



Licence number	L8484/2010/3
Licence holder	Shire of Kondinin
Registered business address	11 Gordon St KONDININ WA 6367
DWER file number	DEC1241
Duration	05/09/2021 to 04/09/2026
Date of issue	31/08/2021
Premises details	Kondinin Transfer Station Kondinin Lake Road Kondinin WA 6367 Legal description - Lot 29344 on Deposited Plan 194268 and Lot 23251 on Deposited Plan 146567 As defined by the premises map in Schedule 1

Prescribed premises category description (Schedule 1, <i>Environmental Protection Regulations 1987</i>)	Assessed production capacity
Category 62: Solid waste depot: premises on which waste is stored, or sorted, pending final disposal or re-use.	No more than 5 000 tonnes per annual period
Category 64: Class II putrescible landfill site: premises on which waste (as determined by reference to the waste types set out in the document entitled "Landfill Waste Classification and Waste Definitions 1996" published by the CEO and as amended from time to time) is accepted for burial.	

This licence is granted to the licence holder, subject to the attached conditions, on 31 September 2021, by:

Jane Dalin

**SENIOR ENVIRONMENTAL OFFICER
INDUSTRY REGULATION**

an officer delegated under section 20 of the *Environmental Protection Act 1986* (WA)

Licence history

Date	Reference number	Summary of changes
18/08/2011	L8484/2010/2	Licence reissued.
29/04/2016	L8484/2010/2	Amendment Notice to extend licence duration to 4/09/2019.
2/09/2019	L8484/2010/2	Amend to extend to 4/09/2021.
31/08/2021	L8484/2010/3	Administrative renewal for five years.

Interpretation

In this licence:

- (a) the words 'including', 'includes' and 'include' in conditions mean "including but not limited to", and similar, as appropriate;
- (b) where any word or phrase is given a defined meaning, any other part of speech or other grammatical form of that word or phrase has a corresponding meaning;
- (c) where tables are used in a condition, each row in a table constitutes a separate condition;
- (d) any reference to an Australian or other standard, guideline, or code of practice in this licence:
 - (i) if dated, refers to that particular version; and
 - (ii) if not dated, refers to the latest version and therefore may be subject to change over time;
- (e) unless specified otherwise, any reference to a section of an Act refers to that section of the EP Act; and
- (f) unless specified otherwise, all definitions are in accordance with the EP Act.

NOTE: This licence requires specific conditions to be met but does not provide any implied authorisation for other emissions, discharges, or activities not specified in this licence.

Licence conditions

The licence holder must ensure that the following conditions are complied with:

Premises Operation

1. The licence holder must only accept waste on to the Premises if:
 - (a) it is of a type listed in Table 1;
 - (b) the quantity accepted is below any quantity limit listed in Table 1; and
 - (c) it meets any acceptance specification listed in Table 1

Table 1: Types of waste authorised to be accepted onto the premises

Waste type	Quantity limit	Acceptance specification ¹
Clean Fill	Combined total of no more than 5 000 tonnes per annum	None specified.
Inert Waste Type 1		
Special Waste Type 1 (Asbestos / asbestos containing material)		Must be less than one cubic metre in volume; Must be sealed in double-lined or double bagged, heavy duty plastic sheeting of at least 0.2 millimetres thickness; and Must be labelled or marked with the words "CAUTION – ASBESTOS" in letters not less than 50 millimetres high.
Putrescible Waste		None specified.
Hazardous Waste		Limited to DrumMuster products only.
Green waste		Must be less than 1000 m ³ in total volume at any one time.
Inert Waste Type 2 (Tyres)	No more than 500 used tyres at any one time	None specified.

Note 1: Additional requirements for the acceptance of controlled waste (including asbestos and tyres) are set out in the *Environmental Protection (Controlled Waste) Regulations 2004*.

2. The licence holder must ensure that wastes accepted onto the Premises are only subjected to the processes set out in Table 2 and in accordance with any process limits described in that Table.

Table 2: Waste processing		
Waste type	Processes	Process limits ¹
All	Receipt, handling and disposal	<ul style="list-style-type: none"> The separation distance between the base of the landfill and other waste storage areas and the highest groundwater level must not be less than 3 metres. Must maintain a minimum of 100 metres between any existing landfill cells and any surface water body. The licence holder shall not burn or allow the burning of non-green waste on the premises.
Clean fill	Receipt, handling and storage	None specified
Inert Waste Type 1		
Special Waste Type 1	Receipt, handling and disposal	<ul style="list-style-type: none"> Only to be disposed of into a designated asbestos disposal area defined by grid references on a premises plan; Keep a permanent register of each load deposited at the premises, including the date, the name of the person that deposited the asbestos and the vehicle registration; As soon as practicable cover the asbestos or material containing asbestos with a layer of soil at least 300 millimetres thick or with a layer of dense, inert and incombustible material at least one metre thick; Witness the covering of the asbestos waste or material containing asbestos and sign the asbestos disposal register within two hours of waste covering taking place; A copy of the site plan marked with the locations used for asbestos disposal should be kept as a permanent record and made available for viewing by an authorised person or inspector upon request; No waste shall be temporarily stored or landfilled within 35 m from the boundary of the premises; and No works shall be carried out on the landfill that could lead to a release of asbestos fibres.
Hazardous waste	Receipt, handling and storage	Stored in a designated area prior to off-site disposal.

