder must take all reasonable and practicable measures to prevent stormwater run-off becoming contaminated by the activities and operations undertaken at the premises.
7. The licence holder must implement the following security measures at the site:
  - (a) erect and maintain suitable fencing to prevent unauthorised access to the site; and
  - (b) ensure that any entrance gates to the premises are securely locked when the premises are unattended; and
  - (c) undertake regular inspections of all security measures and repair damage as soon as practicable.
8. The licence holder must install and maintain a sign at the entrance to the Premises which clearly displays the following information;
  - (a) hours of operation;
  - (b) contact telephone number;
  - (c) warning indicating penalties for people lighting fires;
  - (d) list of materials accepted for recycling and the location of where they can be deposited on the premises; and
  - (e) list of materials not accepted.
9. The licence holder must implement control measures to prevent infestations of pests, flies and vermin at the Premises.
10. The licence holder must ensure that:
  - (a) all reasonable and practical measures to ensure that no windblown waste escapes from the Premises and
  - (b) any windblown waste is collected on at least a weekly basis and appropriately contained.

## Emissions and Discharges

11. The licence holder must ensure that no visible dust generated from the primary activities crosses the boundary of the Premises.
12. The licence holder must ensure that odour emitted from the Premises does not unreasonably interfere with the health, welfare, convenience, comfort or amenity of any person who is not on the Premises.
13. The licence holder must ensure that the contents of the domestic (general waste) bulk hook lift bin, located as shown in the Map of Waste Transfer Station storage locations in Schedule 1, are removed for burial at least every 14 days to minimise odour emissions.

## Monitoring

### Monitoring of inputs and outputs

14. The licence holder must undertake the monitoring in Monitoring of inputs and outputs Table 3 according to the specifications in that table.

**Table 3: Monitoring of inputs and outputs**

Input/Output	Parameter	Units	Averaging period	Frequency
Waste Inputs	Clean Fill Hazardous Waste Inert Waste Type 1 Inert Waste Type 2	m <sup>3</sup>	N/A	Each load arriving at the Premises
Waste Outputs	Hazardous Waste Inert Waste Type 1			Each load leaving or rejected from the Premises
	Putrescible waste (excluding green waste)			Each bulk hook-lift bin disposed of to the landfill or Each recyclables load leaving the Premises
	Putrescible waste - green waste only			Each stockpile burnt at the Premises
	Inert Waste Type 2 (tyres)	Number of tyres		Each load leaving the Premises

## Records and reporting

### Record

- 15.** The licence holder must record the following information in relation to complaints received by the licence holder (whether received directly from a complainant or forwarded to them by the Department or another party) about any alleged emissions from the premises:
- (a) the name and contact details of the complainant, (if provided);
  - (b) the time and date of the complaint;
  - (c) the complete details of the complaint and any other concerns or other issues raised; and
  - (d) the complete details and dates of any action taken by the licence holder to investigate or respond to any complaint.

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- 16.** The licence holder must maintain accurate and auditable books including the following records, information, reports, and data required by this licence:
- (a) the calculation of fees payable in respect of this licence;
  - (b) any maintenance of infrastructure that is performed in the course of complying with conditions of this licence;
  - (c) monitoring programmes undertaken in accordance with condition 14 of this licence; and
  - (d) complaints received under condition 15 of this licence.
- 17.** The books specified under condition 16 must:
- (a) be legible;
  - (b) if amended, be amended in such a way that the original version(s) and any subsequent amendments remain legible and are capable of retrieval;
  - (c) be retained by the licence holder for the duration of the licence; and
  - (d) be available to be produced to an inspector or the CEO as required.

## Reporting

- 18.** The licence holder must:
- (a) undertake an audit of their compliance with the conditions of this licence during the preceding annual period, and
  - (b) prepare and submit to the CEO an Annual Audit Compliance Report in the approved form by 31 March each year.

## Notification

- 19.** The licence holder must ensure that the parameters listed in Table 4 are notified to the CEO in accordance with the notification requirements of the table.

