



Licence number	L8754/2013/2
Licence holder	Shire of Plantagenet
Registered business address	22-24 Lowood Road MOUNT BARKER 6324
DWER file number	2013/002943-1
Duration	16/08/2023 to 15/08/2043
Date of issue	16/08/2023
Premises details	Porongurup Waste Management Facility Surrey Downs Road PORONGURUP WA 6324 Being Lot 7044 on Plan 173070 as depicted in Schedule 1

Prescribed premises category description (Schedule 1, <i>Environmental Protection Regulations 1987</i>)	Assessed production capacity
Category 62: Solid waste disposal:	1000 tonnes per annual period

This licence is granted to the licence holder, subject to the attached conditions, on 16 August 2023 by:

Neville Welsh

SENIOR INDUSTRY REGULATION OFFICER

INDUSTRY REGULATION

An officer delegated by the CEO under section 20 of the Environmental Protection Act 1986

Licence history

Date	Reference number	Summary of changes
08/08/2013	L8754/2013/1	New licence for the existing operation of the premises
10/10/2013	W5507/2013/1	Works Approval for transfer station upgrades
12/11/2015	L8754/2013/1	Licence administrative & minor amendments
29/04/2016	L8754/2013/1	Notice of Amendment to extend expiry date to 15 August 2023.
16/08/2023	L8754/2013/2	Licence renewal issued for twenty year duration.

Interpretation

In this licence:

- (a) the words 'including', 'includes' and 'include' in conditions mean "including but not limited to", and similar, as appropriate;
- (b) where any word or phrase is given a defined meaning, any other part of speech or other grammatical form of that word or phrase has a corresponding meaning;
- (c) where tables are used in a condition, each row in a table constitutes a separate condition;
- (d) any reference to an Australian or other standard, guideline, or code of practice in this licence:
 - (i) if dated, refers to that particular version; and
 - (ii) if not dated, refers to the latest version and therefore may be subject to change over time;
- (e) unless specified otherwise, any reference to a section of an Act refers to that section of the EP Act; and
- (f) unless specified otherwise, all definitions are in accordance with the EP Act.

NOTE: This licence requires specific conditions to be met but does not provide any implied authorisation for other emissions, discharges, or activities not specified in this licence.

Licence conditions

The licence holder must ensure that the following conditions are complied with:

General conditions

1. The Licence Holder must operate and maintain all pollution control and monitoring equipment to manufacturer specification or any relevant and effective internal management system.
2. The Licence Holder must immediately recover or remove and dispose of spills of waste (as defined in Table 1) outside of an engineered containment system.
3. The Licence Holder must:
 - (a) Implement all practical measures to prevent stormwater run-off becoming contaminated by the activities on the premises; and
 - (b) Treat contaminated or potentially contaminated stormwater as necessary prior to being discharged from the Premises

Note 1: *The Environmental Protection (Unauthorised Discharges) Regulations 2004* make it an offence to discharge certain materials into the environment.

Premises Operation

4. The Licence holder must only accept waste on to the premises if:
 - (a) it is of a type listed in Table 1;
 - (b) the quantity accepted is below any quantity limit listed in Table 1;
 - (c) it meets any specification listed in Table 1

Table 1: Waste acceptance

Wastes	Quantity Limit	Specification
Inert Waste Type 1	Combined total of 1000 tonnes per annual period	Waste containing visible asbestos or ACM shall not be accepted. White goods, assorted metals and other construction waste, such as rubble only.
Inert Waste Type 2		Tyres and plastics (other than drumMUSTER products) only.
Putrescible waste		None specified
Hazardous waste		Limited to used batteries and drumMUSTER products.

Note 1: Additional requirements for the acceptance of controlled waste (including asbestos and tyres) are set out in the Environmental Protection (Controlled Waste) Regulations 2004

5. The Licence holder must ensure that where waste does not meet the waste acceptance criteria set out in condition 4 it is removed from the premises by the delivery vehicle or, where that is not possible, stored in a quarantined storage area or container and removed to an appropriately authorised facility as soon as practicable.

6. Licence holder must ensure that wastes accepted on the Premises are only subject to the process(es) set out in Table 2 and in accordance with any process limits described in that Table.