Table 2: Waste processing		
Waste type	Processes	Process limits ¹
Inert Waste Type 2 (tyres)	Receipt, handling and storage	<p>Tyres must be stored:</p> <ul style="list-style-type: none"> only on level ground; stacked on their sides or, if stored upright on their treads, are baled together with a securing device made from Non-Combustible Materials; in windrows of less than one-hundred (100) tyres, with a minimum of three (3) metres between each stockpile and no greater than three (3) metres in height; to ensure that tyre stacks do not obscure fire protection equipment (including fire hydrants and fire hoses) or any related signage; and the tyres or tyre storage area is located at least six metres from any combustible material, wall, building or fence.
Putrescible Waste	Receipt, handling and disposal	<ul style="list-style-type: none"> Recycled cardboard stored in a cage; Municipal waste stored in one of six 6m³ bins to be taken offsite on a weekly basis.
Green Waste	Receipt, handling, mulching and disposal of waste by burning	<ul style="list-style-type: none"> Stored in stockpiles no more than 4m high and no greater than 1000m³ in volume; A 6m fire break must be maintained around all areas used to store green waste; All mulched green waste must be stored in windrows; Temperatures within mulched green waste windrows must be monitored on a weekly basis; Windrows with an internal temperature exceeding 80 degrees Celsius must be turned/mixed, or otherwise treated to reduce the temperature; Shall only be burnt if: <ul style="list-style-type: none"> It is dry and seasoned for at least 2 months before it is burnt; It is burnt in trenches or windrows; It is burnt quickly and in such a way that the generation of smoke is minimised; The volume of green waste is restricted such that it is completely burnt during daylight hours; There is an adequate water supply and distribution system to prevent fires from escaping beyond the green waste area; There is present in the area from the time burning commences until the Fire Control Officer for the landfill site declares the area safe: <ul style="list-style-type: none"> A fire fighting vehicle carrying at least 500 litres of water, fitted with at least 30 metres of 19 mm diameter rubber hose and with a pump capacity capable of delivering a minimum of 250 litres of water per minute at a minimum of 700 kPa through a nozzle capable of projecting water by spray or by jet; and two persons, who have such qualifications in firefighting as are approved.

Note 1: Additional requirements for the acceptance and landfilling of controlled waste (including asbestos) are set out in the *Environmental Protection (Controlled Waste) Regulations 2004*.

3. The licence holder must ensure that odour emitted from the premises does not unreasonably interfere with the health, welfare, convenience, comfort or amenity of any person who is not on the premises.
4. The licence holder must maintain a stock fence of at least 1.1 metres high around the whole perimeter of the premises, except where there is a lockable gate that prevents access to the premises by persons not employed by the licence holder.
5. The licence holder must ensure that any entrance gates to the premises are securely locked when the premises are unattended.
6. The licence holder must ensure that signs are prominently displayed at the premises that indicate:
 - a) the hours of opening of the premises;
 - b) the types of wastes which may be deposited;
 - c) that fires must not be lit at the premises;
 - d) where wastes may be deposited; and
 - e) emergency contact phone numbers.
7. The licence holder must ensure that wind-blown waste is contained within the boundaries of the premises and is removed from fences and from all access roads on a weekly basis.
8. The licence holder must have procedures in place at the premises so that any unauthorised fire is promptly extinguished.
9. The licence holder must prepare and submit to the CEO a report on an unauthorised fire within 14 days of the fire and must include:
 - a) details of the date, time and location of the fire;
 - b) the time the fire was declared safe by the Fire Control Officer for the premises; and
 - c) the cause, or suspected cause, of the fire.
10. The licence holder must direct storm water away from all active and inactive disposal areas within the premises.
11. The licence holder must ensure storm water drains on the premises are kept clear of waste.
12. The licence holder must ensure that storm water that has come in to contact with waste is diverted into a sump on the premises or otherwise retained on the premises.