**Table 4: Notification requirements**

Condition or table (if relevant)	Parameter	Notification requirement <sup>1</sup>	Format or form <sup>2</sup>
1 and 2-	Breach of any waste acceptance criteria in the Licence	Part A: As soon as practicable but no later than 5pm of the next usual working day.  Part B: As soon as practicable	Not applicable
-	Breach of any limit specified in the Licence		
-	Any failure or malfunction of any pollution control equipment or any incident, which has caused, is causing or may cause pollution		

Note 1: Notification requirements in the Licence shall not negate the requirement to comply with s72 of the Act

## Definitions

In this licence, the terms in Table 5 have the meanings defined.

**Table 5: Definitions**

Term	Definition
Annual Audit Compliance Report (AACR)	means a report submitted in a format approved by the CEO (relevant guidelines and templates are available on the Department's website).
Acceptance Criteria	has the meaning defined in Landfill Definitions;
ACM	'means asbestos containing material and has the meaning defined in the Guidelines for Assessment, Remediation and Management of Asbestos Contaminated Sites, Western Australia, (DOH, 2009);
annual period	a 12 month period commencing from 1 January until the 31 December of the same year.
asbestos	means the asbestiform variety of mineral silicates belonging to the serpentine or amphibole groups of rock-forming minerals and includes actinolite, amosite, anthophyllite, chrysolite, crocidolite, tremolite and any mixture containing 2 or more of those;
averaging period'	means the time over which a limit or target is measured or a monitoring result is obtained;
books	has the same meaning given to that term under the EP Act.
CEO	means Chief Executive Officer of the department. "submit to / notify the CEO" (or similar), means either: Director General Department administering the <i>Environmental Protection Act 1986</i> Locked Bag 10 Joondalup DC WA 6919 or: <a href="mailto:info@dwer.wa.gov.au">info@dwer.wa.gov.au</a>
Clean Fill	has the meaning defined in Landfill Definitions;
code of practice for the storage and handling of dangerous goods	means the Storage and handling of dangerous goods - code of practice, Department of Mines and Petroleum, Government of Western Australia;
construction and demolition waste	has the meaning defined in Landfill Definitions;



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Term	Definition
controlled waste'	has the definition in <i>Environmental Protection (Controlled Waste) Regulations 2004</i> ;
dangerous goods	has the meaning defined in the <i>Dangerous Goods Safety (Storage and Handling of Non-explosives) Regulations 2007</i> ;
DER Asbestos Guidelines	means document titled "Guidelines for managing asbestos at construction and demolition waste recycling facilities", published by the Department, as amended from time to time.
department; DWER	means the department established under section 35 of the <i>Public Sector Management Act 1994</i> (WA) and designated as responsible for the administration of the EP Act, which includes Part V Division 3.
designated burning area	means an area of a landfill site that has been designated by the occupier of the site as a designated burning area;
discharge	has the same meaning given to that term under the EP Act.
emission	has the same meaning given to that term under the EP Act.
environmentally hazardous material'	means material (either solid or liquid raw materials, materials in the process of manufacture, manufactured products, products used in the manufacturing process, by-products and waste) which if discharged into the environment from or within the premises may cause pollution or environmental harm. Note: Environmentally hazardous materials include dangerous goods where they are stored in quantities below placard quantities. The storage of dangerous goods above placard quantities is regulated by the Department of Mines and Petroleum;
EP Act	<i>Environmental Protection Act 1986</i> (WA)
EP Regulations	<i>Environmental Protection Regulations 1987</i> (WA)
green waste	means waste that originates from flora and which does not contain or has not been treated or coated with, preserving agents, biocides, fire retardants, paint, adhesives or binders;
hardstand	means a surface with a permeability of $10^{-9}$ metres/second or less;
Hazardous waste	has the meaning defined in Landfill Definitions;
Inert Waste Type 1'	has the meaning defined in Landfill Definitions
Inert Waste Type 2	has the meaning defined in Landfill Definitions;
Landfill Definitions	means the document titled "Landfill Waste Classification and Waste Definitions 1996" published by the Chief Executive Officer of the Department as amended from time to time

Term	Definition
leachate	means liquid released by or water that has percolated through waste and which contains some of its constituents;
licence	refers to this document, which evidences the grant of a licence by the CEO under section 57 of the EP Act, subject to the specified conditions contained within.
licence holder	refers to the occupier of the premises, being the person specified on the front of the licence as the person to whom this licence has been granted.
premises	refers to the premises to which this licence applies, as specified at the front of this licence and as shown on the premises map(s) (Figure 1) in Schedule 1 to this licence.
prescribed premises	has the same meaning given to that term under the EP Act.
Putrescible	has the meaning defined in Landfill Definitions
Schedule 1	means Schedule 1 of this Licence unless otherwise stated
waste	has the same meaning given to that term under the EP Act.