Table 2: Waste processing

Waste type	Process	Process limits
Inert Waste Type 1	Receipt, handling and storage prior to disposal	Crushing and/or screening of Inert Waste Type 1 is not permitted.
Inert Waste type 2		<ul style="list-style-type: none"> Maximum of 100 tyres stored on site. Other recyclable plastics to be stored in the comingled recyclables bin or general waste bulk bin. Comingled recycling bin to be covered at all times when the transfer station is not in operation.
Putrescible waste		<ul style="list-style-type: none"> Only to be stored in the appropriate bulk lidded bins. The general waste bulk hook - lift bin is to be covered at all times when the transfer station is not in operation and its contents are removed for off-site disposal at least every 14 days. Green waste to be stored in either the green waste storage area within the transfer station or in the Bulk Green Waste Storage and Designated Burning Area as shown in the Map of facility and storage locations in Schedule 1
Hazardous waste		<ul style="list-style-type: none"> Used batteries to be stored on a bunded pallet with an all-weather cover. All-weather cover to be in place at all times when the facility is closed. Maintain all drumMUSTER products within limits of drumMUSTER compound.
Putrescible waste	Disposal by burning	<p>Limited to Green waste.</p> <p>Green waste shall only be burnt if;</p> <ul style="list-style-type: none"> It has been dried and seasoned for at least 2 months before burning; and it takes place in a the Bulk Green Waste Storage and Burning Area as depicted in the Map of Facility and Storage Locations in Schedule 1; and it takes place in trenches or windrows; and it takes place only when an adequate supply of water is available to effectively manage the burning process.

7. The Licence Holder must implement the following security measures at the site:
- Erect and maintain suitable fencing to prevent unauthorised access to the site;
 - Ensure that any entrance gates to the premises are securely locked when the premises are unattended; and
 - Undertake regular inspections of all security measure and repair damage as soon as practicable.
8. The Licence Holder must implement control measures to prevent infestations of pests, flies and vermin at the premises.

9. The Licence Holder must take all reasonable and practical measures to ensure that no windblown waste escapes from the premises and that windblown waste is collected on at least a weekly basis and appropriately contained.

Monitoring

10. The Licence Holder must undertake the monitoring in Table 3 according to the specifications in that table.

Table 3: Monitoring of inputs and outputs

Input/Output	Parameter	Units	Averaging period	Frequency
Waste Inputs	Putrescible waste (including green waste)	tonnes (where a weighbridge is present on the site)	N/A	Each load arriving at premises
	Type 1 inert waste			
	Type 2 inert waste	m ³ (where no weighbridge is present)		
	Hazardous waste			
Waste Outputs	Putrescible waste (including green waste)	tonnes (where a weighbridge is present on the site)		Each load leaving or rejected from the Premises
	Type 1 inert waste			
	Type 2 inert waste			
	Hazardous waste			
	Putrescible waste (green waste only)	m ³ (where no weighbridge is present)		Each stockpile burnt at the premises

Records and reporting

11. The Licence Holder must ensure that:
- Any person left in charge of the Premises is aware of the conditions of the Licence and has access at all times to the Licence or copies thereof; and
 - Any person who performs tasks on the Premises is informed of all of the conditions of the Licence that relate to the tasks which that person is performing.
12. The Licence Holder must:
- undertake an audit of their compliance with the conditions of this licence during the preceding annual period; and
 - prepare and submit to the CEO an Annual Audit Compliance Report in the approved form by 31 March each year.

- 13.** The Licence Holder must record the following information in relation to complaints received by the licence holder (whether received directly from a complainant or forwarded to them by the Department or another party) about any alleged emissions from the premises:
- (a) the name and contact details of the complainant, (if provided);
 - (b) the time and date of the complaint;
 - (c) the complete details of the complaint and any other concerns or other issues raised; and
 - (d) the complete details and dates of any action taken by the licence holder to investigate or respond to any complaint.
- 14.** The Licence Holder must maintain accurate and auditable books including the following records, information, reports, and data required by this licence:
- (a) the calculation of fees payable in respect of this licence;
 - (b) any maintenance of infrastructure that is performed in the course of complying with conditions of this licence;
 - (c) monitoring programmes undertaken in accordance with condition 10 of this licence; and
 - (d) complaints received under condition 12 of this licence.

Notification

- 15.** The Licence Holder must ensure that the parameters listed in Table 4 are notified to the CEO in accordance with the notification requirements of the table.

Table 4: Notification requirements

Condition	Parameter	Notification requirement ¹	Format or form ²
Table 1 Table 2	Breach of any limit specified in the Licence	Part A: As soon as practicable, but no later than 5pm of the next usual working day. Part B: As soon as practicable	N1

Note 1: Notification requirements in the licence shall not negate the requirement to comply with s72 of the Act.