Records and reporting

- 13.** The licence holder must record the following information in relation to complaints received by the licence holder (whether received directly from a complainant or forwarded to them by the Department or another party) about any alleged emissions from the premises:
- (a) the name and contact details of the complainant, (if provided);
 - (b) the time and date of the complaint;
 - (c) the complete details of the complaint and any other concerns or other issues raised; and
 - (d) the complete details and dates of any action taken by the licence holder to investigate or respond to any complaint.
- 14.** The licence holder must:
- (a) undertake an audit of their compliance with the conditions of this licence during the preceding annual period; and
 - (b) prepare and submit to the CEO by no later than 30 days after the end of that annual period an Annual Audit Compliance Report in the approved form.
- 15.** The licence holder must provide to the CEO by no later than 30 days after the end of that annual period a copy of the annual monitoring report containing the monitoring data required by any condition of this licence, to include details of:
- (a) the number and severity of any fires on site;
 - (b) measures taken to suppress dust;
 - (c) measures taken to control windblown waste; and
 - (d) details of any complaints received.
- 16.** The licence holder must maintain accurate and auditable books including the following records, information, reports, and data required by this licence:
- (a) the calculation of fees payable in respect of this licence;
 - (b) records of all designated asbestos disposal areas, including the disposal register undertaken in accordance with condition 2, table 2 (Special Waste Type 1) of this licence;
 - (c) the reporting of unauthorised fires undertaken in accordance with condition 9 of this licence; and
 - (d) complaints received under condition 13 of this licence.
- 17.** The books specified under condition 16 must:
- (a) be legible;
 - (b) if amended, be amended in such a way that the original version(s) and any subsequent amendments remain legible and are capable of retrieval;
 - (c) be retained by the licence holder for the duration of the licence; and
 - (d) be available to be produced to an inspector or the CEO as required.

Definitions

In this licence, the terms in Table 1 have the meanings defined.

Table 1: Definitions

Term	Definition
ACN	Australian Company Number
Acceptance Criteria	has the meaning defined in the Landfill Definitions.
Annual Audit Compliance Report (AACR)	means a report submitted in a format approved by the CEO (relevant guidelines and templates may be available on the Department's website).
annual period	a 12 month period commencing from 1 September until 31 August of the immediately following year.
asbestos	means the asbestiform variety of mineral silicates belonging to the serpentine or amphibole groups of rock-forming minerals and includes actinolite, amosite, anthophyllite, chrysotile, crocidolite, tremolite and any mixture containing 2 or more of those.
asbestos fibres	has the meaning defined in the Guidelines for Assessment, Remediation and Management of Asbestos Contaminated Sites, Western Australia, (Department of Health (Western Australia), 2009).
authorised person or inspector	means an authorised person or inspector as defined in sections 87 and 88 respectively of the EP Act
books	has the same meaning given to that term under the EP Act.
CEO	means Chief Executive Officer of the Department. "submit to / notify the CEO" (or similar), means either: Director General Department administering the <i>Environmental Protection Act 1986</i> Locked Bag 10 Joondalup DC WA 6919 or: info@dwer.wa.gov.au
clean fill	has the meaning defined in Landfill Definitions.
cover material	means subsoil or other approved inert waste used for the covering of waste
Department	means the department established under section 35 of the <i>Public Sector Management Act 1994</i> (WA) and designated as responsible for the administration of the EP Act, which includes Part V Division 3.
EP Act	<i>Environmental Protection Act 1986</i> (WA)
EP Regulations	<i>Environmental Protection Regulations 1987</i> (WA)
Fire Control Officer	means a person who has such qualifications in firefighting or fire control as are approved, appointed to that position by the occupier of the landfill site.
green waste	means waste that originates from untreated trees or plants.
hazardous waste	has the meaning defined in the Landfill Definitions.
Inert waste type 1	has the meaning defined in the Landfill Definitions.
Inert waste type 2	has the meaning defined in the Landfill Definitions.
Landfill Definitions	means the document titled "Landfill Waste Classification and Waste Definitions 1996" published by the Chief Executive Officer of the Department of Environment as amended from time to time.

Term	Definition
licence	refers to this document, which evidences the grant of a licence by the CEO under section 57 of the EP Act, subject to the specified conditions contained within.
licence holder	refers to the occupier of the premises, being the person specified on the front of the licence as the person to whom this licence has been granted.
mulched	means green waste shredded by a mechanical process into small pieces no larger than 15 by 15 by 100 millimetres.
municipal waste	means collected by the kerbside by the local authority collection vehicle or its contractor.
premises	refers to the premises to which this licence applies, as specified at the front of this licence and as shown on the premises map in Schedule 1 to this licence.
prescribed premises	has the same meaning given to that term under the EP Act.
putrescible	has the meaning defined in the Landfill Definitions.
Special Waste Type 1	has the meaning defined in the Landfill Definitions.
waste	has the same meaning given to that term under the EP Act.
windrows	means parallel rows of mulched green waste where each row is no more than 3 metres high and no more than 4 metres wide and separated by at least 5 metres of clear ground from any other row.

END OF CONDITIONS

Schedule 1: Maps

Premises map

The boundary of the prescribed premises is shown in red in the map below.