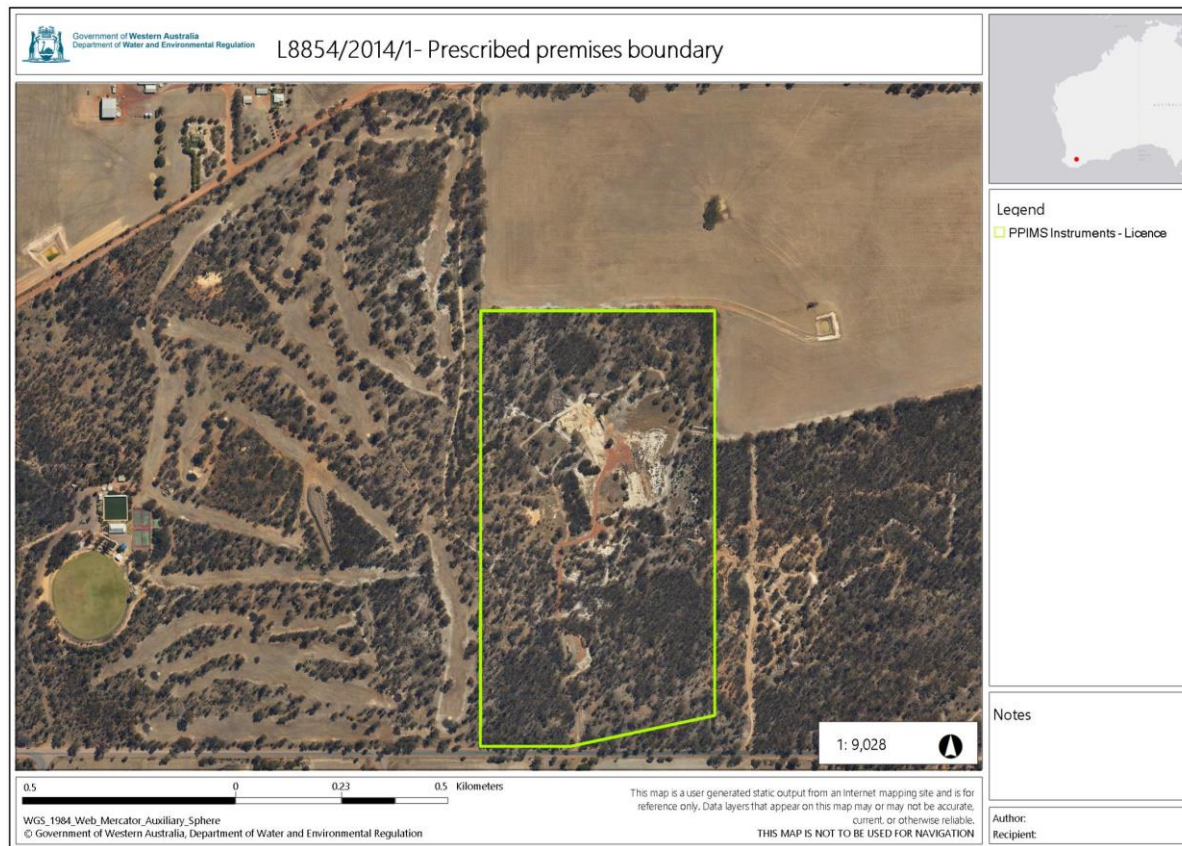
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**END OF CONDITIONS**

## Schedule 1: Maps

### Premises map

The boundary of the prescribed premises is shown in the map below (Figure 1).



**Figure 1: Map of the boundary of the prescribed premises**

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IR-T06 Licence template (v10.0) (May 2024)



### Premises map and bulk waste storage locations

The Premises is shown in the map below. The yellow line depicts the Premises boundary. The location of the storage areas defined in **Table 1** that lie outside of the fenced boundary of the transfer station are shown below.



## Map of Waste Transfer Station storage locations

The location of the storage areas defined in **Table 1** that are within the fenced boundary of the waste transfer station are shown below.