Note 2: Forms are available on the Department's website. N1 form is in Schedule 2

Definitions

In this licence, the terms in Table 5 have the meanings defined.

Table 5: Definitions

Term	Definition
The Act	the <i>Environmental Protection Act 1986</i>
ACN	Australian Company Number
Annual Audit Compliance Report (AACR)	means a report submitted in a format approved by the CEO (relevant guidelines and templates may be available on the Department's website).
annual period	a 12 month period commencing from 15 August until 14 August of the immediately following year.
averaging period	means the time over which a limit is measured or a monitoring result is obtained
books	has the same meaning given to that term under the EP Act.
CEO	means Chief Executive Officer of the Department. "submit to / notify the CEO" (or similar), means either: Director General Department administering the <i>Environmental Protection Act 1986</i> Locked Bag 10 Joondalup DC WA 6919 or: info@dwer.wa.gov.au
Department	the department established under section 35 of the <i>Public Sector Management Act 1994</i> (WA) and designated as responsible for the administration of the EP Act, which includes Part V Division 3.
Designated burning area	the bulk green waste storage and burning area marked in the Map of Facility and Storage Locations in Schedule 1
discharge	has the same meaning given to that term under the EP Act.
emission	has the same meaning given to that term under the EP Act.
hazardous materials	means material (either solid or liquid raw materials, materials in the process of manufacture, manufactured products, products used in the manufacturing process, by-products and waste) which if discharged into the environment from or within the premises may cause pollution or environmental harm. Note: Hazardous materials include dangerous goods where they are stored in quantities below placard quantities. The storage of dangerous goods above placard quantities is regulated by the Department of Mines and Petroleum;

Term	Definition
EP Act	<i>Environmental Protection Act 1986 (WA)</i>
EP Regulations	<i>Environmental Protection Regulations 1987 (WA)</i>
green waste'	means waste that originates from flora and which does not contain or has not been treated or coated with, preserving agents, biocides, fire retardants, paint, adhesives or binders
hardstand	means a surface with a permeability of 10^{-9} metres/second or less
hazardous waste	has the meaning defined in Landfill Definitions
Inert Waste Type 1	has the meaning defined in Landfill Definitions
Inert Waste Type 2'	has the meaning defined in Landfill Definitions
Landfill Definitions'	means the document titled "Landfill Waste Classification and Waste Definitions 1996" published by the Chief Executive Officer of the Department of Environment as amended from time to time
licence	refers to this document, which evidences the grant of a licence by the CEO under section 57 of the EP Act, subject to the specified conditions contained within.
licence holder	refers to the occupier of the premises, being the person specified on the front of the licence as the person to whom this licence has been granted.
monthly period	means a one-month period commencing from fifteenth day of a month until fourteenth of the immediately following month.
premises	refers to the premises to which this licence applies, as specified at the front of this licence and as shown on the premises map(s) (Figure 1 and 2) in Schedule 1 to this licence.
prescribed premises	has the same meaning given to that term under the EP Act.
waste	has the same meaning given to that term under the EP Act.

END OF CONDITIONS

Schedule 1: Maps

Premises map

The boundary of the prescribed premises is shown in the map below



Porongorup Waste Transfer Station Site Map
Location 7044, Crown reserve 29793 on Surrey Downs Road

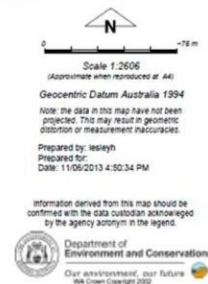


Figure 1: Map of the boundary of the prescribed premises

Map of Facility and Storage Locations

In the map below, the Premises boundary is shown in yellow and the fenced boundary of the Waste Transfer Station is shown in blue. The location of bulk storage areas outside of the Waste Transfer Station are labelled within the map.

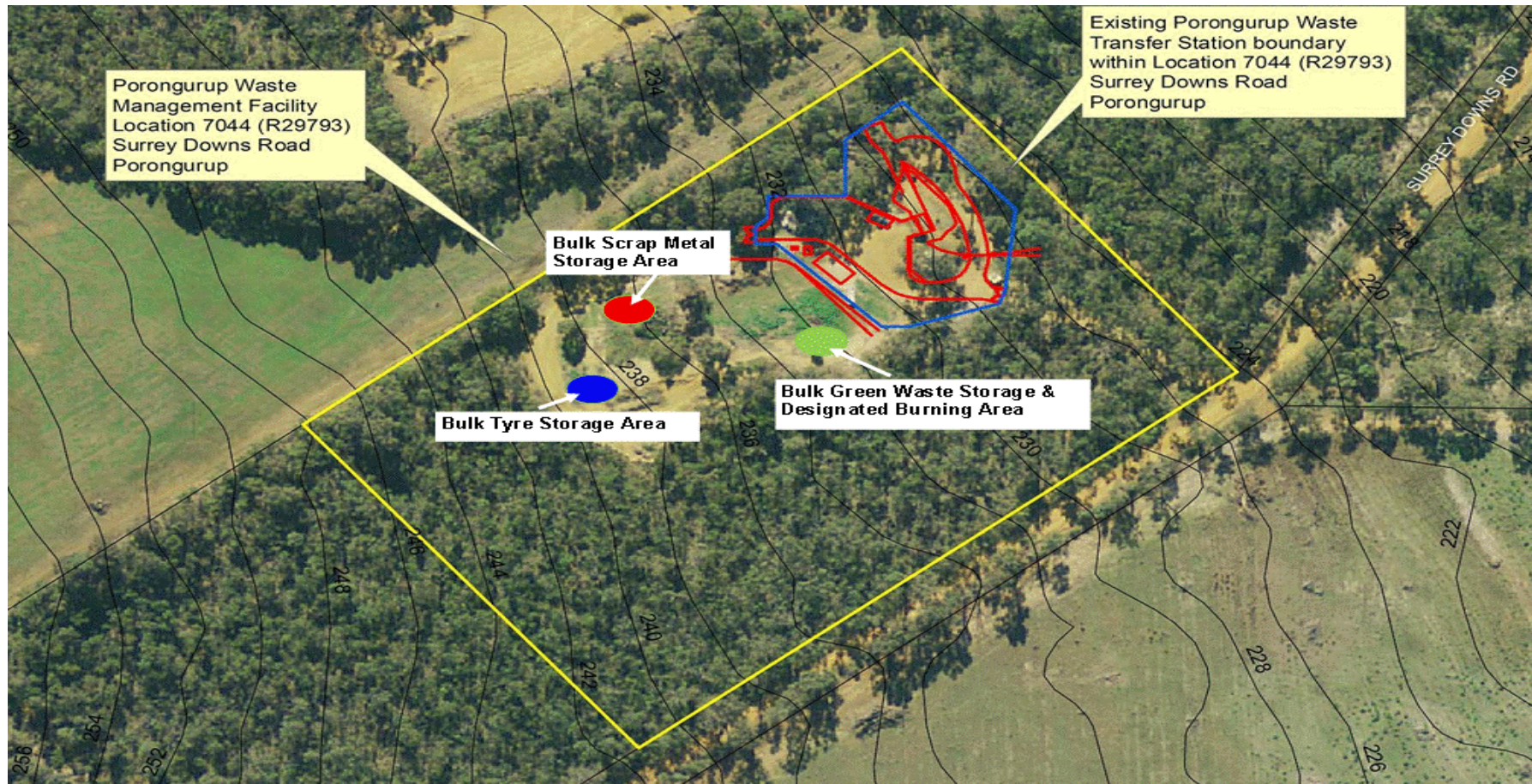


Figure 2: Map of the facilities and storage locations.

Schedule 2: Forms

Licence: L8754/2013/2

Licence holder: Shire of Plantagenet

Form: N1

Date of breach: ____ / ____ / ____

Notification of detection of the breach of a limit.

These pages outline the information that the operator must provide.

Units of measurement used in information supplied under Part A and B requirements shall be appropriate to the circumstances of the emission. Where appropriate, a comparison should be made of actual emissions and authorised emission limits.

Part A

Licence Number	L8754/2013/2
Name of operator	Shire of Plantagenet
Location of premises	Porongurup Waste Transfer Station Lot 7044 on Plan 173070, Surrey Downs Road PORONGURUP WA 6324
Time and date of the detection	

Notification requirements for the breach of a limit	
Emission point reference/ source	
Parameter(s)	
Limit	
Measured value	
Date and time of monitoring	
Measures taken, or intended to be taken, to stop the emission	

Part B

Any more accurate information on the matters for notification under Part A.	
Measures taken, or intended to be taken, to prevent a recurrence of the incident.	
Measures taken, or intended to be taken, to rectify, limit or prevent any pollution of the environment which has been or may be caused by the emission.	
The dates of any previous N1 notifications for the Premises in the preceding 24 months.	

Name	
Post	
Signature of behalf of Shire of Toodyay	
Date	